

# Public Document Pack



## NORTH EAST (INNER) AREA COMMITTEE

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Meeting to be held at the City Learning Centre Annexe, Allerton Grange High School  
on Monday, 31st January, 2011 at 4.00 pm

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### MEMBERSHIP

#### Councillors

J Dowson	-	Chapel Allerton;
M Rafique (Chair)	-	Chapel Allerton;
E Taylor	-	Chapel Allerton;
S Hamilton	-	Moortown;
M Harris	-	Moortown;
B Lancaster	-	Moortown;
G Hussain	-	Roundhay;
V Kendall	-	Roundhay;
M Lobley	-	Roundhay;

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## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# AGENDA

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><b><u>PROCEDURAL BUSINESS</u></b></p> <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	

Item No	Ward	Item Not Open		Page No
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p><b>No exempt items or information have been identified o this agenda</b></p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>APOLOGIES</b></p>	

Item No	Ward	Item Not Open		Page No
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>ATTENDANCE OF CHIEF EXECUTIVE, LEEDS CITY COUNCIL</b></p> <p>To introduce Tom Riordan, Chief Executive, Leeds City Council.</p>	
8			<p><b>MINUTES - 6TH DECEMBER 2010</b></p> <p>To confirm as a correct record the attached minutes of the meeting held on 6<sup>th</sup> December 2010.</p>	1 - 6
9			<p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p style="text-align: center;"><b><u>EXECUTIVE BUSINESS</u></b></p>	
10			<p><b>WELLBEING FUND 2010/11 - UPDATE REPORT (10 MINS)</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	7 - 24
11			<p><b>AREA DELIVERY PLAN AND COMMUNITY CHARTER - UPDATE REPORT (5 MINS)</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	25 - 44

Item No	Ward	Item Not Open		Page No
12			<p><b>PRIORITY NEIGHBOURHOODS - PROGRESS REPORT AND ACTION PLANS FOR 2010/11 (10 MINS)</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	45 - 88
13			<p><b>AREA COMMITTEE FORWARD PLAN 2010/11 (5 MINS)</b></p> <p>To receive and consider the attached report of the East North East Area Manager.</p> <p style="text-align: center;"><b><u>COUNCIL BUSINESS</u></b></p>	89 - 92
14			<p><b>DELEGATION OF ENVIRONMENTAL SERVICES (10 MINS)</b></p> <p>Further to Minute No. 42, 18<sup>th</sup> October 2010, and Minute No. 48, 6<sup>th</sup> December 2010, to receive and consider the attached report of the Director of Environment and Neighbourhoods.</p>	93 - 98
15			<p><b>TOWARDS INTEGRATED LOCALITY WORKING (10 MINS)</b></p> <p>To receive and consider the attached report of the Assistant Chief Executive (Planning, Policy and Improvement).</p>	99 - 104
16			<p><b>FUTURE OPTIONS FOR LONG TERM RESIDENTIAL CARE AND DAY CARE FOR OLDER PEOPLE (10 MINS)</b></p> <p>To receive and consider the attached report of the Deputy Director (Strategic Commissioning), Adult Social Care.</p>	105 - 132
17			<p><b>CONSULTATION ON EXPANSION OF PRIMARY SCHOOL PROVISION FOR SEPTEMBER 2012 (10 MINS)</b></p> <p>To receive and consider the attached report of the Chief Executive, Education Leeds.</p>	133 - 136

Item No	Ward	Item Not Open		Page No
18			<p><b>LOCAL ENTERPRISE GROWTH INITIATIVE (LEGI) ACHIEVEMENTS IN THE NE AREA (10 MINS)</b></p> <p>To receive and consider the attached report of the LEGI Programme Manager.</p>	137 - 144
19			<p><b>BUS QUALITY CONTRACT SCHEME FOR WEST YORKSHIRE (5 MINS)</b></p> <p>To receive, for information purposes, the attached report of the Metro Bus Development Team.</p>	145 - 150
20			<p><b>WEST YORKSHIRE FIRE AND RESCUE SERVICE - COLLABORATIVE WORKING WITHIN THE AREA COMMITTEE (5 MINS)</b></p> <p>To introduce Richard Gomersall, Station Commander, Moortown and Wetherby, who will outline service re-structuring proposals, and areas where co-operation would be mutually beneficial to the Council and the Fire Service.</p>	151 - 152
21			<p><b>DATE, TIME AND VENUE OF NEXT MEETING</b></p> <p><b>MAP OF TODAY'S MEETING</b></p> <p>City Learning Centre Annexe, Allerton Grange High School</p> <p>Monday 14<sup>th</sup> March 2011, 4.00pm, Technorth.</p>	153 - 154

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## NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 6TH DECEMBER, 2010

**PRESENT:** Councillor Rafique in the Chair

Councillors J Dowson, S Hamilton,  
G Hussain, V Kendall, B Lancaster and  
M Lobley

### 44 Declaration of Interests

There were no declarations of interest.

### 45 Apologies

Apologies for absence were submitted on behalf of Councillors M Harris and E Taylor.

### 46 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure Rules for an Open Forum session at each ordinary meeting for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee.

On this occasion, no such matters were raised.

### 47 Minutes - 18th October 2010

**RESOLVED** – That the minutes of the meeting held on 18 October 2010 be confirmed as a correct record.

### 48 Matters Arising from the Minutes

#### Minute No 42, Briefing Note on Proposed Delegation of Elements of the Streetscene Service to Area Committees

The Committee was given a brief update on the proposed delegation of Streetscene Services to Area Committees and requested details of current spending in each ward across Inner North East Leeds. It was also agreed to form a working group to look into further details of the proposed delegation. Councillors Lobley and Lancaster agreed to represent their respective wards and Area Management would be informed of a nominee from the Chapel Allerton Ward.

Members attention was also brought to the Leeds Spending Challenge which requested the views of local residents and organisations on the spending challenges that the Council faced.

#### **49 Community Charter - Update Report**

The report of the East North East Area Manager provided Members with information on progress against the 35 promises outlined in the Inner North East Community Charter and a half year update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee.

Members attention was brought to Key Achievements as outlined in the report, including the following:

- Opening of the Reginald Centre – work was also due to commence on the green space and provision of a play area at the rear of the building
- Community engagement and consultation – there had been a recent delay due to adverse weather conditions
- Work towards the Equality Framework

In response to Members comments and questions regarding promises currently at the risk of not being delivered and other issues relating to the Area Delivery Plan, the following issues were discussed:

- Work was ongoing at the Mandela and Palace Community Centres to enable increased use but was not yet completed.
- Cycling and walking initiatives – issues discussed included works to create cycle lanes and the provision of other cycling projects. It was reported that Sharon Hughes, Area Management was due to meet with the Sports Development Officer.
- Community Clean Ups
- Developing new ways for local people to better influence decision making about where they live – there had been a poor response to questionnaires issued to community groups and Area Management would follow this up.
- Community use of schools
- Feedback on work carried out by the Probation Service on community work
- Provision of grit bins – additional information would be provided at Ward Member meetings

#### **RESOLVED –**

- (1) That progress made against the current Community Charter promises and remedial action planned for those promises at risk of not being achieved be noted.

- (2) That the intention to report back on the emerging priorities for 2011/12 to the January 2011 meeting of the Area Committee and draft 2011/12 Charter to the March 2011 meeting of the Area Committee
- (3) That the nomination for the Chairs of the Community Leadership Teams as referred to in the report be noted.

## **50 Wellbeing Budget - Update Report**

The report of the East North East Area Manager contained details of proposed projects/activities to deliver local actions relating to agreed themes and promises of the Area Delivery Plan for which Wellbeing funding was requested. The proposals had been discussed at a meeting of the Area Committee's Member Well-Being Group and their recommendations had been included for noting/or approval.

The report also provided the latest financial position of this years Wellbeing (Revenue and Capital) budgets.

### **RESOLVED –**

- (1) That the following amounts of Wellbeing (revenue) budget be released to the organisations and projects listed from the 2010/11 budget:
  - o 208 (North Leeds) Squadron Air Training Corps – Internet Network Completion - £3,200 (Things to Do)
  - o Chapel Allerton Youth Project – Romance Academy - £999 (Safe Neighbourhoods)
- (2) That a decision on the following request for Wellbeing (revenue) be deferred:
  - o Three Churches Project – Youth and Intergenerational Projects - £15,000 (Things to Do)
- (3) That the funding originally agreed to Community Sports for Cage Football is reallocated for younger people activities in each ward as agreed through ward member meetings and Area Management.
- (4) That authority be given to the Wellbeing Member Working Group to vire any underspends between ADP theme headings in order to ensure the revenue budget is fully committed at the next Area Committee meeting.

## **51 Forward Plan of Area Committee Business**

The report of the East North East Area Manager provided Members with an update on the forward plan of reports to be presented to the Area Committee for the 2010/11 Municipal Year.

**RESOLVED** – That the report be noted and updated forward plan be approved.

## **52 Parks and Countryside Service - Annual Report**

The report of the Head of Parks and Countryside provided the Area Committee with the following information:

- An overview of the Parks and Countryside Service
- Challenges faced along with key performance management initiatives
- Area level progress in attaining Leeds' Quality Park Standards
- Investment needs for fixed play along with progress made

The Chair welcomed Kris Nenadic, Parks and Countryside to the meeting. He gave Members a brief overview of issues detailed in the report.

In response to Members comments and questions, the following issues were discussed:

- Provision of bowling facilities – usage of bowling facilities had reduced in recent years and further consultation would be taken regarding future provision
- Roundhay Park was not included in the report as it was classed to be a 'City Park' and used by residents from all across the City
- The Leeds Quality Park measure was based on Green Flag standards. Only Potternewton Park in inner North East Leeds currently met Leeds Quality Park Standards. Estimated investment to bring other parks to standard was detailed in the report.
- Provision of suitable play equipment for older children and disabled children.
- Maintenance of footpaths and steps at Sugarwell Hill Park – there were proposals for investment.
- Playing pitches – drainage works would be carried out at the Prince Philip playing fields in order to create further pitches, the MUGA at the Caribbean Playing fields had been resurfaced.
- Changing facilities – these were the responsibility of Corporate Property Management
- Budget issues, funding cuts of up to 16% were anticipated over the next 4 years with up to 10% in the next year. Savings had already been identified with the proposed departure of staff under the Early Leaver's Initiative.

## **53 Dates, Times and Venues of Future Meetings**

Monday, 31 January 2011 at City Learning Centre, Allerton Grange High School

Monday, 14 March 2011 at Technorth

Meetings to commence at 4.00 p.m.

Draft minutes to be approved at the meeting  
to be held on Monday, 31st January, 2011

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Originator: Nicola Denson  
Tel: 214 5876

**Report of the East North East Area Manager**

**North East (Inner) Area Committee**

**Date: 31<sup>st</sup> January 2011**

**Subject: Well-Being (Revenue and Capital) Budget Update and New Applications**

**Electoral Wards Affected:**  
 Chapel Allerton  
 Moortown  
 Roundhay

Ward members consulted  
 (referred to in this report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

**Executive Summary**

This report contains details of proposed projects/activities to deliver local actions relating to agreed themes and promises of the Area Delivery Plan for which Wellbeing funding is being requested.

The proposals have been discussed at a meeting of Area Committee’s Member Well-Being Group and their recommendations are included for noting and/or approving.

The latest financial position of this year’s Wellbeing (revenue and capital) budget is also provided.

## **Purpose of this report**

1. The purpose of this report is to provide the Area Committee with a summary of project applications/proposals for the use of Wellbeing funds that have been discussed in detail with the Member Working Group and to seek approval of their recommendations where relevant.
2. The report also provides the up to date financial position statement for 2010/11 to assist decision making and monitoring of the delegated local budget.

## **Background**

3. At the March 2010 meeting the Area Committee again agreed to split the Well-being revenue budget between the strategic themes identified in the Area Delivery Plan/Community Charter. The committee also agreed to top slice funding for ward based projects and the continuation of the Small Grants scheme.
4. The 2010/11 spending decisions made to date against each heading (inc small grants and ward pots) are summarised in appendix B. This summary includes those projects carried forward from 2009/10 because they had not been completed and therefore fully paid. It also includes the revised budgets for each theme taking into account the c/f balances from 2009/10.
5. A breakdown of the Wellbeing capital budget and spend is attached as appendix A.

## **Applications**

6. The Area Management team undertake checks and take relevant professional advice relating to applicants financial accounts, CRB checks, constitutional documents and other related documentation to ensure safeguarding requirements and financial regulations are being met.

## **Project/Activity Proposals:**

### **Three Churches Project**

#### **Youth and Intergenerational Projects - £15,000 (ADP Theme – Things to Do)**

7. The Three Churches Project has been running for a number of years and organises community activities and clubs for people living in Chapel Allerton and Moortown wards based out of Stainbeck Church.
8. It was independently evaluated by Liveability this Summer and whilst the evaluation praised many of the project's community links there were felt to be low involvement of partner churches. As a result the project is moving towards a partnership approach.
9. A Strategy Group has been set up which comprises Church leaders and the Chair of the Management Team. The task of the Management Team is then to work with the Project Worker to implement the Strategy.
10. The funding applied for will be used to develop the youth and intergenerational work being run by the project co-ordinator as set out in the strategy and increase the



sustainability of the project. It is intended to do this by enlarging the volunteer base (through on-going community work and increasing involvement of local churches) and by developing a long-term funding strategy which will offer future security (for example, exploring other funds and social enterprise opportunities).

11. The full project costs are £29,265 with the rest of the funding being made up as set out below:

Monies carried forward	£2,500
Leeds General Purposes Fund of United Reformed Church (awaiting decision)	£2,000
Total from the Three member churches (predicted)	£7,500
Two Hills Partnership monies (agreed)	£1,065
Diocese of Ripon and Leeds (awaiting decision)	£1,000
Other income, e.g one off gifts, income from trading, event fees	£200
Total match funding secured so far	£14,265

12. The original projects that would also be supported are the Monday Night Youth Club, with the two original groups merging to make one group to offer greater choice of activity and enable the young people to mix with a wider age range, in partnership with Leeds Youth Service, Craft Club which gives people a relaxed and safe space for building confidence and relationship. There is a good mix of ages that attend but the desire is to grow the group and offer crèche provision and bring in experts in different types of crafts. Finally Drama Club which is running well but would like to go to the next stage to work towards a production and the funding would cover the additional staff and production costs.
13. **Community Charter Promise:** *This project will assist in achieving the Area Committee promise to deliver an improved menu of activities for young people in the area.*
14. *The Well-being Members Working Group felt that due to the nature of the costs applied for and the current economic climate the full amount could not be supported. They did however recommend that £2,000 be approved to the Three Churches Project to support the work.*

## **Budget Implications and Planned Underspend**

15. The following table shows the budget position of the eight ADP themes that the Area Committee has allocated wellbeing funding against, including the updated position if the above revenue bids are approved.
16. There has been an injection of £5,000 into the Community Life theme. This is due to the BTCV Garden to Eat project no longer requiring funds as the scheme will not be going ahead as a result of match funding bids being unsuccessful.

ADP Theme	Current Budget remaining	Total rec by working grp	Amount remaining if agreed
Things to do	£4,142	£2,000	£2,142
Clean & Green	£9,968.50		
Local Economy	£6,790.50		
Learning for all	£0		
Safe Neighbourhoods	£1,668		
Community Life	£12,816.49		
Healthy Living	£507.74		
Getting Around	£2,695.30		
<b>Total</b>	<b>£38,588.53</b>		<b>£36,446.53</b>

17. As set out in section 40, the Area Committee is currently £9.7k overspent in its capital allocation and may need to transfer this cost against this revenue underspend.
18. Also, given the anticipated budget pressures in 2011/12 the working group recommended that the wellbeing fund be closed for further spend in 2010/11 in order to ensure ensure an amount can be carried forward to 2011/12 to help alleviate some of the forecast budget pressures.
19. The Wellbeing Working Group identified significant on-going commitments that it wanted to see prioritised for use of Wellbeing in 2011/12 and that the planned underspend in 2010/11 would help ensure can happen (see section 44).

### **Variation to Youth Service Bid**

20. The Youth Service were awarded £17,800 to run a number of sessions throughout the year for young people.
21. Part of the funding was for Junior Jam DJ sessions. The young people however have been successful in a Youth Opportunities bid for their own DJ music equipment. Therefore they do not now need to pay anyone to deliver these sessions as they can now do this themselves.
22. Therefore they would like to use this funding to pay for a forthcoming residential £509.60 for food and refreshments and £200 for the mini bus.
23. *This information was received too late for consideration by the Well-being Members Working Group, therefore a decision is required by the Area Committee.*

### **Variation to Roundhay Allotments Extension Bid**

24. Roundhay Allotments Association were awarded £3,000 to extend Roundhay allotment to allow 11 extra plots to help alleviate some of the pressures of the long waiting list they have for the site.

25. Due to competitive tendering and part of the costs being paid by the allotments themselves (£800) and parks and countryside (£3,000) they have managed to reduce the cost of the Area Committee contribution to £1,000.
26. However the new plots are quite far away from current facilities and have been subject to increased vandalism due to their exposed position. The allotments association would therefore like to use the remainder of the funding to install new water taps to that area of the allotments, new signage (for example private property keep off) and a community noticeboard so members know what is going on in the area.
27. *This information was received too late for consideration by the Well-being Members Working Group, therefore a decision is required by the Area Committee.*

### **Small Grants**

28. The Inner North East Area Committee has £1,342.74 left in its small grant pot from the £10,000 set aside to support groups (see appendix B for a full breakdown of grants awarded).
29. There are still three grants outstanding below is a brief outline and the working group's recommendations:

#### **Play and stay - £500**

30. Bracken Edge School wants to start a Stay and Play Group in the afternoons, where local parents can come and have fun with preschool children – learning how to play with and alongside others to build positive relationships. It will allow parents to socialise with other parents from within the locality whom they may not otherwise have contact with and hopefully increase their sense of belonging within the community.
31. The group will also use these sessions to signpost parents, who are struggling in any way, to relevant courses of help. The group will be open to all local parents and parents with pre-school children across the CHESS cluster. Funding would be used towards toys, games, books, storage cupboards and refreshments and the group hopes to start in December/January 2011.
32. *The recommendation is not to approve funding to the project and that the school advised to seek Activities Grant or Cluster funding.*

#### **Irish History Month 2011 - £500**

33. The aim of the project is to introduce local communities to the distinctive and unique experience of traditional and contemporary Irish arts and culture, and the wider contributions that Irish communities have made and continue to make culturally, socially and economically to life in Leeds.
34. Funding would be used towards freelance session workers, facilitators, workshop resource costs, staff and volunteer expenses, training for staff and volunteers, insurance and publicity costs.

35. *The Well-being Members Working Group recommended that the funding for this application is not approved as they apply for funding annually and already receive a large grant from the Irish Government (£20,000).*

### **Independent Somali Women and Children - £250**

36. The project supports young Somali children new to the community who are in need of extra educational support and guidance due to language difficulties as they are learning English while learning national curriculum subjects which is extremely challenging. The project wants to support schools by helping Somali children to integrate quickly and successfully and will offer support and help with English and Maths and also homework.
37. A crèche will be offered which is vital for some families who visit the project. The crèche also offers educational games and materials through play and fun activities and the project is also hoping to introduce knitting and sewing classes for Somali women.
38. The Grant would be used towards Books, toys, materials, refreshments, leaflets and stationery.
39. *The Well-being Members Working Group recommended that the funding for this application is approved to ISWAC to administer).*
40. Taking in to account the above recommendations this leaves a small balance of £1,097 unallocated in the small grants pot for 2010/11. It is suggested that the small grant pot be closed and no further applications taken from groups for 2010/11. The remaining balance may then be used to carry forward to 2011/12 to minimise the impact of any reduction on Well Being Funding.

### **Capital Budget**

41. As members are aware there is a current over-commitment in the Capital Budget resulting from the in-year reduction in capital available to Area Committees and it was agreed that the Area Committee would to review the capital allocation once the final spend figure was known.
42. A review of all projects approved projects has been undertaken and the over-committed balance stands at £9.7k, which translates into an actual overspend.
43. In order to balance and off set this overspend it is suggested that the balance be taken from the revenue pot to balance the capital budget.

### **Budget 2011/12**

44. There are several projects and initiatives ongoing which require consideration for continuation from the 2011/12 Well Being Budget allocation which the Well Being Member Working Group considered and made the following recommendations to prioritise funding for:
- LCC Neighbourhood Manager post - £35,000 contribution
  - Probation Services - Community Payback Scheme - £15,000

- LCC Festive Lights - £14,106
- Area Committee Inner NE Volunteer Thank You event - it is the European Year of the Volunteer this year so alternatives investigated by Area Management to reduce the costs and revitalise the event- £2,000
- Area Committee Consultation and Community Engagement (to include charter costs) - reduce budget from £3,000 to £2,000
- Community Skips – the suggestion is to reduce the budget by £2,000 from that set aside 2010/11 based on last year’s spend and limit number of skips available to one per group twice a year (see appendix C for breakdown of skips so far this year) to £3,000
- Children and Young People’s summer programme 2011 – letter to be sent to all groups requesting information on proposed summer activities and what could be commissioned to fill any gaps.

## Recommendations

59. The Area Committee is requested to note the contents of this report and :
- a) Approve the following amount of Wellbeing (revenue) budget to be released to the organisations and projects listed from the 2010/11 budget :
    - i) Three Churches Youth and Intergenerational Projects - £2,000 (Things to Do)
    - ii) Independent Somali Women and Children project – £250 for ISWAC to administer (Small Grant).
  - b) Approve that the variation in use of funding awarded to Youth Service and Roundhay Allotment Association as outlined above.
  - c) Capital budget – set aside £9,700 from the 2010/11 revenue budget to offset the over-commitment.
  - d) Approve the closure of spend for wellbeing grant fund for 2010/11 to minimise the impact of any budget pressures in 2011/12.
  - e) Approve the prioritisation/earmarking of funding from the 2011/12 budget for the following projects:
    - i) Continuation of Neighbourhood Manager Post - £35,000
    - ii) Continuation of Community payback Scheme - £15,000
    - iii) Festive Lights - £14,106
    - iv) Volunteer Thank You Event - £2,000
    - v) Consultation and Community Engagement - £2,000
    - vi) Community Skips - £3,000
  - f) Not approve funding for the following small grants
    - i) Bracken Edge – Stay and Play
    - ii) Irish History Month

## **Background Papers**

Area Committee Roles and Functions 2009/10.

## **Appendices**

- A. Capital Budget Position
- B. Revenue Budget
- C. Community Skips

## Inner North East Capital Budget Position 2010/11

Total budget = £581.5k		Committed	Actual
01879/NEI/000	Miles Hill Sure Start Centre	20.0	20.5
01879/NEI/001	Seven Arts Community Centre	25.0	25.0
01879/NEI/002	Gate-It On The Granges Contribution	7.0	7.0
01879/NEI/003	North Leeds Bowling Club Fencing	8.6	8.6
01879/NEI/004	Open Door' Project - 225 Lidgett Lane	3.5	3.5
01879/NEI/005	Moortown RUFC	0.0	0.0
01879/NEI/006	New Roof - Roscoe Methodist Church	20.0	20.0
01879/NEI/007	Scott Hall Sports Centre	15.0	15.0
01879/NEI/008	Queenshill Drive Drying Area Project	0.0	0.0
01879/NEI/009	North Park Avenue Allotments Project	3.0	3.0
01879/NEI/O10	Extension of Community Hall	20.0	20.0
01879/NEI/O11	North Leeds Cricket Nets Ground Development	15.0	15.0
01879/NEI/O12	Meanwood Methodist Church Disabled Toilets	7.7	7.7
01879/NEI/O13	53 Louis Street Disabled Access	6.0	6.0
01879/NEI/O14	Cowper Street Community Gardens	7.0	7.0
01879/NEI/O15	Alleys & Ginnels Safety Improvements	51.3	51.3
01879/NEI/O16	Meanwood Park Improvements	39.5	39.5
01879/NEI/O17	St Andrews Church Comm Project	12.5	12.5
01879/NEI/O18	Potternewton Park	5.0	5.0
01879/NEI/O19	Chapel Allerton Methodist Church - Disabled Lift	14.4	14.4
01879/NEI/OZ0	Stainbeck Church Outreach & Development Project*	3.3	3.3
01879/NEI/OZ1	Fieldhouse Drive Improvements	2.4	2.4
01879/NEI/OZ2	Gledhow Valley Lake Disabled Access Path	10.1	10.1
01879/NEI/OZ3	Fencing At North Leeds Cricket Club	15.0	15.0
01879/NEI/OZ4	Seven Community Arts Centre	20.0	20.0
01879/NEI/OZ5	Deen Enterprises Community Forum Minibus	8.0	8.0
01879/NEI/OZ6	Roundhegians Sports - Kitchen Upgrade	2.5	2.5
01879/NEI/OZ7	Lidgett Pk Methodist Church-Room For All	7.0	7.0
01879/NEI/OZ8	Moor Allerton Sports Ctre - Carpark Imps	12.0	12.0
01879/NEI/OZ9	Woodhouse Cricket Club	6.0	6.0
01879/NEI/OE0	Sugarwell Hill Entrance	5.0	5.0
01879/NEI/OE1	Friends of Wykebeck Valley Woods - Bridge	7.0	7.0
<b>01879/NEI/OE2</b>	<b>Gledhow Rise Traffic Mgt Measures</b>	<b>5.0</b>	<b>0.6</b>
01879/NEI/OE3	Toliet Replacement St Andrews Church	10.0	10.0
01879/NEI/OE4	Electrical work at Meanwood Parkside Road	1.1	1.1
01879/NEI/OE5	Meanwood Valley Footpaths and Gardens	5.9	5.9
01879/NEI/OE6	Gledhow Towers CCTV	4.4	4.4
01879/NEI/OE7	Roundhay Park Cricket Wickets (NE Contribution)	7.1	7.1
01879/NEI/OE8	Disabled Access - North Leeds Bowling Club	7.0	7.0
01879/NEI/OE9	ICT & Comm Equip - 208 Squadron	3.0	3.0
01879/NEI/OF0	Allerton Croft Security	2.9	2.9
01879/NEI/OF1	Improvements to Community Hall - Roundhay	9.9	9.9
01879/NEI/OF2	Carrib Care Meals on Wheels	5.1	5.0
01879/NEI/OF3	Woodland Trail Activity Project	3.5	3.5
01879/NEI/OF4	Radio Jcom	8.0	8.0
01879/NEI/OF5	Youth Service Games Hardware	1.7	1.7
01879/NEI/OF6	The Bumps Playspace	15.0	15.0
<b>01879/NEI/OF7</b>	<b>Heritage Lighting</b>	<b>45.0</b>	<b>0.0</b>
01879/NEI/OF8	Gate at Potternewton Park	4.0	4.0
01879/NEI/OF9	Inner North East Festive Lights	20.2	20.2
01879/NEI/OS1	Stainbeck Church Improvements	15.0	15.0
01879/NEI/OS2	Meanwood Cricket Club Fencing	6.5	6.5
01879/NEI/OS3	Community Hall Phase 2	3.6	3.6
01879/NEI/OS4	Prince Philip Ctre - Ground Improvements	10.1	10.0
01879/NEI/OS5	Prince Philip Ctre - Portable Goals	2.9	2.7
01879/NEI/OS6	Chapel Allerton Allotments Securing Fencing	5.4	5.4
<b>01879/NEI/OS7</b>	<b>Moortown Baptist Church</b>	<b>5.0</b>	<b>0.0</b>
<b>01879/NEI/OS8</b>	<b>Greek Orthodox Church</b>	<b>5.0</b>	<b>0.0</b>
		<b>591.1</b>	<b>531.8</b>

Unallocated Budget remaining

-9.7

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**INNER NORTH EAST AREA COMMITTEE – WELLBEING REVENUE BUDGET 2010/11**

Neighbourhood Manager post = £35,000 topslice

**Wellbeing by ADP Priority Theme**

<b>Things to Do</b>			
<b>Project</b>	<b>Reference</b>	<b>Amount Applied for</b>	<b>Amount Approved/ Carried forward 09/10</b>
Chapel Allerton Methodist Church improvements	INE.09.64.LGR	£17,750	£3,750
LCC Youth Services 2010 Summer Holiday Programme	INE.09.49.LGR	£27,600	£17,800
Leeds Reach Summer 2010 Programme	INE.09.52.LGR	£4,237	£4,237
208 Squadron			£3,200
<i>Budget transfer from Getting Around</i>			<i>£1,784</i>
<i>Additional budget from reallocation of funding</i>			<i>£7,342</i>
		<b>Total Committed inc c/f</b>	<b>£28,987</b>
		<b>New budget</b>	<b>£20,253</b>
		<b>Budget inc c/f and add</b>	<b>£33,129</b>
		<b>Remaining</b>	<b>£4,142</b>

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<b>Clean &amp; Green</b>			
<b>Project</b>	<b>Reference</b>	<b>Amount Applied For</b>	<b>Amount Approved/ Carried forward 09/10</b>
Moortown in Bloom and Neighbourhood Design	INE.09.13.LGR	£13,365.43	£8,365.43
Community Payback Team	INE.09.56.LGR	£15,000	£15,000
Meanwood Valley Urban Farm Environmental Summer Play	INE.09.61.LGR	£5,750	£5,750
Groundwork Leeds – Stonegate Playspace	INE.10.07.LGR	£9,639	£7,163
Materials for Probation and Leeds Ahead (£301.37 spent so far)		£1,000	£1,000
Community Skips Budget (£3,230 spent so far)		£5,000	£5,000
		<b>Total Committed inc c/f</b>	<b>£42,278.43</b>
		<b>New budget</b>	<b>£43,881.50</b>
		<b>Budget inc c/f</b>	<b>£52,246.93</b>
		<b>Remaining</b>	<b>£9,968.50</b>

<b>The Local Economy</b>			
<b>Project</b>	<b>Reference</b>	<b>Amount Applied For</b>	<b>Amount Approved/ Carried forward 09/10</b>
Chapelton Townscape Initiative - Training Project	INE.08.27.LGR	£10,000	(£10,000) £3,132 spent
Leeds Ahead world of work and professional services	INE.09.06.LGR	£5,000	£2,500
CARA loyalty card	INE.09.62.LGR	£1,513	£1,500
Leeds City Credit Union – Chapelton JSC	INE.10.12.LGR	£5,000	£5,000
Leeds Lights Festive Lights (part)	INE.10.17.LGR	£10,126.50	£10,126.50
<i>Budget transfer from Getting Around</i>			<i>£5,000</i>
		<b>Total Committed inc c/f</b>	<b>£22,259.19</b>
		<b>New budget</b>	<b>£10,126.50</b>
		<b>Budget inc c/f</b>	<b>£29,049.69</b>
		<b>Remaining</b>	<b>£6,790.50</b>

<b>Learning for All</b>			
<b>Project</b>	<b>Reference</b>	<b>Amount Applied For</b>	<b>Amount Approved</b>
Young People's Accredited Out of School Activities	INE.10.04.LGR	£11,605	£8,500
Leeds Ahead Business and Community Projects	INE.09.57.LGR	£4,500	£4,500
DOJO – Club Panda	INE.09.53.LGR	£10,000	£8,500
<i>Budget transfer from Getting Around</i>			<i>£1,247</i>
		<b>Total Committed</b>	<b>£21,500</b>
		<b>New Budget</b>	<b>£21,500</b>
		<b>Remaining</b>	<b>£0</b>

<b>Safe Neighbourhoods</b>			
<b>Project</b>	<b>Reference</b>	<b>Amount Applied For</b>	<b>Amount Approved/ Carried forward 09/10</b>
Alwoodley Activities Fund	INE.09.09.LGR	£4,000	£2,000
INE Summer Sports Project	INE.09.11.LGR	£26,275	£14,650
Operation Buzzer and Trembler Alarms	INE.09.48.LG	£4,400	£4,400
Junior YIP Holiday Programme	INE.09.51.LGR	£5,853	£5,853
Cold Calling Reduction Project	INE.10.10.LGR	£1,800	£1,800
Beckhill Approach Alleygating	INE.10.22.LG	£8,245	£8,245
Romance Academy			£999

<b>Total Committed inc c/f</b>	<b>£37,947</b>
<b>New budget</b>	<b>£18,565</b>
<b>Budget inc c/f</b>	<b>£39,615</b>
<b>Remaining</b>	<b>£1,668</b>

<b>Community Life</b>			
<b>Project</b>	<b>Reference</b>	<b>Amount Applied For</b>	<b>Amount Approved/ Carried forward 09/10</b>
Roundhay Allotments site extension	INE.09.31.LGC	£3,000	£3,000
BCTV Garden to Eat -£5,000 – no longer required	INE.09.44.LGR	£12,500	£0
Beckhills Recycling	INE.09.63.LGR	£4,888	£4,030
Community Voices – Radio Fever	INE.09.26.LGR	£21,000	£8,950
CANPLAN Open Day and Printing of Plan	INE.10.01.LGR	£1,325	£1,325
Chapel Allerton Food festival	INE.10.03.LGR	£1,500	£942.71
2010 Volunteer Thank You Event		£2,000	£2,000
Consultation and Community Engagement £2,474.81 spent so far		£3,000	£3,000
Leeds Lights Festive Lights (part)	INE.10.17.LGR	£3,568.50	£3,568.50
Sawanvihar	INE.10.05.LGR	£9,207	£1,646.30
Chapel Allerton festival	INE.10.14.LGR	£3,500	£2,500
		<b>Total Committed inc c/f</b>	<b>£30,962.51</b>
		<b>New budget</b>	<b>£21,941</b>
		<b>Budget inc c/f</b>	<b>£43,779</b>
		<b>Remaining</b>	<b>£12,816.49</b>

<b>Healthy Living</b>			
<b>Project</b>	<b>Reference</b>	<b>Amount Applied For</b>	<b>Amount Approved/ Carried forward 09/10</b>
Fuel Poverty	INE.09.28.LGR		£3,000
Chapel Allerton Good Neighbours	INE.09.40.LGR		£3,000
MENA Lunch Club	INE.09.45.LGR		£705
ZEST	INE.09.59.LGR		£753.70
LCC Community Sports	INE.09.50.LGR		£7,401.18
ZEST Summer Health and Wellbeing Project	INE.09.55.LGR		£1915.08
KICK Summer Programme 2010	INE.09.58.LGR		£7,750
Exhale Training	INE.10.08.LGR	£6,000	£4,000
Zest Meanwood	INE.09.59.LGR	£5,160	£1,500
<i>Budget transfer from Getting Around</i>			<i>£4,463.70</i>

<b>Total Committed inc c/f</b>	<b>£30,024.96</b>
<b>New budget</b>	<b>£18,565</b>
<b>Budget inc c/f</b>	<b>£30,532.70</b>
<b>Remaining</b>	<b>£507.74</b>

**Getting Around**

<b>Project</b>	<b>Reference</b>	<b>Amount Applied For</b>	<b>Amount Approved</b>
<i>Transfer of funds to Things to do (£1,784), Local Economy (£5,000), Learning for All (£1,247) and Healthy Living (£4,463.70).</i>			<i>£12,494.70</i>
		<b>Total Committed</b>	<b>£0</b>
		<b>New Budget</b>	<b>£2,695.30</b>
		<b>Remaining</b>	<b>£2,695.30</b>
		<b>Total Committed inc c/f</b>	<b>£213,959.09</b>
		<b>Total Budget inc c/f</b>	<b>£252,547.62</b>
		<b>Total Remaining</b>	<b>£38,588.53</b>

**Small Grants**

<b>Project</b>	<b>Reference</b>	<b>Amount Applied for</b>	<b>Amount Approved</b>
Mandela Centre Celebration	INE.10.01.SG	£500	£500
Child Seasons Playscheme	INE.09.34.SG	£12,500	£500
Football in the Community	INE.10.02.SG	£500	£500
Annual Flower and vegetable show	INE.10.05.SG	£400	£400
Beckhill Implementation Info Folder	INE.10.09.SG	£500	£500
Training courses for PHAB volunteers	INE.10.10.SG	£500	£500
Prince Philip Youth Centre	INE.10.11.SG	£500	£500
Thursday Luncheon Club	INE.10.12.SG	£500	£500
Global Village Market	INE.10.13.SG	£500	£500
The Bumps Community Day	INE.10.14.SG	£415.00	£362.26

Maplecroft	INE.10.11.LGC	£6,000	£500	
Zest Health for Life - Urban Sports	INE.10.19.SG	£2,750.00	£500	
Leeds Reach	INE.10.18.SG	£1,150.00	£500	
Urban Sports - Zest Health for Life	INE.10.19.SG	£2,750.00	£500	
Change 4 Life Work With Families	INE.10.20.SG	£508.84	£500	
Apna Yoga	INE.10.21.SG	£500.00	£500	
Chapel Allerton Lights Switch On 2010	INE.10.22.SG	£440.00	£440	
Children's Christmas Party Moortown Baptist Church	INE.10.25.SG	£655.00	£455	
			<b>Total Allocation</b>	<b>£10,000</b>
			<b>Total Committed</b>	<b>£8,657.26</b>
			<b>Total Remaining</b>	<b>£1,342.74</b>

<b>Ward Pot Funding</b>			
<b>Chapel Allerton</b>	<b>Reference</b>	<b>Info</b>	<b>Amount Approved</b>
8 Litter bins for Chapel Allerton ward	INE.09.41.LGR		£3200
Plaques x 10	"		£183.25
Millfield Primary school	INE.09.42.LGR		£2000
Gledhows traffic calming	INE.09.47.LGR	Highways to match fund	£2,500
CA 10 A frames			£2186.40
Mustard Pot car park sign			£150 approx
2 bins, benches and plaques at NH Park			£3460
Bonfire Period 2010			£1000
Waymarker Lighting			£3,400
Waymarker payment to YEDL			£1,141.61
CANPLAN additional funding	INE.10.01.LGR		£1,175
Youth service caving trip			£500
Beckhills Noticeboard fitting	INE.10.04.SG		£217
Football Tournament	INE.10.08.SG		£130
New festive light motif x 2			£900

**Appendix B**

Sikh temple lighting and gate			£392
Streetlighting shortfall plus Regent St additional			£1,227
Dog fouling signs			£1130.90
St Matthews funding			Approx £200
Waymarker plaque			£220
Reginald Centre opening mugs			£200
CA festival tree lights			£150
SID work Pasture Lane			£73
CA lights switch on			£220
Tree Lights at Mary Seacole			£180
		<b>Total Allocation</b>	<b>£27,105.30</b>
		<b>Total Committed</b>	<b>£26,136</b>
		<b>Total Remaining</b>	<b>£969.30</b>

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<b>Moortown</b>	<b>Reference</b>	<b>Info</b>	<b>Amount Approved</b>
10 grit bins			£2,071.40
10 grit bin refills			£885.60
10 litter bins			£4,000
Highwoods Fencing			£15,252.40
		<b>Total Budget inc c/f</b>	<b>£22,539.11</b>
		<b>Total Committed</b>	<b>£22,209.40</b>
		<b>Total Remaining</b>	<b>£329.71</b>

<b>Roundhay</b>	<b>Reference</b>	<b>Info</b>	<b>Amount Approved</b>
Gledhow Rise Traffic Management Scheme	INE.07.36.LG		£5,000
Grit bin x 2			£414.28
Noticeboards			£1,425
Benches x 2			£1,900
Lengthsman			£5,000
		<b>Total Budget inc c/f</b>	<b>£20,820.32</b>
		<b>Total Committed</b>	<b>£13,739.80</b>
		<b>Total Remaining</b>	<b>£7,080.52</b>

<b>GRAND TOTAL</b>	<b>Total Allocation</b>	<b>£176,980</b>
	<b>Total Budget inc c/f</b>	<b>£368,012.35</b>
	<b>Total Committed inc c/f</b>	<b>£319,701.55</b>
	<b>Total Remaining</b>	<b>£48,310.80</b>

**2010/11 Skips Budget**

In 2010/11 the Inner North East Area Committee set aside £5,000 from the wellbeing budget to pay for skips.

So far this year 29 skips have been ordered for 14 groups costing £3,230. A full breakdown is provided below.

<b>Group</b>	<b>No. skips</b>	<b>Total cost</b>
Operation Champion - 14 April 2010	2	200
Lidgett Lane Allotments - 1 April, 19 July, 4 November 2010	4	440
Stonegate Road Allotments - 5 Nov 2010	1	110
Meanwood Parkside Allotments - 1 April and 19 Nov 2010	2	220
Roundhay Allotments - 7 May, 21 May and 8 Oct 2010	3	330
Chapel Allerton Allotments - 27 August 2010	1	110
Gledhow Valley Allotments - 12 Nov 2010	1	110
Chapel Allerton Arts Festival	4	460
Beckhill Estate Clean Ups - 29 July, 26 August, 2 Sept, 9 Sept and 30 Sept	5	590
Queenshill Avenue LS17 - 13 Nov 2010	1	110
DOJO Gym, Enterprise Centre, 231 Chapeltown Road - 15 & 17 Nov 2010	2	220
Parkside Road Cricket Club - 23 Nov 2010	1	110
46 Nunroyd Road - 6 Jan 2011	1	110
Back Chapeltown Road & Chapel Road - 12 Jan 2011	1	110
<b>Total</b>	<b>29</b>	<b>£3,230</b>

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**Report of the East North East Area Manager**

**North East (Inner) Area Committee**

**Date: 31 January 2011**

**Subject: Area Delivery Plan/Community Charter Update Report**

<p><b>Electoral Wards Affected:</b> Chapel Allerton Moortown Roundhay</p> <p><input type="checkbox"/> Ward members consulted (referred to in this report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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Council Function <input type="checkbox"/>	Delegated Executive Function available for Call In <input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>
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## Executive Summary

This report provides Members with an update on work to refresh the Area Delivery Plan (ADP) priorities as expressed through the public Community Charter promises for 2011/12.

The report also provides an update on related community engagement activity and invites Members' views on the existing ADP and ideas for new promises to help inform the final version of the revised Charter which will be presented for approval in March.

## **Purpose of this report**

1. This report provides Members with an update on work to refresh the Area Delivery Plan (ADP) priorities as expressed through the public Community Charter promises for 2011/12.
2. The report also provides an update on related community engagement activity and invites Members' views on the existing ADP and ideas for new promises to help inform the final version of the revised Charter which will be presented for approval in March.

## **Background Information**

3. The ADP for 2008/9 – 2010/11 was developed following headings contained within the Vision for Leeds. It is a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the current ADP are:
  - Culture
  - Stronger Communities
  - Enterprise and Economy
  - Transport
  - Environment
  - Health and Well-being
  - Thriving Neighbourhoods
  - Learning and Young People.
4. The current Area Delivery Plan and associated Community Charter runs to March 2011. The new vision and city plan are still being developed.
5. Indications are that the new city/strategic plan will be based around 5 key themes and the revised Community Charter/ADP will be adjusted to reflect this.
6. An update on progress against each of the promises within the 2010/11 Community Charter was presented to the Area Committee in December 2010 and a copy of the progress is included at appendix 1.

## **Area Delivery Plan Refresh for 2011/12**

7. Work is ongoing to refresh the ADP for 2011/12. A questionnaire has been sent out to a wide range of community and resident organisations in the inner north east area. Staff have also attended a number of existing local events and meetings to consult with residents and groups; for example the Chapeltown festive lights switch on, an Open Door (Roundhay) coffee morning and local Police and Communities Together (PACT) meetings at Chapel Allerton and Moortown.
8. Statistical information is provided through the Neighbourhood Index which is currently being updated for 2011/12. The Neighbourhood Index provides the Council and its partners with a robust evidence base by which to plan service interventions and to begin to identify and guide resources into the areas of greatest need. It contributes to a more sophisticated understanding of the problems and issues facing local communities and the people in those communities and provides a framework to benchmark progress in key neighbourhoods and communities.
9. The Area Committee is asked to consider the current priorities for the Area Delivery Plan and feedback any changes they want to see to the promises contained in the Community Charter. Members are asked to consider which promises they wish to

keep for 2011/12 and any amendments or new promises/priorities that they feel ought to be included.

10. Discussion about the charter promises is also taking place through the ward member meetings. A copy of the current Community Charter promises and progress made against each is provided at appendix 1 for information.
11. As part of the refresh process Area Management staff will liaise with the appropriate partnerships and services to secure support for delivery of the promises and agree lines of accountability through to the Area Committee.
12. The draft set of promises will be taken back to various community groups as part of the community engagement cycle during February/March, to ensure that they have further opportunity to influence the priorities and promises for the area.
13. The final draft promises will be presented to the March Area Committee, in order for the Community Charter for 2011/12 to be produced and distributed by the end of June 2011.
14. As with previous years, the Community Charter will inform the Area Committee's spending plans for its Wellbeing Budget. Discussion will happen at the Wellbeing Working Group on how the budget is best earmarked in order to ensure the proportion spent against each set of promises and within wards/priority neighbourhoods is appropriate.

## **Implications for Council Policy and Governance**

15. The priorities for the Area Delivery Plan currently mirror the priorities of the Leeds Strategic Plan. These improvement priorities are agreed between all the partner agencies and with government office as the local area agreement (LAA). Local interpretations of the priority outcomes for the area have been developed. Within each priority outcome actions are delivered in consultation with key stakeholders in the local area. The refreshed ADP for 2011/12 will contribute towards any new corporately agreed frameworks/strategies/plans that replace the LSP and LAA.

## **Legal and Resource Implications**

16. The Well-Being Fund is used to finance projects/activities which deliver against local priorities as set out in the approved Area Delivery Plan. Area Management staff work with Council services, partner agencies and local communities to take a strategic approach to using the Well-Being Fund which ensures that opportunities for match funding, complementary activities and best value are achieved.

## **Conclusions**

17. The Area Delivery Plan sets out the key priorities for action/improvements in inner North East Leeds. This report invites views and ideas on changes the Area Committee would like to see to the 2011-2012 Community Charter which is the public expression of the ADP.

## **Recommendations**

18. The Area Committee is asked to note the contents of the report and Members are asked to feed views and ideas for the refresh of the 2011/12 Community Charter through Area Management staff ahead of the March Area Committee where the Charter will be presented for approval.

## **Background Papers**

Area Committee Roles and Functions 2010/11

## **Appendices:**

- Appendix 1 2010/11 Charter Promises and progress

Inner North East Promises 2010/11 update
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Promise	Responsible partnership/ agency	Red, Amber or Green Status	Progress to date	Concerns to highlight
<b>Theme: Things to do</b>				
1. Modernise facilities at Mandela and Palace Community Centres so that they are better used by the community.	Area Management	A	<p>Action plans being developed for both centres to look at longer term plans. Funding through WBI earmarked to improve facilities at both centres including new flooring, CCTV and door entry at Mandela &amp; Improved heating at Palace.</p> <p>Feasibility study completed on Mandela, Palace and Prince Phillip with options for future development and improvement, consideration to funding opportunities and schemes to progress now need to be given and consultation with services &amp; users of centres.</p> <p>Chapel Allerton Ward Based Initiative funding being used to fund improvements to both centres:</p> <ul style="list-style-type: none"> <li>• Mandela – new flooring to entrance area, CCTV upgrade &amp; door entry system</li> <li>• Palace – heating to top floor and new signage</li> </ul>	Safeguarding concerns with Mandela whilst CCTV and Door Entry systems are not in place, funding in place and work now progressing through CPM.
2. Develop plans to improve pitches and facilities at King Alfred's fields so that they are better used by the community for	Parks & Countryside	G	<p>Discussions ongoing at ward member meetings regarding the future plans for King Alfred's Fields and potential funding.</p> <p>Approval given to ground improvements at Prince Phillip Centre</p>	Funding availability will impact on further development of sites, work will continue by Area Management & Parks and Countryside to identify

sports and leisure activity.			<p>to provide ball stop netting and new portable goal posts through well being funding. Work ongoing to look at pitch drainage and improvements to pitches at prince Phillip subject to S106 receipt and match funding from Football Foundation.</p> <p>Work ongoing on land at Leopold Street for use by local schools and community.</p> <p>Discussions ongoing re the future use of land at Allerton Grange and report regarding consultation on future primary education provision will be presented to Jan 2011 Area Committee</p>	funding opportunities.
3. Renovate children's play areas and make better use of public open spaces including the completion of improvements to Meanwood Park, Roundhay Park and a new community park in Chapeltown	Parks & Countryside	G	<p>Work at Meanwood Park now completed. The Bumps is now completed and official opening took place in June 2010.</p> <p>Consultation completed on Reginald Terrace open space to the rear of the Chapeltown JSC (The Reginald Centre). Land to the rear of the new JSC in Chapeltown will create a significant improvement to the existing play facilities in the Chapeltown area. Bids for funding to match fund the section 106 funding for the scheme submitted in Aug, with project being phased to allow for work to be completed on phase 1 and phase 2 providing additional equipment. Work to commence on site shortly.</p> <p>Funding also given towards creation of</p>	

			a Playspace on Stonegate estate. The Leopold Street Green Space has received SSCF funding and promises to create more green space for supervised play in the future.	
4. Increase community access to school facilities out of school times.	Cluster Leadership Groups	G	Cluster leadership groups developing, Carr Manor High has a wide programme of activities out of school hours for the wider community with activities ranging from Brownies groups to Dhol drumming club. The clubs run every evening and Saturday and Sunday morning. Additional activities are also provided from Chapel Allerton and St Matthew Primary Schools. Area Management Officer member of all 3 schools cluster leadership groups for the area and working with groups to broaden partnership working and projects.	
5. Deliver an improved menu of activities for young people making better use of facilities in the area.	Area Management/Cluster Leadership groups/Youth Services	G	The 'Things to do ' booklet was expanded for the summer to incorporate all activities across the area committee area and increases the advertising that young people will have received via the activities fund providing Breeze cards for every young person. Programme of activities for all school holidays developed and marketed to young people across the area through the Networks, Chess and Next clusters.	Some organisations appear to be reliant on funding to run any provision, support mechanisms have been put in place where this appears to be an issue to help groups become more sustainable. Reduction in funding levels in coming times will impact on additional activities that may be delivered in 2011/12

			<p>Funding provided through Well Being &amp; Activities funding as well as match funding through external sources. Summer projects were delivered and evaluation provided to Oct Area Committee, schemes were very well attended in the main and achieved positive outcomes and feedback. Some projects and schemes ongoing through the winter and spring breaks. Funding also being reallocated from the cage football project that was not successful in attracting a large number of participants to increase activities in all wards.</p>	<p>planning for coming financial year will commence in March 2011 to enable gaps to be highlighted and reported back to the Committee.</p>
<b>Theme: Clean &amp; Green</b>				
<p>6. Improve existing allotment sites and developing new sites on unused pieces of land.</p>	<p>Parks &amp; Countryside</p>	<p>G</p>	<p>Funding agreed for extension of Roundhay allotment site and Stonegate Road allotment fencing now installed. New temporary allotment being developed by ENEHL with SSCF Funding in Newton Lodge Grove in Chapeltown. Funding provided to Chapel Allerton (Gledhow) Allotments to improve security through new fencing. Proposals being developed to allow probation to take over some allotment plots on the overgrown and under used Bandstand Allotment on Meanwood Road.</p>	



<p>7. Tackle green areas of neglect and get them tidied up for the community to enjoy.</p>	<p>Area Management/Environmental Action Team</p>	<p>G</p>	<p>Potternewton Crescent –Green Space Payback to complete a clear up of the site ENEHL and Parks and Countryside to arrange for the long term maintenance of the land to be carried out. Some issues between parks and ENEHL which need addressing And are actively being pursued. There has been a programme of works completed in the Stonegates estate by Community payback which have significantly improved the area aesthetics and this is being followed by a coordinated action plan involving all key local stakeholders to provide additional improvements.</p>	
<p>8. Take enforcement action against those that make a mess of our communities, e.g. fly tipping.</p>	<p>Environmental Action Team</p>	<p>G</p>	<p>Enforcement notices have been served at two of the key poorly maintained properties on Chapeltown Road to encourage the owners to better maintain the land. A meeting has taken place between the Environmental Action Team and East North east Homes to alter the process so that EAT officers would be able to issue fixed penalty notices to tenants. The new concentrated locality working arrangements have made a big difference in area and over the last year the number of jobs has nearly doubled.</p>	

9. Deliver community clean-ups through the year with the involvement of local residents and deliver 3 deep cleanse activity days around local shopping parades.	Environmental Action Team/Tasking Team	G	Five multi agency clean up operations have been completed in the Beckhill estate and have significantly improved the look of the area with positive feedback being received from local residents. In addition there has been a footpath improvement scheme completed which has further improved the look of this estate. The Stonegate estate has benefited from a coordinated action plan and as in the section above and improvements are scheduled to continue.	
10. Provide support and funding to help those residents wishing to improve their local environment through "in bloom" and "friends of" groups.	Area Management	G	Funding provided to groups through small grants to assist in delivering projects. Attendance at summer events has enabled the team to advertise the scheme and provide advice and assistance to groups on how to apply. Engaging with businesses in Chapel Allerton to try and get them to sponsor the floral initiatives in the centre.	Oakwood in Bloom group no longer being pursued due to lack of interest.
11. Promote recycling and anti-litter campaigns through community events and in schools.	Environmental Action Team	G	Environmental Action Team applied to be part of national 'Keep Britain Tidy' campaign but unfortunately was unsuccessful. However a specific campaign is still to be run city wide targeting people who drop litter and increasing the number of fines given out. Staff have also attended community events to raise awareness of the importance of not dropping litter and	

			<p>recycling.</p> <p>There are three recycling sites planned for delivery jointly funded by INE area committee and ENEHL Area Panel in the Beckhill estate and associated promotion work will take place in this locality in quarter 3.</p>	
<b>Theme: The Local Economy</b>				
12. Further improve the centre of Chapeltown by restoring historical features of buildings, improving accessibility and encouraging business investment.	City Projects Team	G	<p>First property improvement schemes anticipated to start on site this year. Highways scheme progressing, due to be complete September 2010 and bollards have been painted. Chapeltown way marker in place with lighting and opening being planned for September 2010.</p> <p>The empty shop fund works have started with three shops being re-painted and the proposals being developed for further improvements to a prominent wall on Chapeltown Road.</p>	
13. Make local shopping centres more attractive by putting up festive and Christmas lights and keeping streets clean and safe.	Area Management	G	<p>Areas to have festive lights in 2010/11 identified and orders raised. Festive lights have now been installed in Chapeltown, Chapel Allerton, Oakwood, Street Lane, Meanwood and Moortown Corner with switch on events planned within each ward to celebrate and promote the local businesses. Sponsorship has been provided by Waitrose for 5 motifs in Moortown.</p>	
14. Create local business, apprentice	Area Management/ Jet Partnership	G	Course being developed around ESOL and Health and Social through	Due to the current recession and funding there may be

and job opportunities through local organisations and businesses.			Learning Partnerships in Meanwood, UNITY have advertised their post to provide additional employment outreach within Chapeltown and this should be recruited to in the new year to work in conjunction with the Jobs and Skills job shop in the Reginald Centre.	an issue in achieving this promise. However, work is ongoing and discussion with Unity and Jobs and skills to look at options to deliver projects.
15. Work with local businesses to improve the attractiveness in Chapel Allerton, Street Lane, Meanwood and Oakwood centres to attract shoppers and improve the local economy.	Area Management	G	Works have started on the empty shop fund project on Chapeltown road which utilises funding from central government to improve shopping areas. Groundworks have had initial contact with shop owners and urban biz and the development trust with the intention of developing a business link type initiative.	
<b>Theme: Learning For All</b>				
16. Help our young people get the jobs they want by creating links between businesses and schools.	Area Management/Extended Services	G	Leeds Ahead commissioned to deliver world of work days in 3 schools across inner north east following success and positive feedback received from last programme. Schools identified to take part in the project this year are: St Matthews and Moor Allerton Hall, waiting for confirmation of third school to take part in Moortown ward. Work ongoing to target NEETS through projects in partnership with JET.	

17. Provide out of school activity that supports homework and extra curricular learning.	Extended Services	G	Programme of additional vocational training courses commissioned through youth services & networks cluster.	
18. Increase adult learning by providing opportunities for residents to attend sessions at local community buildings.	Extended Services/Area Management	G	Carr Manor offers a range of activities for the community to engage in out of school times.	
<b>Theme: Safe Neighbourhoods</b>				
19. Support existing Neighbourhood Watch schemes and promote the need for new ones.	DCSP	G	Neighbourhood Watch schemes are promoted through the local PACT meetings and where appropriate to residents.	
20. Tackle under age drinking by working with licensed premises to reduce sales to young people.	DCSP	G	Funding has again been agreed by the Area Committee to continue the Operation Buzzer test purchase scheme in Roundhay and Moortown. The scheme is ongoing and will focus on the school holiday periods.	
21. Invest in physical measures to help reduce crime such as improved lighting and alley gating schemes.	DCSP/Community Safety	G	Funding bid successful to ENEHL community panel for Miles Hill ginnel for fencing. Planning permission submitted and approved and contractors to be on site last week of August. Anticipated to take four weeks then to completion. Currently working with Safer Leeds, Highways and Barrett Homes to try and close off the entrance to new housing estate at Chandos Terrace. Highways	

			<p>have been consulted and have no objections and support has been established from local residents. Discussions currently underway with Barratts to submit change to planning application.</p> <p>SEC lighting scheme ongoing in area and where concerns are raised with lighting being insufficient they are addressed via the SEC team. Alley gating being consulted for in a crime hot spot within the Beckhill estate and intention to complete by Mar 2011.</p>	
22. Deliver burglary reduction schemes through the Neighbourhood Policing Teams such as providing property marking kits and trembler alarms for residents.	DCSP	G	<p>Funding to implement cold calling zones in the area where need has been identified agreed. A meeting has been held with Trading Standards and the 4 target areas defined for RAM will begin consultation with local residents during first week in September. Areas still to be defined for Chapel Allerton ward.</p> <p>Target hardening project completed in Riviera Gardens via CASAC and funded by Safer Leeds.</p> <p>Number of small door knocking exercises have taken place, notably in Chapel Allerton involving informing residents of issues and appealing for information. At least one key arrest has been made because of information obtained in this way.</p> <p>Funding provided for Cold Calling Zones to be implemented in all three</p>	

			wards, consultation has been completed for areas in Roundhay and Moortown and the scheme is in the process of being implemented. Statistics and local intelligence is currently being gathered to determine the most appropriate zone(s) in Chapel Allerton and consultation will follow once this is done. It is anticipated that the implementation will deter bogus callers and prevent burglary.	
23. Tackle local crime and ASB priorities identified in public Partners and Communities Together (PACT) meetings.	DCSP	G	PACT issues are fed into ward tasking and concerns are addressed through this way. Examples include concern over pedestrian crossings in Chapeltown and roaming dogs in Potternewton park. Area Management attending Dec PACT meetings and following all PACT meetings non policing issues are fed into the AM team and action fed back to the police inspector. Coordination activity being taken in the Stonegate estate to identify individuals responsible for ASB and larger Meanwood area being targeted through multi agency operation Bewhisler.	
24. Safeguard local children and vulnerable adults by creating effective working partnerships and communications.	Health & Well Being Partnership	G	Stroke awareness activities being planned and Telecare presentation given to Chapeltown H & WB group in August. Follow up actions are to be planned. Work ongoing to implement preventative tasking in Chapeltown with	

			<p>next meeting to be held in December 2010.</p> <p>Health &amp; Well Being Partnership meetings being held in Meanwood and Chapeltown and plans develop link directly into the ADP/Charter. MAP have a Health &amp; Well Being Sub Group which has been established for some time addressing issues for the Queenshill part of the area.</p>	
<b>Theme: Community Life</b>				
25. Support to community-led events across the area such as school fairs, church galas and fun-days by awarding small grants.	Area Management	G	<p>Funding given to a number of groups to run events, including the Friends of the Bumps, Prince Philip Centre Open Day and Global Village Market. Stalls run by Area Management at Gledhow Valley Fun Day, Beckhills Fun Day, Scott Hall Breeze and Oakwood Farmers' Market.</p>	
26. Develop new ways for local people to better influence decision making about where they live.	Area Management	G	<p>AM staff attending various community group meetings during Nov/Dec to consult with residents on key priorities for area to feed into the community charter for 2011/12. In addition questionnaires have been sent to various community groups for them to feed into the process and 2 drop in sessions are planned to be held in Reginald Centre and Open door. PACT meetings in the area will also be attended. It is anticipated that this approach will enable more views to be sought and provide a greater opportunity for a greater cross section of the community have their say on</p>	



			local priorities and influence local decision making. Feed back on the priorities and consultation on action to address them will take place in Jan/Feb 2011 and a draft charter presented to March Area Committee for approval.	
27. Work with residents on improvement plans for the Beckhills, Chapeltown and Moor Allerton neighbourhoods.	Area Management	G	Delays to the CLT has taken place however chairs for the two teams have been agreed and initial groups identified for recruitment to take place and initial meeting in Chapeltown scheduled for January 2011.	
28. Provide support to local community and voluntary groups delivering services and activities for residents in the area through our local budget and use of Proceeds of Crime Act monies.	Area Management/DCSP	G	Work undertaken through community engagement events during the summer to promote the small grants and POCA schemes. To date £3,920 POCA funding has been allocated to projects in the area in addition to £6,700 small grants.	
<b>Theme: Healthy Living</b>				
29. Provide residents with information and activities that encourage healthier lifestyles and support emotional well being through regular events in local community venues.	Health & Well Being Partnership/Area Management		Zest funded to run three events in the area at Beckhill estate, Meanwood Park and Queenshills on the healthy living theme. Health and Wellbeing Improvement Officer now in post. Care and repair presentation to Maecare to increase uptake of affordable warmth packages. Action to increase uptake of Leeds Card by disabled individuals and carers	

			developing. Will enable lower cost physical activity and cultural opportunities	
30. Improve sports and leisure facilities at Scott Hall Leisure Centre, local playing fields and parks to increase opportunities for physical activity.	Leisure & Culture/Parks & Countryside	A	Improvements to the dry changing area have been identified and support being given to assist in identifying funding sources to apply to.	Due to reduced funding for capital projects being available there may be an issue in delivering against this priority through the improvements to centres. However work is ongoing to identify methods of improving opportunities to access physical activities through other means such as promotion of walking schemes etc.
31. Bring people of all ages together through activities and projects that help them understand one another.	Health & Well Being Partnership	G	Projects being delivered by Feel Good Factor and Zest to help older people to be fit and active. Health and Wellbeing Improvement Officer now actively promoting, widening reach and supporting Walking for Health initiatives	
32. Deliver schemes to encourage more people to grow their own food.	Area Management/Health & Well Being Partnership	G	BTCV project funded to develop Garden to Eat across inner north east and inner east, to begin once all match funding obtained. Part of the Reginald Terrace open space improvements will include the planting of fruit trees for the local community to benefit from.	

Theme: Getting Around				
33. Help local schemes that encourage greater use of bicycles and walking; for example the Walking Bus initiative in schools.	Area Management	A	Raised through Cluster Leadership groups to look to support school walking bus schemes where not currently in place. Discussions taken place with voluntary sector providers regarding potential project to support cycling groups.	
34. Prioritise dangerous roads for action such as traffic calming measures or maintenance / repair.	Highways	G	Funding approved for Gledhows traffic calming scheme and highways implementing summer 2010. Work ongoing to provide initiative on Miles Hill to improve	
35. Increase the number of grit bins available in our streets for residents.	Area Management/Highways	G	List of new grit bins required obtained from ward members and residents, to be installed as soon as possible.	Consideration need to be given to funding for future refilling of bins should well being funding be reduced.

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Originator: Steve Lake  
Tel: 0113 214 5859

**Report of : Director of Environments & Neighbourhoods**

**Area Committee : Inner North East**

**Date: January 2011**

**Subject: Priority Neighbourhoods – Progress Report and Action Plans for 2010/11**

<p><b>Electoral Wards Affected:</b></p> <p><b>Chapel Allerton Moortown</b></p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>
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Council Function  Delegated Executive Function available for call in  Delegated Executive Function not available for Call In Details set out in the report

**Executive Summary**

This report provides the Area Committee with a quarterly update on activity/actions in the agreed priority neighbourhoods within the Inner North East area.

The report also provides fully updated action plans for the Chapeltown/Scott Hall and Meanwood priority neighbourhoods indicating how actions are being developed and delivered to address the Neighbourhood Improvement Plan priorities.

## Purpose of This Report

1. The purpose of this report is to provide the Area Committee with:
  - a) a quarterly update of partnership actions and activity in the three Inner NE priority neighbourhoods and identification of key activities.
  - b) Identify the priorities for the next quarter in each neighbourhood.

## Neighbourhood Improvement Action Plans for 2010/11

2. Provided in appendix A are the current 2010/11 Neighbourhood Improvement Action Plans for the Chapeltown/Scott Hall and Meanwood priority neighbourhoods. The Area Committee is asked to note the progress being made and advise on where it feels greater progress should be being made.
3. The Moor Allerton Partnership (MAP) has an existing Action Plan in place which will be reviewed and incorporated into a Neighbourhood Improvement Plan in line with the other priority neighbourhoods. A full NIP is being developed for this area and a draft of this is attached to this report.

## Quarterly Progress Report (October – December 2010)

### Chapeltown and Scott Hall Priority Neighbourhood

4. Key activity in the last quarter and planned for the next quarter:
  - **Supporting Young People** – There are some significant developments that have taken place in the last quarter, notably through the Gang Reduction group for Chapeltown. A great deal of work went into the Bonfire Night provision from LCC Area Management, Positive action for Young People (PAYP), Youth Services and other local partners and although take up on the end event was disappointing it still helped reduce issues from the previous year.
  - **Preventative Tasking** – Agreement has been made to start these meetings in Chapeltown and the initial will take place in the end of January (date still to be confirmed).
  - **Environmental Improvements** – The Empty Shop Fund project is ongoing although there have been delays in getting a third party to act as signatory for the funding bid for the mosaic feature for the wall. The funding is in place for banners to be put up advertising a positive message of Chapeltown, Turning the Corner Project will be working with Young people to artistically paint the shutters on the Barnados building on Chapeltown Road and two shop frontages have been painted and more are anticipated for January weather permitting. In addition enforcement action has been taken against two of the major eye sores on Chapeltown Road - the Jyoti shop and the Mobile site. It is anticipated that legal action will be taken against both unless they agree to significantly improve their properties. There was also a great deal of environmental work including two multi agency clean ups and inspections undertaken in identified areas within Chapeltown in the run up to bonfire night which were very positively received.

- **Worklessness** – LCC Jobs and Skills staff have had an excellent response since the Reginald Centre opened with nearly 1,000 people visiting the provision and 275 new clients signing on to services from this. This has led to 14 new job outcomes, referrals to Sharing the Success (of which 3 are in the process of starting new businesses), 8 people have started construction related training and 20 have been referred to local ESOL provision to assist with their employment prospects. They are also developing support for CYDC who are working with a group who are mainly workless and poorly skilled from Chapelton to provide an additional weekly surgery based at Mandela Centre working with this hard to reach group. Jobs and Skills are developing links with ENEHL to link to their sign up and annual tenancy visits promote the Reginald Centre provision and increase the numbers even more. In addition, funding for a local Employment and Training Outreach worker was approved at Unity Board meeting in October 2010 and recruitment started in January 2011.

### **Meanwood Priority Neighbourhood**

#### 5. Key activity in the last quarter and planned for the next quarter:

- **Environmental Issues** – This has largely continued to improve with sustained enforcement action from LCC Environmental Action Team (EAT) taking place over the last quarter helping alongside ENEHL who have been very active in improving the estate's appearance. Funding for the three recycling sites has also been confirmed (from Area Committee and ENE Homes Area Panel) and the plan is for these to be completed in the Beckhill estate in January 2011 following a delay in work due to the severe weather in December. Phase 1 of the work at the Bandstand allotments has been completed and has significantly improved these.
- **17-21 Beckhill Avenue** – A concerted effort from the NETWORKS cluster team alongside LCC AMT and ENEHL has resulted in this property being now ready for groups to start working out of. There is still some agreements that need to be reached, not least agreement over rental and lease agreements to be drafted but it is anticipated for work to start from this building very early in the new year. The proposal is that services from this building will include debt management, youth working, Police and housing services and health and wellbeing activities. It is hoped that over time other partners will agree to come on board.
- **Community Safety** – Operation Bewhisker, a partnership operation run alongside the ward ASB meeting, has been reviewed and slightly refocused (and is now called Operation Bowfin). This has been recognised citywide as a good example of partnership working to improve public confidence and target perpetrators of ASB in a locality. This has resulted in a number of ASBO's, ASBO warnings and threats of possession of council property taking place. It is planned to continue the operation for a further 6 months with greater enforcement action, better promotion of the work being done to local people and to further improve public confidence.
- **Health and Wellbeing** – The Health and Wellbeing group for Meanwood is being re-launched in February to tackle the identified priorities within this area as the Neighbourhood Improvement Plan. It has been confirmed that the major cause of the significant issue with Cancer Mortality relates to smoking so the

push will be to work with partners promoting smoke free homes, work with retailers to start a conversation with them about how they advertise cigarettes and training for front line staff in awareness raising and promotion of the local smoking cessation classes.

- **Stonegate Estate Activities**\_ A new group has been developed to help tackle the issues around this estate within Meanwood - in particular issues relating to crime, ASB and environmental issues. A number of estate walkabouts have taken place and some actions have already started with more anticipated as information is shared between key partners. There has been ginnel clearing and green space improvements undertaken in identified alleys by the area's Probation Services Community Payback Team (paid for by Area Committee) and an agreement between RSLs to pool funding and pay for Community Payback to repair and repaint the wooden fencing in across the estate. A number of hot spots have been identified as requiring additional works to improve visibility and public confidence and works have started to improve these including Leeds Federated Homes reducing the canopy on their trees in the Stainbeck Green area of the estate. Information is now being shared regularly between RSL, Police and Council and a survey of the estate identifying key concerns and obtaining information will take place in January 2011.

In the last twelve months the push in this area has been around the visible and immediate issues of crime, ASB and environmental concerns and significant inroads have been made here. The next twelve months will look to improve partnership activity taking place around School attendance and also embed the Team neighbourhood approach now that public confidence and perception is improving.

### **Moor Allerton Priority Neighbourhood**

6. A copy of the Neighbourhood Improvement Plan for the Moor Allerton Priority Neighbourhood is attached at appendix 3 for information. Work is ongoing to focus more partnership actions in the Queenshills part of the priority neighbourhood and these will be reported as work progresses. Key projects delivered over the past quarter include:
  - Funding left from the cage football project is to be used to encourage young people on the Queenshills to engage in sport, either through a one off event or continuous programme. Next steps to be developed in conjunction with partners.
  - Fencing put up around Highwoods to reduce crime and fly tipping in the area and probation team worked with Friends of Highwoods to clear the area of rubbish.



## **Recommendations**

7. The Area Committee is asked to:
  - (a) note the progress made in each of the three priority neighbourhoods in the quarter covering October 2010 to December 2010

## **Background Papers**

Area Committee Roles and functions 2010/11  
Priority Neighbourhoods Report March 2010

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**Chapelton  
Neighbourhood Improvement Plan**



**2010-11**

**East & North East Area Management Team**

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## ACTION PLAN

### Reducing NEET's and Supporting Young People

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<b>Improve access to statutory support services around employment education and training.</b>			
Develop a Chapeltown Youth Partnership (CYP) to identify gaps in provision and develop actions.	May 2010	ENE AMT	Meeting organised and diarised – now potentially to be run through NE YWP to avoid duplication. <b>Complete</b>
Provide more available on the ground services within the Chapeltown Priority neighbourhood for young people to access support around education and training	Oct 2010	JET Partnership via ENE AMT	Training package being developed for proposed initial session, <b>delayed to make most of learning from Seacroft Pilot</b>
Improve front line staff awareness about support networks and services for people not in education, employment and training to assist in their signposting.	Oct 2010	JET Partnership via ENE AMT	Initial training session proposed to commence Nov 2010. <b>As above</b>
Work with CYP and Leeds City College to promote their foundation course which will increase opportunities for young people with CRB issues.	Sept 2010	CYP / Leeds City College	Information on courses and literature has been distributed to Youth providers in Chapeltown and will continue to do so.
DISC to work with local residents identified through VCS organisations, who are at risk of becoming active criminals to develop skills and encourage activities	May 2010	DISC / WYP / CYDC	Ongoing work coordinated through gang Prevention group.
<b>Develop and promote activities for young people in Chapeltown</b>			
Map all current youth activity taking place within the Chapeltown Priority Neighbourhood	July 2010	ENE AMT / CYP	Complete July 2010
Identify gaps in existing provision through mapping exercise and the CYP meetings	August 2010	CYP (or NE Youth Work Partnership)	Complete few gaps in youth diversion provision identified. Increased work around Positive Mentors and Conflict resolution training identified as a need.
Identify funding opportunities and training support for local groups to assist in the development of new projects and diversify the funding for youth provision.	Ongoing	LCC AMT / fit4funding / VAL	Funding information being sent to providers monthly and training courses advertised for September 2010.
Develop project brief and costing for activities to take place on Friday and Saturday evenings through members of the CYP	July 2010	Community Sports	No costings or project brief received to date but funding being sought to do this through Scott Hall Leisure centre at this time.
Increase and promote the effectiveness of the Breeze website and	July 2010 and	CYP (or NE Youth Work	Funders applying for Wellbeing and

encourage all providers to advertise their provisions in this way.	ongoing	Partnership)	Activities funds are required to advertise their provisions on the Breeze website as part of the agreement.
Increasing the available material for outreach teams to advertise all provision through mapping exercise	July 2010 and ongoing	CYP / ENE AMT	Things to Do booklets produced and distributed in target areas and sent to all Youth providers for advertisement.
Backyard Breeze to run in Chapeltown for 12 weeks starting September 2010 to engage with young people and advertise existing provision.	Sept 2010 – Dec 2010	PAYP	XX sessions run and numbers of young people engaged will measure success. <b>6 ran and a further 6 to run in new year from the Mandela Centre.</b>
Groundwork Leeds running the “turning the corner” project in Chapeltown working with young people and business owners to run arts project in conjunction with local VCS and Statutory service providers. Will link in with the Empty Shops Fund project.	Aug 2010 – tbc	Groundwork Leeds	XX young people worked with and XX art projects completed. About to start on a painting of shop frontages project in Chapeltown Road
Street Mentors and Conflict Resolution projects being developed to provide a positive role model for young people and increase the amount of outreach activity that is undertaken in Chapeltown. Linked to the conflict resolution training which is being provided to young people identified as being in need.	Aug 2010 ongoing	CYDC / CYP 10-2 Club / PAYP	XX young people received conflict resolution training XX street mentors trained.
Lottery funding bid being developed to provide a five year integrated conflict resolution package for Chapeltown involving a wide range of local delivery agencies and involving training local people to deliver the sessions.	To be submitted Jan 2011	LCC AMT / PAYP / Chapeltown 10-2 / CYDC / REACH	Will form a separate project once funding approved but measures will include no young people trained receiving training and No local trainers trained.
Bonfire and Mischief night activity planned, funded and run in Chapeltown to divert young people into positive activities. Two small events culminating in a large event for Fri 5 <sup>th</sup> November.	Nov 2010	LCC AMT / PAYP / Leeds Youth Service	Events run as planned. 65 Young people attended the event Fri 5 <sup>th</sup> Nov. <b>Complete</b>
<b>Encourage and promote positive message of and with young people in Chapeltown</b>			
Positive role models project being developed with local providers and primary schools to commence in October 2010 to encourage young people to avoid negative role models. Proposal will be for these session to be run in all CHESS schools and will include some statutory agencies as well as local role models.	May 2010 planning and Oct 2010 Implementation	CHESS / ENE AMT	XX sessions delivered  XX feedback received from young people and schools. <b>Project Delayed, difficult to engage with business and partners with this project.</b>
Develop projects through the cluster and activities fund to improve aspirations for young people in the area	Apr 2010	CHESS	7 New projects developed (up to Sept 2010)

## Reducing infant mortality

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<u>Poverty and low income</u>			
Carry out an audit of organisations involved in the delivery of financial Inclusion work and to increase publicity of current provision	Apr 2010	NHS Leeds	Audit report completed
Using financial Inclusion audit, produce a resource of service provision and publicise widely to frontline workers	May 2010	NHS Leeds	Initial article completed
To help publicise and promote the uptake of Healthy Start Vouchers. To carry out a mapping exercise of retailers in Chapeltown that accept HS Vouchers. Increase retailer involvement in scheme. Increase awareness and uptake of scheme among the public.	May 2010 and ongoing	NHS Leeds and Chapeltown Health and Wellbeing Partnership	Initial article complete, promotion work ongoing
Generate training opportunities for frontline staff around financial Inclusion eg Let's Talk Money, illegal money lending.		NHS Leeds / Chapeltown Childrens Centre / FGF	Running two 'Lets Talk Money' sessions
Raise awareness of fuel poverty and warmth initiatives with care and repair and through identifying and marketing materials to private landlords via Care and Repair.	June 2010	ENE AMT / Care and Repair	Completing Mapping exercise, September edition of landlords newsletter to incorporate advert for fuel saving grants. Monitor uptake of these.
Improve streamlined working between LCC Cm Serv and CAB and help give people the financial support and advice they require.	Jan 2011	CAB / LCC OSC	Meeting to discuss taken place and joint working / role shadowing to take place between agencies. Surgeries to take place at Reginald Centre as required and improve links between the two agencies.
<u>Infant mortality</u>			
Support Delivery of the MEPC programme of work	Commenced Apr 2010	NHS Leeds	Packs bought and distributed to key partners. <b>Complete</b>
Obesity to ensure that all work around nutrition and mother health is linked with IM workstreams.	May 2010	NHS Leeds / Feel Good Factor / Chapeltown CC	Midwives from Chapeltown CC to set up 4 week healthy living programme, FGF to deliver healthy eating talk
Link the MEPC work to ESOL to engage people where language is a barrier	May 2010	NHS Leeds / Chapeltown CC / Leeds City College	
Promotion of healthy start vouchers as outlined in section above. In addition packs have been developed for including localised information about where to use these vouchers and have been distributed to GP surgeries, Health centres, Childrens Centres, WHealth and wellbeing networks and local organisations	Jul 2010	NHS Leeds	Will evaluate success by Feb 2011 to assess success of promotion

Chapelton CC now going to become a vitamin outlet for the Healthy Start Vouchers.	Sept 2010	Chapelton CC	Monitor uptake through Infant Mortality group
A young person housing referral leaflet has been developed for frontline staff and specialised housing training is being developed for frontline staff around overcrowding and impacts upon infant mortality.	Aug 2010	NHS Leeds	X training sessions taken place with staff.
<b>Promote healthy, active lifestyles and health diet in Chapelton</b>			
Implement the Change For Life project in Chapelton	Apr 2010 and ongoing	NHS Leeds and all partners	Promotional material developed and rolled out through all local partners
Develop Allotment space at Leopold Street and Newton Lodge Grove to teach people about healthy food and health lifestyles.	Apr 2010 expected completion Oct 2010	ENEHL (Newton Lodge Grove) and Feel Good Factor Community garden (Leopold Street)	2 improvements started, 1 completed to date and 1 ongoing.
Junior YIP Healthy Cooking project providing healthy cooking information to young people in Chapelton	May – July 2010	NACRO	Project completed 30+ no young people engaged
Promote the NHS Health Check for those aged 40-74	Ongoing	NHS Leeds / Feel Good Factor	Increase in take up of services

### **Cleaner and Greener Environment**

<b>Contributing Work stream / Action</b>	<b>Timescale</b>	<b>Lead Organisation</b>	<b>Outcomes and Measures</b>
<b><u>Reduce Waste Issues in Chapelton.</u></b>			
Monitor hot spots and coordinate activities through the Ward tasking meetings	Ongoing	ENE AMT	Improvements in environment
Improve community awareness of waste removal services	Ongoing	ENE AMT / Streetscene and partners	Increased uptake of LA services
Complete clean up and community information exercises to target identified areas of concern.	Ongoing	Streetscene as part of operation Champions	Visible improvements in the environment following operations.
Monitor condition of streets in priority areas and ensure regular contact with LCC	Ongoing	Streetscene / EAT	Improvements in Streetscene through CLT
Increase community awareness of enforcement activities taken in the Chapelton area	Date being collected July 2010 expected start	EAT / ENE AMT	Increased promotion of outcomes and numbers of notices
Work with partners to reduce impact of dog fouling within Chapelton.	Ongoing	LCC Dog Wardens / Parks and Countryside / WYP	Reduced concerns from residents around this issue measured via CLT New signage purchased and being rolled out across Chapelton and Chap Allerton

<u>Improvements to buildings and green spaces within Chapeltown</u>			
Improvement works to the Leopold Street Green Space	Planning ongoing expected completion by end of Oct 2010	CHESS / Groundworks	Improvements to green space – measure through CLT
Improvements to the play ground to the rear of the JSC Building	Consultation complete, completion by Jul 2011	Parks and Countryside	1 x improvement to green space and improved play area. Consultation completed, phase one to commence autumn 2010.
<u>Improvements to Chapeltown Road</u>			
Work with planning enforcement to take action against owners of buildings and land around Chapeltown. A number of notices are being served in Sept / Oct 2010 in particular against the owners of the Mobil and Jyoti sites which have been identified and prioritised as issues.	Commenced Apr 2010 now ongoing	LCC Planning / LCC Regeneration	Jyoti has been served with a Legal Notice and intends to continue with extension works, Mobile has been served with a different legal notice and will be prosecuted unless improvements are made.
Empty Shop fund project to be developed and rolled out to improve the look of the shop frontages and increase the let ability for empty units	Contractor appointed, project completion expected Nov 2010	Groundwork Leeds / LCC Regeneration / ENE AMT	Improvements to 3 shop frontages Mosaic piece to the wall on Chapeltown Road. Funding still being sought by Groundwork for this project. Some shop frontages painted and more to be completed Jan 2011.
Painting of street furniture to improve the look of the street.	Completed May 2010	ENE AMT / WYPS	Complete
Monitoring of street condition and WYPS to complete improvements and sweeps as identified and required.	ongoing	ENE AMT / Streetscene / WYPS	Improved aesthetic on Chapeltown road.
Installation of a community waymarker on Chapeltown Road	Formally unveiled Sept 2010	ENE AMT / Space 2	Complete.

### **Reducing Worklessness and NEETS**

<b>Contributing Work stream / Action</b>	<b>Timescale</b>	<b>Lead Organisation</b>	<b>Outcomes and Measures</b>
<b><u>Improve access to services within Chapeltown</u></b>			
Identify services within Chapeltown for education, training and employment advice and provision	Jul 2010	JET Partnership	Mapping exercise complete
Identify gaps in provision through consultation with Delivery group and CYP group	Aug 2010	LCC AMT and CYP	Gaps in provision identified as lack of visible services within Chapeltown (CYP May 2010) and links to existing groups



			and outreach.
UNITY Housing employing a permanent full time post to help address needs within the area. Initial meeting held between AMT, UNITY and Jobs and Skills and new post to act as a link between community groups (in particular youth providers) and the Job Shop to advertise and signpost individuals to services.	Oct 2010	UNITY / Jobs and Skills	Monitoring of individuals attending the Job Shop and identifying where these have come from.
Working with Jobs and Skills and Job Centre Plus to advertise in selected SOA areas the job shop at the Reginald Centre.	Jan 2011	LCC AMT / Jobs and Skills / Job centre Plus	mail outs of the advertising flyers in selected streets identified by Job Centre Plus.
Map all local access points to maximise publicity around services for Employment and Training	Nov 10	LCC AMT	Complete and JET literature to be distributed.
Ensure regular distribution of information to the above (monthly)	Nov10	LCC AMT	Ongoing
Meeting taking place between CYDC and Jobs and Skills to provide support for a group of NEET and Workless people who CYDC have engaged with.	Jan 11	CYDC / Jobs and Skills	Meeting to decide and identify a package of support to help this group develop skills towards employment.
<b>Improve awareness of frontline staff and VCS agencies about services available for employment, education and training</b>			
Identify the services operating within Chapeltown as outlined above	Jul 2010	JET Partnership	Complete
Identify a training package for local agencies to send staff to inform them of service providers and opportunities for training, education and employment. Intention being to help provide an overview about what support is available and allow them to better signpost to relevant agencies.	Mar 2011	JET Partnership / LCC AMT	<b><u>Delayed as per JET Meeting. Waiting for learning to come out of the Seacroft Pilot project</u></b>
<b>Develop new projects and initiatives through the Delivery group and JET Partnership</b>			
Link Chapeltown with new developments, in particular through Construction Leeds with potential new projects including the Leeds Arena.	Initial Meeting Oct 2010	UNITY / Construction Leeds / Jobs and Skills / LCC AMT	Develop a project for local people to ensure able to take full part in regeneration opportunities.

### Other Neighbourhood Management related projects

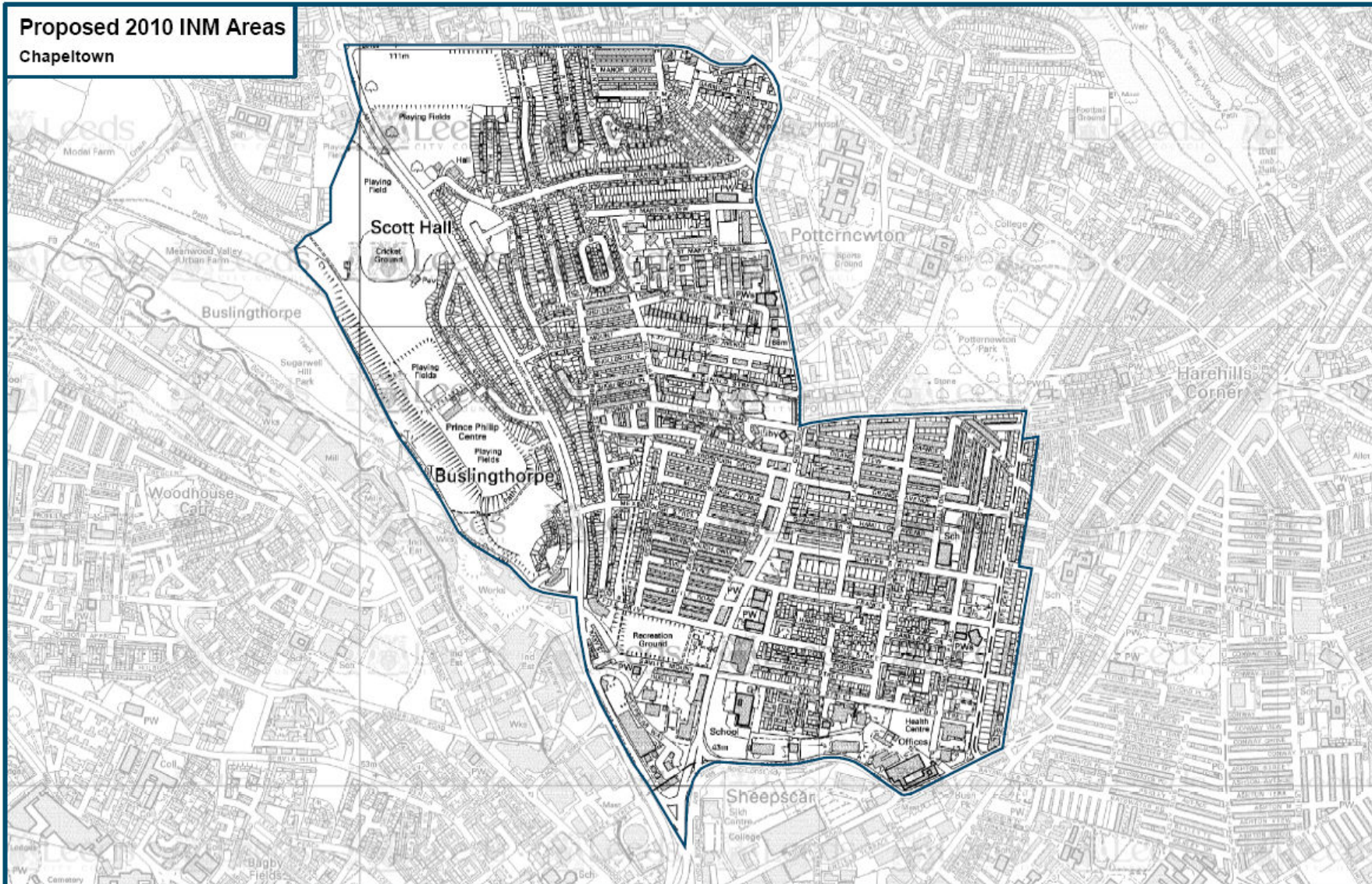
#### Community Engagement and Communication

No	Issues	Action/Activity	Timescale	Specific Targets	Org/Progress	Results
1	Develop role and recruit to the Community Leadership Team for Chapeltown	<ul style="list-style-type: none"> <li>Write the Job Description and Terms of Reference for the Community Leadership Team.</li> </ul>			Draft JD of CLT members completed and	

		<ul style="list-style-type: none"> <li>• Advertise across the community and Recruit to the Community Champions post.</li> <li>• Run 3 meetings per fiscal year to oversee progress of the NIP and develop projects to solve issues.</li> </ul>			initial strategy for development of this group underway.	
2.	Link Neighbourhood Management Communication to all partner agencies communications	<ul style="list-style-type: none"> <li>• Develop the role of Communications and Engagement to ensure that all members of the team are communicating with groups and voicing local concerns and issues to the Neighbourhood Manager.</li> <li>• Ensure that all partners are communicating progress to their staff and resident groups/PACTs etc to increase awareness of role of Neighbourhood Management.</li> </ul>			Initial discussions started but will of necessity wait until the CLT is established.	

# Chapeltown Neighbourhood Improvement Plan 2010-11

Proposed 2010 INM Areas  
Chapeltown



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**Meanwood  
Neighbourhood Improvement Plan**



**2010-11**

**East & North East Area Management Team**

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## ACTION PLAN

### Environmental Issues

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<b>Reduce waste deposition issues in Meanwood</b>			
Monitor Grime hotspots through ward tasking to monitor hotspot areas.	Ongoing	6 weekly meetings per annum	LCC AMT and Partners
Target Multi Agency and Community Clean Up Operations to hot spot localities within Meanwood, in particular the Beckhills	Commence May 2010	All BIG Partners	Complete. 6 clean ups per annum, 5 completed to date. <b><u>Complete for 2010/11 year.</u></b>
Promote Environmental Services within the area and encourage use of Bulky Item Collection and better resident waste management	Commence May 2010	All BIG Partners	Complete. Door knocking in conjunction with operations. <b><u>Complete for 2010/11 financial year</u></b>
Monitor condition of streets in priority areas and ensure regular contact with LCC Streetscene to tackle issues	Ongoing through CLT and BIG	ENE AMT	Improvements in Streetscene
Put in place 3 recycling sites in the Beckhills to reduce the amount of rubbish left out in bags.	Complete by Aug 2010	LCC Recycling	3 sites across the Beckhill estate, <b><u>Funding approved and anticipated completion end Jan 2011.</u></b>
Deliver leaflets to streets following successful enforcement actions.	Initial leaflet Oct 2010.	ENE AMT	Partial, initial leaflet developed and first one to be delivered in area Oct 2010.
Gap in provision relating to litter picking and cleansing of footpaths in the Beckhills estate identified. Work with partners to alter service delivery.	Sept 2010	ENE AMT / ENEHL / Highways / Streetscene	Service delivery improvement in the area. ENEHL have been identified as the responsible agency and plans being developed to provide a service <b><u>ENEHL confirm that all ginnels will be cleared of litter every 6 weeks.</u></b>
Audit of work undertaken in Stonegates estate alongside partners and plan of action in place to improve fencing, clear green spaces and ginnels and alter	August 2010 and Nov 2010	WYP / LCC AMT / Unity / Leeds Federated Housing / WYPS	<b><u>Plan developed and works started by all partners to rectify issues. Ongoing.</u></b>
<b>Highways maintenance in Beckhills</b>			
Work with Highways and ENEHL to identify responsibility for land in the Beckhills in particular and work to improve the maintenance.	Complete Apr 2010	Highways / ENEHL	<b><u>Complete.</u></b> Land identified and partners aware of issues. Highways and ENEHL responsible agencies.
Identify issues with repair and maintenance of highways footpaths and ginnels and develop a plan of improvement works	To be complete by Nov 2010	ENE AMT / Highways	Action plan and programme of improvements developed. Highways have completed and sent plan of initial works to be completed. Oct 2010. <b><u>Complete Nov</u></b>

			<b>2010.</b>
Advise and inform residents of these developments and improvements works when in place.	Ongoing	ENE AMT / CLT	Residents aware that issues are being dealt with reduced apathy amongst the community. <b>Complete Nov 2010.</b>
<b>Green space improvements in Meanwood</b>			
Potternewton Lane verges to be cut back and cleared of fly tipping	Complete May 2010	ENEHL	Complete. Green space improved
Potternewton Crescent green space to be cleared and a maintenance agreement developed for long term improvement	Partial May 2010	WYPS / ENEHL / Parks and Countryside	Partial improvement, site cleared but maintenance agreement outstanding
Meanwood Road Bandstand Allotments, improve the site, increase opportunities for new uptake on sites and link in with Probation to reduce re-offending. Work to commence on clearing initial plots Sept 2010 and potential funding for a two year project to be confirmed the same month.	Sept 2010	WYPS / LCC Allotments / ENE AMT	Improvement of the site Increased uptake of plots Probation working to up skill offenders Development work with plot holders. <b>Phase 1 complete.</b>
Stonegates master plan been developed and completed with ground Work Leeds, Leeds Federated Housing and Inner NE Area Committee to improve identified land within the Stonegate estate.	Tbc	Groundwork Leeds / Leeds Federated Housing	Project completed and improvements made. <b>Waiting confirmation of start date from Groundwork</b>
Probation developing a programme of work in the Stonegate estate to improve the aesthetics of the estate and reduce the concern felt by the community.	July 2010 – ongoing	WYPS	<b>Phase 1 improvements completed and phase 2 linked to the above master plan for the Stonegate estate.</b>
Environmental audit of Stonegates completed and improvements commenced	July 2010 – ongoing	LCC Streetscene / LCC EAT / Unity / Leeds Fed	Improve the aesthetics of the estate. Reduce local concern among community. <b>Phase 1 complete</b>

### **ASB and acquisitive crime**

<b>Contributing Work stream / Action</b>	<b>Timescale</b>	<b>Lead Organisation</b>	<b>Outcomes and Measures</b>
<b>Reduce ASB in the neighbourhood</b>			
Target local perpetrators of Crime and ASB through the Chapel Allerton ASB Group and Ward tasking	Apr 2010 ongoing	WYP	Reduction in ASB calls and public concerns. <b>Ongoing but evidence indicates positive impact</b>
Develop targeted action plan for nominal's and operate with local partners to take enforcement action	May 2010 and ongoing	WYP	Reduction in ASB calls and public concerns <b>Ongoing but evidence indicates positive impact</b>
Develop a gating and fencing project for Beckhills estate to target priority area for crime and ASB.	Complete Sept 2010	ENE AMT / Safer Leeds	<b>Complete</b>
Identify funding for the Beckhills gating project to install by end of financial year	Complete by Sept 2010	ENE AMT	<b>Complete, funding bids successful</b>



Deliver some fencing and gating improvements to elements of the Beckhill estate	Mar 2011	Safer Leeds / ENE AMT	Consultation underway with residents, expected completion Mar 2011.
Improve the fencing to the Miles Hill Ginnel in the Miles Hill estate	Complete Sept 2010	Safer Leeds / ENEHL	Fencing improvements along this ginnel reduced concern amongst local community. <b>Complete</b>
Monitor and incorporate activity for nominals in the Potternewtons and Stonegate parts of the wider Meanwood area through ASB Action Plan	Commenced wider remit July 2010	WYP / ASBU / ENEHL / RSL	Reduced ASB calls and concerns of victimisation – <b>Action Plan and partnership group developed.</b>
Link peripheral nominals to local youth activity being developed through the Youth Activities section	Ongoing	All local agencies	Increased uptake in youth provisions in the area.
Create a meeting for the Stonegate estate to monitor and coordinate environmental and ASB activity in this area.	Oct 2010	All local agencies	<b>Complete.</b>
Action plan for ASB Nominals mirrored on CA approach developed and being implemented for Stonegate estate.	Dec 2010 and ongoing	WYP / Unity / Leeds Fed / LCC AMT / Safer Leeds / EAT / WYPS	Ongoing
<b>Reduce acquisitive crime</b>			
Gating project for Beckhills outlined above is expected to have a positive impact on acquisitive crime.	Funding bids developed and submitted Sept 2010	ENE AMT / Safer Leeds	Reduction in acquisitive crime in neighbourhood. Once funding approved consultation to commence Oct 2010 and completion of project Mar 2011 at latest.
Fencing project in Miles Hills is expected to deliver improvements to burglary in the Miles Hill locality	Complete Sept 2010	ENEHL / ENE AMT / Safer Leeds	Reduction in acquisitive crime in neighbourhood Reduced local concern by residents in this locality
Target perpetrators of acquisitive crime for ASB initiatives to deter offending including work with tenancy enforcement and ASB ward group as appropriate	May 2010 ongoing	WYP / ENEHL / ASB Unit	Reduction in acquisitive crime in neighbourhood. Ongoing, issues currently relating to clearance properties in Beckhill estate.
Run operations to identified hot spots to target victims and potential victims, raise awareness and provide target hardening where possible	Apr 2010 Ongoing	WYP / Safer Leeds / ENEHL / ENE AMT	Reduction in acquisitive crime in neighbourhood. Ongoing, issues currently relating to clearance properties in Beckhill estate.
<b>Improve public confidence</b>			
Gating projects and improvements to streetscape will have positive impact over public confidence as outlined in sections above.	As above	ENEHL / ENE AMT / Safer Leeds / WYP	As above
Improved information about activities and communication with local partners through operations	Ongoing from Apr 2010	All BIG Partners	8 No operations per annum to improve communications. Next one to take place



			11.11.2010 in Miles Hills and Beckhills areas.
Link project to Facebook and new Partnership Information Pack to keep residents informed of how to report concerns and updates on activities.	Ongoing from June 2010	All BIG Partners and Tasking Partners	Improved public confidence by residents measured through status surveys and reassurance mapping. Evaluation to take place in Oct BIG meeting.
Complete a reassurance mapping exercise with partners across the top two estates for crime and ASB, the Beckhill and Mils Hill estates	Complete by Nov 2010	WYP and all BIG partners	Status to be confirmed through Oct BIG meeting. Delayed, will discuss with WYP.

### Youth obesity and cancer mortality

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<b>Increase the activities on offer for young people in Meanwood</b>			
Open, set up a management committee and agree funding for the 17-21 Beckhill Avenue community provision. Issues relating to agencies willing to manage this property and some funding issues to get this property running have been evident. Local school interested in assisting with this with a view to ensuring opening as a community resource by Oct 2010. There needs to be a licence granted for this purpose which is being sought, slight delay but anticipated opening still Oct 2010. Delayed but now property decorated and brought to suitable standard, risk assessed and ready to use. Anticipated opening to take place Feb 2011.	Oct 2010 completion proposed	ENEHL / ENE AMT / Carr Manor High School	Property to be open and increased use by young people.
Agree location and install a play pod facility to run outdoor activity within the Beckhills and Miles Hill estates	Complete June 2010	NETWORKS	Increased youth activity within the estates. <b>Complete</b>
Target activities between WYP and Youth Services to target individuals at risk of taking part in ASB with other activities.	May 2010 and ongoing	WYP / Leeds Youth Service	Reduced rate of offending and increased attendance at youth provision. <b>Ongoing</b>
Advertise events and provisions through the Facebook page and local events.	June 2010 and ongoing	NETWORKS	Increased awareness and attendance at youth provisions and events
Cage football project to operate in the Beckhills / Miles Hills estate and link to Prince Philip Centre to encourage long term youth involvement with the facility. Cage football also operated in Stonegate estate following poor uptake in Beckhills. Not as well attended as would like, consultation to take place through Oct BIG meeting.	July 2010	Community Sports	Increased attendance of young people from Meanwood at Prince Philip Centre sessions. <b>Project Complete.</b>
<b>Increase the number of local events to provide young people</b>			
Mini Breeze	26.07.10	NETWORKS	<b>Complete</b>
Beckhills Fun Day	31.07.10	ENEHL / ZEST	<b>Complete</b>

Breeze – Scott Hall Leisure Centre	18.08.10	PAYP / Community Sports	<b>Complete</b>
<b>Promote healthy lifestyles</b>			
The Healthy Living Network will promote activities and healthy eating opportunities with parents and young people in Meanwood	Mar 2010 Ongoing	NHS Leeds	Reduced child obesity within Meanwood
Implement the Change For Life project in Meanwood.	Feb 2010 and ongoing	NHS Leeds	Implementation and advertising campaign
Promote the Change for Life campaign through all partners in Meanwood.	May 2010 and ongoing	NHS Leeds / BIG Partners	All agencies use the Change for Life branding and advertise
Cycle path linking Beckhills with City Centre and Harewood to be completed.	Tbc	LCC Regeneration	
<b>Cancer mortality rate</b>			
Promote the smoke free homes initiative in the Meanwood Area. All to have literature regarding smoke free homes in centres and actively promote to customers	Feb 2011 ongoing	NHS Leeds. Childrens Centres, Primary School, ENEHL	No Leaflets distributed No Centres and staff promoting service
Promote local smoke cessation services, To identify and promote the services through existing frontline staff in Meanwood for them to promote to their customers	Feb 2011 ongoing	NHS Leeds	Increase in numbers attending sessions No Staff aware of service
March Stop Smoking Week, Promote literature in local shopping and community centres / Scott Hall leisure centre regarding cost of smoking, emotional cost etc as well as how to stop	Mar 2011	NHS Leeds	
Start discussions with local retailers regards attitude to cigarette sales and potential to change displays.	Feb 2011	NHS Leeds	No Retailers engaged with
Illegal tobacco sales, to discuss with Meanwood Health and Wellbeing Group and BIG group the links between this and criminality and see whether opportunities exist for a partnership push to tackle this issue.	Feb 2011	All local partners	Action plan developed and implemented.

**Improve school attendance – Actions to be developed through the BIG group in consultation with Extended Services and Area Committee Sub Group**

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<b>Develop initiatives through BIG group to improve school attendance</b>			

## Reducing Worklessness and NEETS

Contributing Work stream / Action	Timescale	Lead Organisation	Outcomes and Measures
<b>Improve access to services within Meanwood</b>			
Identify services within Meanwood for education, training and employment advice and provision	Jul 2010	JET Partnership	Mapping exercise complete
Identify gaps in provision through consultation with BIG group	Oct 2010	BIG group	
Identify opportunities with the JET partnership to develop improvements in service provision with the JET partnership	Tbc		
<b>Improve awareness of frontline staff and VCS agencies about services available for employment, education and training</b>			
Identify the services operating within Meanwood as outlined above	Jul 2010	JET Partnership	
Identify a training package for local agencies to send staff to inform them of service providers and opportunities for training, education and employment.	Mar 2011	JET Partnership	2 x training sessions completed. <b>Delayed until Seacroft Pilot Completed.</b>
<b>Develop new projects and initiatives through the BIG group and JET Partnership</b>			
Learning Partnerships to start a 12 week introduction to Health and Social Care course for Meanwood residents working out of 17-21 Beckhill Avenue	Feb 2011	Learning Partnerships	Aim for 15 people completed course
Learning Partnerships to run ESOL course at Millfield primary School	Feb 2011	Learning Partnerships	Aim for 30 people to complete this course
Working Links to be contacted and potential for running surgeries from 17-21 Beckhill Avenue to give advice on employment and training opportunities for local residents.	Jan 2011	LCC AMT / Working Links	Agreement for a session to be run.

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## Other Neighbourhood Management related projects

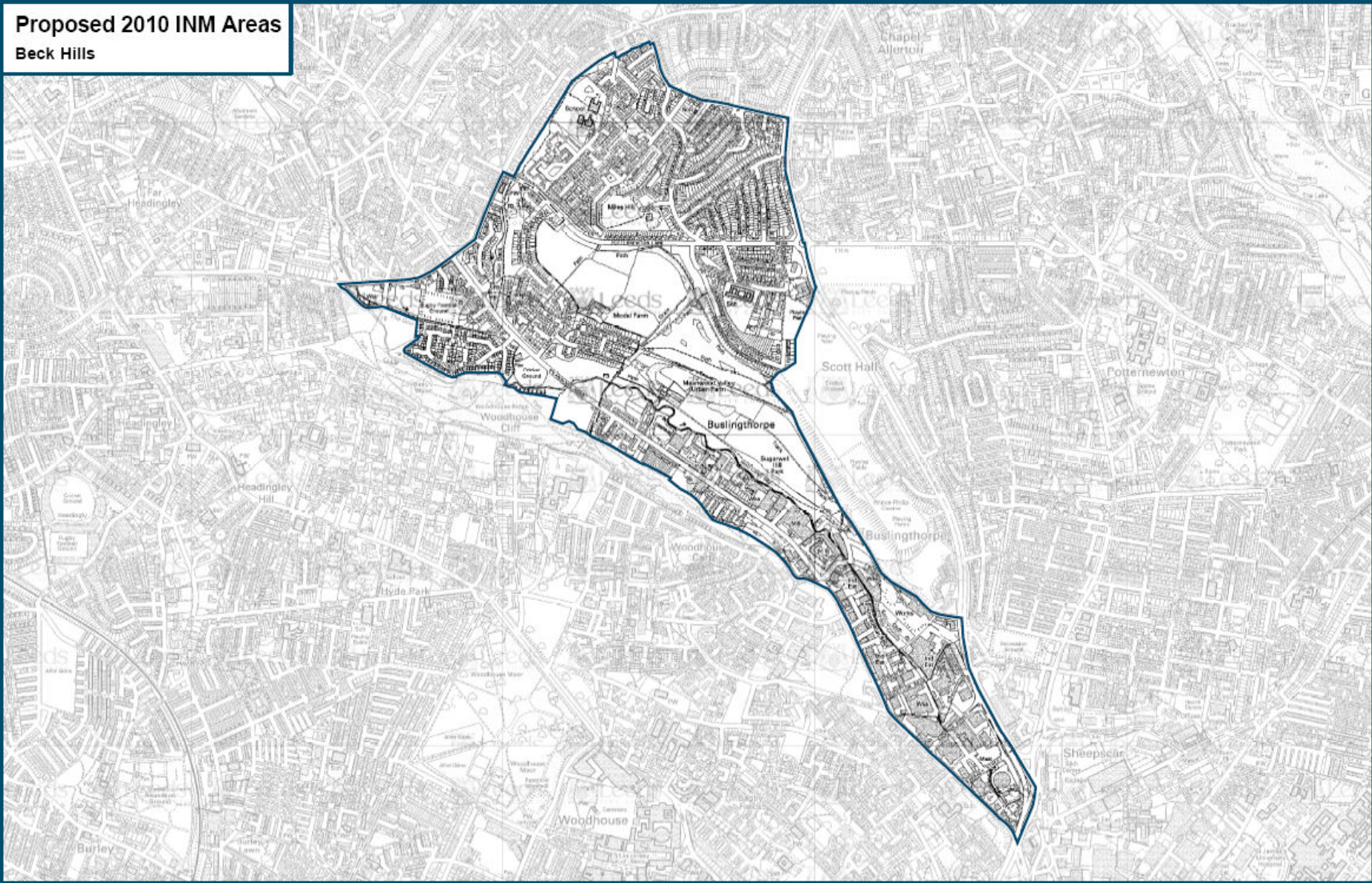
### Community Engagement and Communication

No	Issues	Action/Activity	Timescale	Specific Targets	Org/Progress	Results
1	Develop role and recruit to the Community Leadership Team for Chapeltown	<ul style="list-style-type: none"> <li>Write the Job Description and Terms of Reference for the Community Leadership Team.</li> </ul>			Draft JD of CLT members completed and initial strategy for	

		<ul style="list-style-type: none"> <li>• Advertise across the community and Recruit to the Community Champions post.</li> <li>• Run 3 meetings per fiscal year to oversee progress of the NIP and develop projects to solve issues.</li> </ul>			development of this group underway	
2.	Link Neighbourhood Management Communication to all partner agencies communications	<ul style="list-style-type: none"> <li>• Develop the role of Communications and Engagement to ensure that all members of the team are communicating with groups and voicing local concerns and issues to the Neighbourhood Manager.</li> <li>• Ensure that all partners are communicating progress to their staff and resident groups/PACTs etc to increase awareness of role of Neighbourhood Management.</li> </ul>			Initial discussions started but will of necessity wait until the CLT is established.	
3.	Improve the joined up approach to communications within the Meanwood area	<ul style="list-style-type: none"> <li>• Pilot a Beckhills information pack with updates and information from all local partners in the Beckhills and assess success by resident feedback.</li> <li>• Develop a Facebook Site to advertise local initiatives, events and stories from local partners. Advertise through summer events and from lists of e-mail addresses captured during partners consultation.</li> <li>• Deliver above information as part of multi agency environmental action days on the Beckhill estate.</li> </ul>	<p>Partial Aug 2010</p> <p>Complete Apr 2010</p> <p>Complete Sept 2010</p>	<p>Improve communications/access and uptake of services and community confidence</p> <p>Improve awareness of activities by partners among local people to improve confidence in local services</p> <p>Information handed out to all residents of Beckhill estate as part of operation.</p>	<p>ZEST / BIG Comms Group</p> <p>Extended Services / BIG Comms Group</p> <p>All BIG Partners</p>	<p>Over 200 handed out and very positive feedback received. Remainder to be used in Nov 2010</p> <p>Number of members of the Facebook site.</p> <p>Positive feedback from residents, some form of survey to be developed.</p>

**Meanwood Neighbourhood Improvement Plan  
2010-11**

**Proposed 2010 INM Areas  
Beck Hills**



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**Moor Allerton Priority (MAP) Neighbourhood  
Neighbourhood Improvement Plan**



**2010-11**

**East & North East Area Management Team**

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NIP Action Plan 2010/11:	Page – 12 – 22
<ul style="list-style-type: none"><li>• <b>Improve housing and the environment;</b></li><li>• <b>Support the extended schools programme;</b></li><li>• <b>Tackle youth related anti-social behaviour;</b></li><li>• <b>Reduce crime levels and the fear of crime and increase public confidence in the statutory agencies;</b></li><li>• <b>Ensure vulnerable people have access to services and support;</b></li><li>• <b>Ensure the long term viability of the community and voluntary sectors;</b></li><li>• <b>Help to develop and sustain cohesive communities;</b></li><li>• <b>Increase adult learning and employment opportunities;</b></li></ul>	



## Introduction

Moor Allerton has been identified as a priority area for multi-agency action in order to narrow the deprivation gap between this neighbourhood and the rest of the Alwoodley ward. In response, the Moor Allerton Partnership (MAP) has been established. MAP has developed an approach to neighbourhood management based on partnership working, listening and responding to community needs.

MAP's Multi-agency partners include East North East Area Management Team, East North East Homes Leeds (ENEHL), Leeds Jewish Housing Association, Youth Service, Primary Care Trust, West Yorkshire Police, City Services, Community Safety, Education Leeds, Job Centre Plus, Environmental Health, Leeds Voice, Maecare, Openhouse, Northcall, Majorie Arnold Ziff Centre, Leeds Library and Information Service, Leeds Jewish Welfare Board, Groundwork Leeds and the Alwoodley Extended Services Cluster Leader. There is potential for adding to this list should circumstances require.

Neighbourhood Improvement Plan (NIP) is a strategic document providing the statistical information and improvement objectives for the area as well as a plan of action in order to achieve those objectives.

The proposed structure for ensuring accountability to the Area Committee and effective delivery of the action plan is as follows:

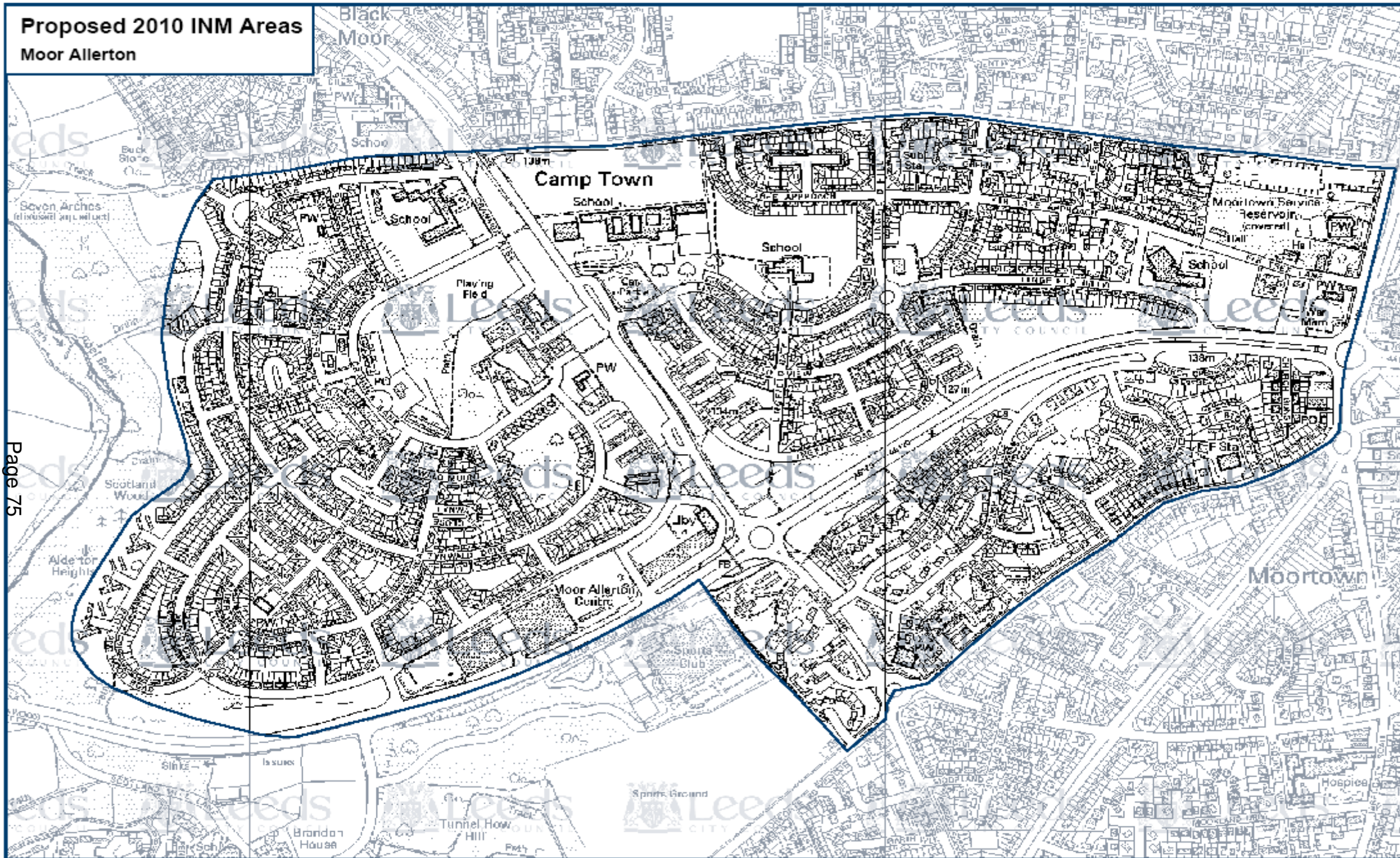
Outer & Inner North East Area Committee – This will provide a strategic reporting mechanism and democratic accountability for the Neighbourhood Improvement Plan. The Area Committee will ensure that the NIP adds value to the Area Delivery Plan and that the relevant area partnerships are addressing the needs of a priority neighbourhood and joining up cross cutting issues. The Area Committee will receive bi-annual progress reports on the status of the project and an annual assessment and comparison of statistics alongside each year's NIP. The Action Plan, forming a part of the NIP will be discussed at Ward Meetings.

Moor Allerton Partnership (MAP) – This is effectively a Priority Neighbourhood Delivery Team. It is made up of local service providers who are committed to delivering actions to address the agreed NIP priorities. This group will work with the Neighbourhood Improvement Plan and drive forward operational gains and benefits in the priority neighbourhood.

## Key Issues Identified by the Neighbourhood Index and Other Statistics

- Alwoodley Ward is located in the Outer North East Leeds and is one of relative affluence. However, two Super Output Areas (SOAs) around Moor Allerton district (namely, Fir Tree Approach, Lingfield Approach, Cranmer Bank, Saxon Road and Tynwald, Deanwoods) are still ranked nationally in the 10% most deprived of SOAs in the Index of Multiple Deprivation; and Lingfields, Firtrees are in 20% most deprived.
- The SOA containing Cranmer Bank and Fir Tree Approach is the only one in the ward to have fallen in its ranking from 2551 in 2004 to 2489 in 2007.
- The same three Moor Allerton district SOAs are ranked in the most deprived 3% within the Living Environment Domain.
- High crime would appear to be less of a contributing factor in the Lingfields / Firtrees and Tynwalds / Deanswoods – both of which have seen their ranking improve significantly since 2004 and both are now ranked above 20% bracket in this domain.
- Across the ward, there has been a significant improvement in the Crime Domain with all SOAs improving their ranking in recent years.
- The summary of the other deprivation domains for the area looks as follows:
  1. all three SOAs are in the top 20% nationally for income deprivation, employment deprivation, health and disability deprivation and income deprivation affecting older people;
  2. one is in the top 20% nationally for education skills and training, barriers to housing and services as well as income deprivation affecting children.
- Queenshills area is located within the Inner North East Leeds but its geographical proximity and social profile has dictated its inclusion in the MAP. It has a high concentration of people from diverse ethnic backgrounds and suffers a number of social problems in common with the neighbourhoods described above.

**Proposed 2010 INM Areas**  
**Moor Allerton**



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<b>MSOA: E02002347: Moor Allerton - 2009 Neighbourhood Index</b>	
Location	The area is located in the Outer North East. It is located north of the Outer Ring Road and to the east of Harrogate Road, predominantly residential it contains the housing areas of Aldertons, Cranmers, Lingfields, Fir Trees and Tynwalds.
Population	It contains approximately 6,200 people living in 2,900 households. The age breakdown shows slightly higher than average proportions of both children and of older people. The area has a diverse ethnic population with over 15% of people coming from Black Minority Ethnic (BME) communities.
“Physical” Description	46% of households are in owner-occupation and 41% are renting from the local authority (through and ALMO). Semi-detached housing accounts for 51.5% of the stock with purpose built flats accounting for a further 29%. 59% of properties are classified in Council Tax Band A and 20% in Band B.
Key services located in the area	There are four primary Schools: Alwoodley Primary, Allerton C of E, Brodetsky Primary, and St Pauls Catholic plus Allerton High School. The area includes Moor Allerton Library.
Other points of interest	The Cranmer, Lingfield and Fir Tree areas are part of the multi agency Moor Allerton Partnership area. The area includes Moor Allerton Shopping Centre.



### General Demographics

#### Population Breakdown

Age Groups	Total Persons	Rate
0-4 Years	287	4.92%
5-15	896	15.36%
16-19	245	4.20%
20-29	639	10.95%
30-59	2165	37.11%
60 or over	1604	27.49%
<b>All Ages</b>	<b>5834</b>	

Source: 2001 Census of Population

#### Ethnicity Breakdown

	Total Persons	Rate%		Total Persons	Rate%
<b>White</b>	<b>5249</b>	<b>89.65%</b>	<b>Asian or Asian British</b>	<b>259</b>	<b>4.42%</b>
British	5007	85.52%	Indian	104	1.78%
Irish	64	1.09%	Pakistani	104	1.78%
Other White	178	3.04%	Bangladesh	6	0.10%
<b>Mixed</b>	<b>169</b>	<b>2.89%</b>	Other Asian	45	0.77%
White & Black Caribbean	97	1.66%	<b>Black or Black British</b>	<b>121</b>	<b>2.07%</b>
White & Black African	7	0.12%	Black or Black Caribbean	86	1.47%
White & Asian	29	0.50%	Black African	22	0.38%
Other Mixed	36	0.61%	Other Black	13	0.22%
<b>Chinese</b>	<b>38</b>	<b>0.65%</b>	<b>Other Ethnicity</b>	<b>18</b>	<b>0.31%</b>

Source: Census of Population 2001

#### Religion Breakdown

	Total Persons	Rate%
Christian	3609	61.93%
Buddhist	6	0.10%
Hindu	51	0.88%
Jewish	482	8.27%
Muslim	197	3.38%
Sikh	60	1.03%
Other religions	7	0.12%
No religion	808	13.86%
Not stated	608	10.43%

Source: Census of Population 2001

### Housing & the Environment

#### Properties Breakdown

	Number	Rate
<b>All Properties</b>	<b>3087</b>	
Council Tax Band A	2209	71.56%
Council Tax Band B	655	21.22%
Council Tax Band C	131	4.24%
Council Tax Band D	48	1.55%
Council Tax Band E	36	1.17%
Council Tax Band F	4	0.13%
Council Tax Band G	4	0.13%
Council Tax Band H	0	0.00%
Non-Liable Properties	86	2.79%
<b>Liable Properties</b>	<b>3001</b>	<b>97.21%</b>

Source: Council Tax Records, 2008

# Key Statistics for Moor Allerton Priority Neighbourhood taken from the Neighbourhood Index 2009 Data

## Middle Layer Super Output Area

E02002347 Households 2,819 Area: Moor Allerton

### Household Demographics

Property Type	Number	Rate
Bungalow	93	3.3%
Detached	395	14.0%
Flat	429	15.2%
Maisonette	116	4.1%
Semi Detached	1,711	60.7%
Terraced	74	2.6%

Tenure	Number	Rate
Rented from Local Authority	1,381	49.0%
Owned outright/ Mortgaged	1,213	43.0%
Rented Private/Housing Assoc.	225	8.0%

Years residing at property	Number	Rate
0 to 1	100	3.5%
2 to 5	477	16.9%
6 to 10	470	16.7%
11 to 20	742	26.3%
21 to 30	465	16.5%
31 to 40	299	10.6%
41 to 50	106	3.8%
More than 50 Yrs	160	5.7%

### Household Income & Finances (1)

Yearly Income	Number	Rate
£ 0 to £5,000 (296 per week)	300	10.6%
£ 5,000 to £9,999 (236 to £192 p/w)	249	8.8%
£10,000 to £14,999	255	9.0%
£15,000 to £19,999	225	8.0%
£20,000 to £24,999	361	12.8%
£25,000 to £29,999	190	6.7%
£30,000 to £39,999	501	17.8%
£40,000 to £49,999	346	12.3%
£50,000 to £74,999	263	9.3%
£75,000+	129	4.6%
Average HH income in MSA	£32,207	

Affected by credit crunch	Number	Rate
Yes	1,180	41.9%
No	1,100	39.0%

Credit Card Balance Paid in full:	Number	Rate
Credit Card owning households	2,148	
Always	1,073	50.0%
Sometimes	593	27.6%
Rarely	261	12.2%
Never	221	10.3%

### Community Perceptions

Can influence local decisions	Number	Rate
Definitely Agree	99	3.5%
Tend to Agree	870	30.9%
Tend to Disagree	982	34.8%
Definitely Disagree	306	10.9%
No Response	562	19.9%

In last 3 years, neighbourhood has..	Number	Rate
Improved	326	11.6%
Stayed the same	1,429	50.7%
Got worse	595	21.1%
Recently Moved	81	2.9%
No response	388	13.8%

Neighbourhood opinion	Number	Rate
Likes neighbourhood	2,557	90.7%
Does not like neighbourhood	262	9.3%

Satisfied with local services for...	Number	Rate
Doorstep Recycling	1,767	62.7%
GP appointments	1,747	62.0%
Parking	1,423	50.5%
Public transport	1,723	61.1%
Schools	1,594	56.5%

### Household Income & Finances (2)

Financial Products	Number	Rate
Accident Insurance	441	15.6%
Child Savings Plan	226	8.0%
Home Equity Release	11	0.4%
Funeral Plan	223	7.9%
ISA	976	34.6%
Life Assurance	968	34.3%
Mortgage	725	25.7%
Other Investments	344	12.2%
Pension	1,271	45.1%
Personal Loan	438	15.5%
Savings Plan	406	14.4%
Shares General	557	19.8%
Will	768	27.2%

Struggling with	Number	Rate
Food shopping	445	15.8%
Loans	106	3.8%
Loss of income	183	6.5%
Mortgage	30	1.1%
Paying Bills	522	18.5%
Savings/Investments	223	7.9%

### Internet Connection & Usage

Households that have...	Number	Rate
Internet Connection	2,010	71.3%
Broadband	1,865	66.2%

Internet Access:	Number	Rate
Don't access	411	14.6%
Home	1981	70.3%
Other	212	7.5%
Work	902	32.0%

Shop Online	Number	Rate
Never	2187	77.6%
Often	127	4.5%
Sometimes	263	9.3%
Would Consider	242	8.6%

Use the internet for ...	Number	Rate
Ebay	1,173	41.6%
Email	2,033	72.1%
Gambling/Betting	98	3.5%
Google/other search	1,968	69.8%
MSN Messenger	671	23.8%
News/weather information	1,230	43.6%
Online gaming	222	7.9%
Price comparison	1,295	45.9%
Social networking	918	32.6%
Paying utility bills	782	27.7%

### Qualifications

Highest Qualification in Household	Number	Rate
5+ GCSEs (grade A*-C)		
5+ O Levels or grade 1 CSEs/School Cert	201	7.1%
2+ A levels, 4+ AS Levels, Higher School Certificate	137	4.9%
NVQ Lvl 2, Intermediate GNVQ	40	1.4%
NVQ Lvl 3, OND, Advanced GNVQ	48	1.7%
NVQ Lvl 4-5, HNC, HND	115	4.1%
First Degree (e.g. BA, BSc)	522	18.5%
Postgraduate Qualification (e.g. MA PhD, PGCE)	221	7.8%
At least one Household member has no qualifications	666	23.6%
No Household member has any qualifications	1,209	42.9%

### Grocery Data

Weekly Spend (main shop)	Number	Rate
Up to £35	617	21.9%
£36 - £49	438	15.5%
£50 - £69	757	26.9%
£70 - £99	541	19.2%
£100 - £149	356	12.6%
More than £150	110	3.9%

### Business Summary

Business Ownership	Number	Rate
Running Own In-Home Business	85	3.0%
Self Employed / Business Owner	174	6.2%
Self Employed / Business Owner / Running Own In-Home Business	259	9.2%
Thinking about starting new business	47	1.7%
Owned business for 3+ years	142	54.8%
Owned for less than 3 years	117	45.2%

### Car Ownership

Cars in household	Number	Rate
0 cars	551	19.5%
1 car	1,273	45.2%
2 cars	877	31.1%
3 or more	118	4.2%

### Product Ownership

Appliances/Products Owned	Number	Rate
Computer	1855	65.8%
Digital Camera	1703	60.4%
Flat screen TV	1127	40.0%
Games Console	903	32.0%
Printer	1587	56.3%
iPod/MP3 player	727	25.8%
Cable TV	932	33.1%
Dishwasher	1103	39.1%
Satellite TV	675	23.9%
Handheld computer e.g. Blackberry	168	6.0%
HDTV	493	17.5%

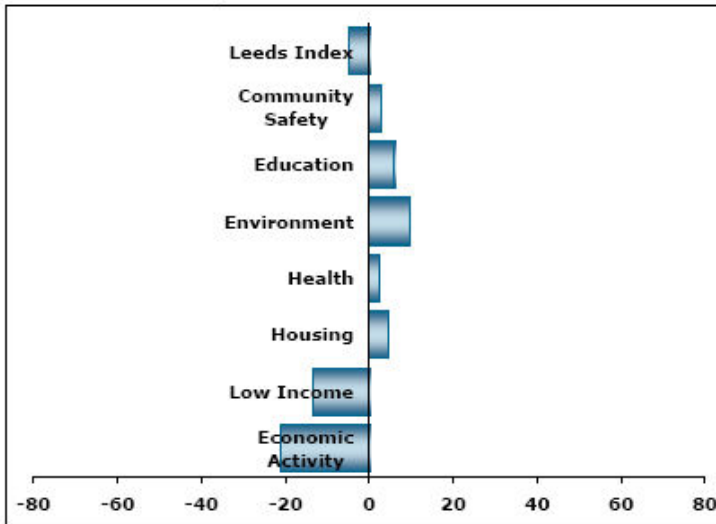
# Leeds Neighbourhood Index

Domain Summary				
2009	Rank	Score	Leeds Score	Gap
Economic Activity	27	46.17	67.44	-21.27
Low Income	29	53.80	67.29	-13.49
Housing	61	59.11	54.69	4.42
Health	53	61.28	58.78	2.50
Environment	74	92.55	83.05	9.49
Education	60	62.49	56.46	6.03
Community Safety	41	75.57	72.93	2.64
Leeds Index	33	60.72	65.73	-5.01

Key Statistics	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2007 MYE	6,169		761,124	
Households Liable for Council Tax	2,759		313,816	
BME Population	902	15.27%	77,482	10.63%
Foundation Stage	27	47.37%	3,509	46.81%
Key Stage 2	59	78.67%	5,421	71.06%
Key Stage 4	48	52.17%	3,736	46.29%
Persistent Absenteeism	28	7.43%	3,083	8.13%
NEET	6	6.52%	567	6.94%
Crimes Against the Person	234	N/A	27,907	N/A
Acquisitive Property Crime	378	N/A	47,201	N/A
Environmental Crimes	163	N/A	17,557	N/A
Community Disorders	453	N/A	54,672	N/A
Average Purchase Price	£133,400	N/A	£178,400	N/A
Price / Income Ratio	5.20	N/A	5.20	N/A
Housing Turnover	252	8.85%	42,360	12.80%
Empty Homes (90+ days)	127	4.46%	22,907	6.92%
Children in Workless Households	290	23.89%	24,034	18.04%
Households Receiving In-Work Benefits	146	5.29%	10,774	3.43%
60+ Households in Receipt of Benefits	451	16.35%	33,358	10.63%
Court Payment Orders	217	N/A	20,724	N/A
Job Seekers' Allowance	212	5.54%	23,281	4.66%
Incapacity Benefit	440	11.49%	30,120	6.03%
Lone Parent Income Support	110	2.87%	9,500	1.90%
Circulatory Disease Mortality	N/A	93.29	N/A	87.81
Cancer Mortality	N/A	86.37	N/A	119.43
Low Birthweight	N/A	8.94	N/A	8.07
Fly Tipping	62	N/A	9,656	N/A
Graffiti	8	N/A	2,465	N/A
Waste Issues	14	N/A	5,321	N/A

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	5,006	84.73%	637,872	89.17%
Irish	70	1.18%	8,532	1.19%
Black Caribbean & White	81	1.37%	4,577	0.64%
Black African & White	7	0.12%	867	0.12%
Asian & White	37	0.63%	2,541	0.35%
Indian	139	2.35%	12,296	1.72%
Pakistani	139	2.35%	15,064	2.11%
Bangladeshi	10	0.17%	2,531	0.35%
Black Caribbean	83	1.40%	6,737	0.94%
Black African	32	0.54%	2,404	0.34%
Chinese	48	0.81%	3,466	0.48%

## E02002347: Moor Allerton



The area is located in the Outer North East. It is located north of the Outer Ring Road and to the east of Harrogate Road, predominantly residential it contains the housing areas of Aldertons, Cranmers, Lingfields, Fir Trees and Tynwalds.

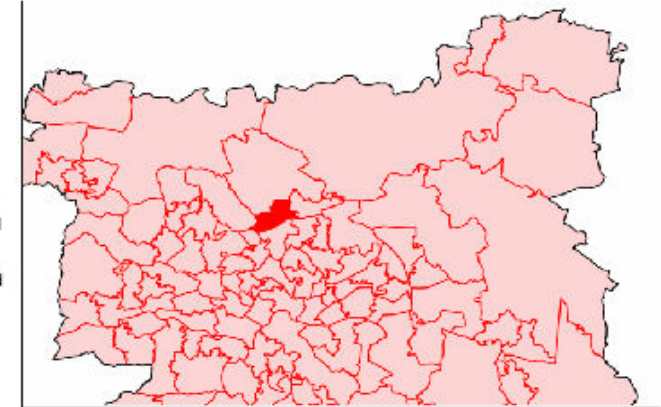
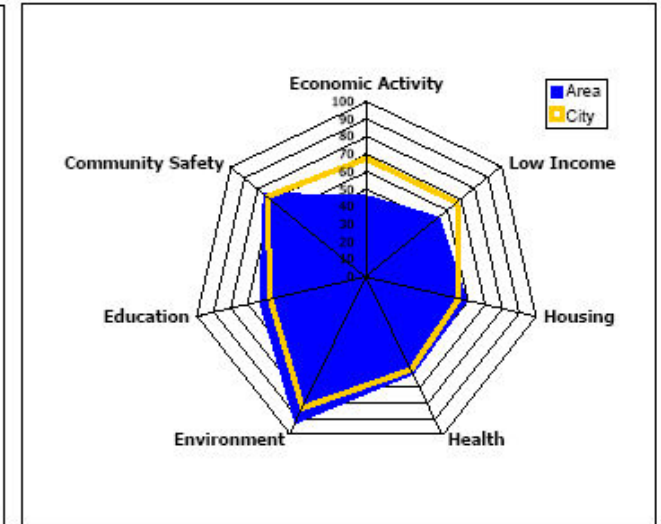
It contains approximately 6,200 people living in 2,800 households. The age breakdown shows slightly higher than average proportions of both children and of older people. The area has a diverse ethnic population with over 15% of people coming from BME communities.

46% of households are in owner-occupation and 41% are renting from the local authority (through and ALMO). Semi-detached housing accounts for 51.5% of the stock with purpose built flats accounting for a further 29%. 59% of properties are classified in Council Tax Band A and 20% in Band B.

There are four primary Schools: Alwoodley Primary, Allerton C of E, Brodetsky Primary, and St Pauls Catholic plus Allerton High School. The area includes Moor Allerton Library.

The Cranmer, Lingfield and Fir Tree areas are part of the multi agency Moor Allerton Partnership area. The area includes Moor Allerton Shopping Centre.

Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	3,768	64.08%	492,656	68.87%
Buddhist	6	0.10%	1,603	0.22%
Hindu	56	0.95%	4,189	0.59%
Jewish	384	6.53%	6,233	1.15%
Muslim	234	3.96%	21,385	2.99%
Sikh	87	1.48%	7,601	1.06%



Disability (2001 Census)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,329	22.59%	128,647	17.98%

Adult Social Care Community Based Service Users	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Learning Disabilities	15	N/A	1,379	N/A
Mental Health	37	N/A	2,067	N/A
Physical Disability	101	N/A	8,141	N/A
Other Reasons	9	N/A	588	N/A

Age (2007 M.Y.E.)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,214	19.68%	133,217	17.50%
Working Age	3,829	62.08%	499,422	65.62%
Older People	1,125	18.24%	128,485	16.88%

## INDEX OF MULTIPLE DEPRIVATION 2004 -2007 COMPARISON

Moor Allerton Partnership Area															
	Index of Multiple Deprivation			Income Deprivation Domain			Employment Deprivation Domain			Health Deprivation & Disability Domain			Education, Skills & Training Domain		
LOWERSOA	2004	Change	2007	2004	Change	2007	2004	Change	2007	2004	Change	2007	2004	Change	2007
E01011510 - Queenshill	2758	▲12	2770	3834	▲154	3988	2118	▼528	1590	1684	▼411	1273	10076	▼1,126	8950
E01011558 - Lingfields and Fir Trees	4949	▲194	5143	5637	▲559	6196	5899	▼798	5101	5204	▲553	5757	12084	▼3,331	8753
E01011559 - Cramner Bank	2551	▼62	2489	4790	▼609	4181	3410	▼65	3345	2694	▼810	1884	6211	▼1,316	4895
E01011560 - Tynwalds and Deansood	2183	▲973	3156	3857	▲710	4567	2298	▼233	2065	2340	▲1,029	3369	5628	▲1,190	6818
	Barriers to Housing & Services Domain			Crime & Disorder Domain			Living Environment Domain			Income Deprivation Affecting Children			Income Deprivation Affecting Older People		
LOWERSOA	2004	Change	2007	2004	Change	2007	2004	Change	2007	2004	Change	2007	2004	Change	2007
E01011510 - Queenshill	10187	▲6,567	16754	7282	▲3,928	11210	1474	▲153	1627	7920	▼1,233	6687	1943	▲776	2719
E01011558 - Lingfields and Fir Trees	9275	▲5,204	14479	8418	▲2,430	10848	462	▼9	453	6321	▲2,115	8436	8218	▼2,163	6055
E01011559 - Cramner bank	10719	▲3,234	13953	2721	▲1,292	4013	230	▲234	464	6611	▼280	6331	4318	▼2,816	1502
E01011560 - Tynwalds and Deansood	11093	▲5,701	16794	4150	▲5,447	9597	465	▲185	650	5785	▲1,081	6866	4532	▲668	5200
▲ denotes increase in rank ▼ denotes decrease in rank															
1 - 32482															
1 - 974 - 3%															
1 - 3248 - 10%															
1 - 6496 - 20%															
6496 - 32482 - outside															



## **Moor Allerton Partnership (MAP) Neighbourhood Improvement Plan Priorities 2010/11**

1. Improve housing and the environment;
2. Support the extended schools programme;
3. Tackle youth related anti-social behaviour;
4. Reduce crime levels and the fear of crime and increase public confidence in the statutory agencies;
5. Ensure vulnerable people have access to services and support;
6. Ensure the long term viability of the community and voluntary sectors;
7. Help to develop and sustain cohesive communities;
8. Increase adult learning and employment opportunities;

# Moor Allerton Neighbourhood Improvement Plan (NIP) – 2010 -2011 ACTION PLAN

## Moor Allerton Action Plan Updated - December 2010

Priorities	2010 Meetings
<p><b>THRIVING PLACES and ENVIRONMENT</b> - Improve housing and the environment;</p> <p><b>CULTURE and LEARNING</b> - Support the extended schools programme;</p> <p><b>THRIVING PLACES</b> -Tackle youth related anti-social behaviour;</p> <p><b>THRIVING PLACES</b> - Reduce crime levels and the fear of crime and increase public confidence in the statutory agencies;</p> <p><b>HEALTH AND WELLBEING and ENTERPRISE AND ECONOMY</b> - Ensure vulnerable people have access to services and support;</p> <p><b>HARMONIOUS COMMUNITIES</b> - Ensure the long term viability of the community and voluntary sectors;</p> <p><b>HARMONIOUS COMMUNITIES</b> - Help to develop and sustain cohesive communities;</p> <p><b>LEARNING and ENTERPRISE AND ECONOMY</b> - Increase adult learning and employment opportunities;</p>	<p>25<sup>th</sup> February                  22<sup>nd</sup> April                  24<sup>th</sup> June                  9<sup>th</sup> September                  18<sup>th</sup> November</p> <p>All start at 1:30pm</p>

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Leeds Strategic Plan Theme	Action	Partners	Progress, achievements outputs
<b>Culture</b>	Promote the use of Moor Allerton Library and FY20 building;	<p>Youth Service,                      Library Services,                      Extended Services,                      Maecare                      Northcall</p> <p>Library Service,                      children centre,                      outside agencies                      (authors, writers &amp;                      performers)</p>	<p>Youth Services are making 12,5% reduction in their budget. This will have an affect on the availability of youth work sessions. They will concentrate on evening provision as this is favoured by young people. Wigton Moor is still being used as a venue but sessions in Northcall have ceased.</p> <p>Children centre – is delivering Book Start scheme. Packs are available to parents for children of 8 months, 2 and 3 years old. Discussions are going on to establish a satellite service from e.g. Open House.</p>

			Open House is hosting sessions for 5-12 year olds delivered by Feel Good Factor. They will be available until February 2011.
	Provide a range of activities for children, young people and their families;	Alwoodley Extended Services Northcall Open House Space 2 (Arts champion), Libraries	<p>A showcase event of all activity initiated by the Arts Champion is being organised (an earlier date for the event had to be changed).</p> <p>In October Alwoodley community orchestra and Alwoodley community choir started. Both activities are open to whole families and are free. They are funded by the Big Lottery grant.</p> <p>A free drumming session at Moor Allerton library aimed specifically, but not exclusively, at children 6+ years old and male members of family.</p>
<b>Enterprise and Economy</b>	Develop advice sessions at Open House, Northcall and other local venues. Ensure effective communication is in place for local residents to be signposted to appropriate services;	JET Partnership, Open House, Northcall, Youth Service Libraries, Job Centre Plus.	<p><i>This is a priority area, the Neighbourhood Index stats show that the lowest indexes are for economic activity and low income.</i></p> <p>Outreach workers in Moor Allerton linking to Alwoodley Children's Centre working with families with children under 5.</p> <p>Jobseekers sessions are available in Moor Allerton library by appointment only, each appointment lasts an hour, 4 appointments are available per week.</p> <p>Benefits advice is also available for ENEHL tenants from office and through home visits.</p> <p>Job Centres are reviewing all their services and will be more focused on local delivery – possibly from April 2011. It has been suggested that venues such as Open House, Northcall, Maecare and housing offices can be used to deliver services from.</p> <p>A new facility, Job Stop, opened in Leeds market. It is available 6 times per week and provides basic advice to assist people in</p>

			<p>their job search. So far, since July, there have been 900 people assisted, 26 of them from LS17 area; 9 people have been able to find a job.</p> <p>Health related training is now available:          From Open Door – 1and1/2 day basic food hygiene – free.          In partnership with NHS Leeds – Healthy Living training – comprising cooking, healthy eating and physical activity tool kit. It is to equip participants with ability to promote healthy lifestyles and pass on knowledge on those topics. Additional training can be arranged or delivered from other venues, subject to demand.</p> <p>Walk leaders training – 4 places are still available on the current course which starts in January 2011.</p> <p>Future Jobs Fund – this offers participants up to 6 months job experience and is available until March 2011.</p> <p>Changes to volunteering regulations mean that there is now no limit to the time people can volunteer without their benefits being affected. Volunteer Centre is able to help all organisations to find volunteers.</p> <p>Northcall – have applied to the Big Lottery for funding to pay for a housing advice worker. The outcome will be known in January 2011.</p>
<b>Learning</b>	Support extended services in providing a range of learning activities for children and families;	MACY, Northcall, Open House, Primary Schools, Childcare Partnership, Youth Service, Maecare, Dyslexia Institute,	<p>STEPS parenting course, continuing to be extremely successful. Many of those attending, have moved on to further training and development, and have become volunteers at Northcall.</p> <p>A new confident women's group is being planned for January 2011 and will be run from Northcall.</p> <p><b>Silver Surfer sessions</b> running on Friday mornings on a 121</p>

		Library Service	<p>basis. IT Learning sessions running at the library.</p> <p>Funding is being sought for ESOL courses available through Children's Centre.</p> <p>There are still some places left on a pre-ESOL course run by Learning Partnership.</p>
<b>Transport</b>	Promote local cycling and walking routes (routes through woodland areas at Alderton Heights);	Environment sub-group, ENELH, Youth Service, Groundwork Leeds	<p>Tynwald Woods – pilot project is being developed. It is now at stage 2 – planning. It is hoped that work will start on site by the end of the year. Groups, individuals and organisations wanting to get involved are invited to contact Groundwork.</p> <p>Walking leaders courses are being offered for individuals to establish and lead walking groups in local neighbourhoods.</p> <p>An Asian women's group is promoting walking as a form of exercise among its members.</p> <p>Promotion of walking – IT based maps are available on walkit.com. People can upload their own routes to encourage others to use them. PCSO, housing officers and other front line staff can start to promote walking. It was agreed to organise a targeted campaign in Spring / Summer 2011.</p>
	Promote the need for local transport, including the voluntary transport system, to ensure local people can access services;		Leeds Alternative Transport has minibuses for hire. There is a fee.
<b>Environment</b>	Annual programme of environmental audits to inform crime and grime days and service delivery		<p>Environmental audits are happening at varied intervals. Cleaning contracts in ALMO properties are now being monitored by tenants who have been given some training on how to do it and what to take into account. The results are</p>

	improvements.		being published in the tenants' magazine.  Groundwork have organised an environment day on the Cranmers – cutting back bushes on public land with the help of the probation reparation team and young people.
	Develop a community space for Fir Tree Green and Fir Tree Vale;		The designs for the green space have now been handed over to ALMO.
	Support solutions to the problems associated with the derelict Lingfield Pub;		Lingfield Pub remains closed but fencing securing the site has now been erected and the site has been cleared.
	Gardening Challenge Day		Annual event
	Cranmer Bank shops – additional fencing to control movement of people and prevent them congregating		Money to carry out the scheme has been secured from the ALMO panel.
	Initiatives to encourage local food growing.		Ward members are working on the development of new allotments on High Ash Drive. A new Alwoodley Allotments Association has been formed and is looking at further plots in the locality.
<b>Health and wellbeing</b>	Ensure effective communication is in place for local residents to allow them to be signposted to appropriate services;  Provide advocacy support where needed; Support Green Doctor and Health through Warmth initiatives;	Maecare, Northcall, Open Door, NHS Leeds, Library Service, Feel Good Factor, ZEST, Children's Centre	Maecare, Northcall and Open Door are all participating in health and wellbeing work.  Children's Centre continues to provide advice and information to parents on health care issues; New breakfast club is available at Open House; Salcise and weight management is available at Northcall.  Walk leader training is available for volunteers wanting to set up and run local walking groups. 2 successful events took place in mid November at Open House and Northcall promoting Health through Warmth. There were

			thermals for sale, blood pressure checks, Green Doctor, healthy lifestyle info and walking for health.
<b>Thriving Places</b>	Improve ENEHL managed properties through the decent homes programme. Jewish Housing Association development programme will deliver 62 number of flats for elderly persons;	JHA ENELH, Job Centre Plus, Northcall, Youth Service, WYP,	Demolition is now complete. 62 flats to be complete by March 2011. 3 week delay in programme which will be made up.  Queenshills planning has entered 2 <sup>nd</sup> phase.
	Reduce burglary and fear of burglary through target hardening of properties which have been burgled, and surrounding properties;		Some trembler alarms and smart water for vulnerable victims are still available. A persistent burglar has been recently arrested and remanded in custody. There have been 100 less victims of crime recorded than last year at this time and the situation is still improving.
	Address underage drinking issues through Operation Buzzer;		Test purchases of alcohol are continuing; local shops haven't failed any so far. There has been a reduction in children drinking on streets at this time of year. Problems, where they exist, are concentrated in Moor Allerton Centre, less on Lingfields and Cranmer Bank. Young culprits have been identified as ones already know to the police. Work is progressing to remedy the situation – co-operation with families and other agencies.
	Link into Operation Champions; ensure local intelligence is sent in preparation for operations.		Operation Champion, days of action continue to take place.  Public perceptions of partnership working has improved in North East from 35% to 52%, as documented by latest WYP statistics.
<b>Harmonious Communities</b>	Ensure there is community ownership, engagement and participation in local projects.	All partners	Local projects are run in conjunction with local people and opportunities are provided for people to have their say. So far, in the Autumn cycle, there have been 3 consultation exercises

			with local residents in order to encourage them to contribute towards the development of 2011/12 Area Delivery Plan.
	Support community events and activities which celebrate community strengths and cohesion;		2 new intergenerational projects started in October. They are funded by the Big Lottery Fund – Alwoodley Community Orchestra and Alwoodley Community Choir – all ages are participating. Open House held a multi-faith discussion group on 2 <sup>nd</sup> Sunday in November to explore community cohesion. Meeting discussed race relations in the area and agreed to emphasise a positive message e.g. low level of race hate incidents and a long history of faiths working together.
	Provide a range of activities for young people;		Activities taking place at Open House, North Call and through mobile and detached youth projects; Taster sessions through Activities Fund. Good uptake in October half-term e.g. Scott Hall leisure centre sports and activity programme including sports taster sessions, team games, go karting, water polo. There is free football coaching, tennis and badminton training.
	Develop and implement a communication strategy to provide a two way exchange of information between the MAP partnership and the local community.		Extended services and WYP websites provide a wealth of information on activities and issues. Children’s centre website – available. A leaflet with the Youth Services programme of activities is available.





Originator: Sharon Hughes  
Tel: (0113) 336 7630

**Report of the East North East Area Manager**

**North East Inner Area Committee**

**Date: 31 January 2011**

**Subject: Area Committee Forward Plan 2010/11**

**Electoral Wards Affected:**  
**Chapel Allerton**  
**Moortown**  
**Roundhay**

Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

**Executive Summary**

This report is to provide members with an update on the forward plan of reports to be presented to the Area Committee for the 2010/11 municipal year.

## **Purpose Of This Report**

1. The purpose of the report is to provide members with an update of the reports expected to be presented during the 2010/11 municipal year.

## **Background Information**

2. In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C) and are updated annually and presented to each of the 10 Committees.
3. The purpose of the forward plan is to aid the Area Committee in carrying out its delegated functions and provide an annual timetable for reporting on the various functions that the Committee are responsible for.

## **Main Issues**

4. During the course of the year some reports have had to be deferred for various reasons. Whilst the Area Management Officer attempts to prevent this from happening and manages the agenda to balance it over the meetings, this is not always in the control of the team. As a result there will be some meetings with a larger than normal agenda. Similarly there will be additional reports relating to topics of interest to the Area Committee which will be added on the agenda during the course of the year.
5. The forward plan may be found at appendix A. This has been updated to reflect reports which have been deferred, and additional reports that the Area Committee can expect to see presented for the remainder of 2010/11.
6. It is requested that the Area Committee note the timetable of reports and highlight any additional reports on matters of interest that they wish to see.

## **Recommendations**

7. Members are requested to note the content of this report and approve the updated forward plan

## **Background Papers**

Area Committee Roles 2010/11

**Inner North East Area Committee Forward Plan 2010/11**

<b>Meeting Dates</b>		<b>21-Jun-10</b>	<b>06-Sep-10</b>	<b>18-Oct-10</b>	<b>06-Dec-10</b>	<b>31-Jan-11</b>	<b>14-Mar-11</b>
<b>Venue</b>		Marjorie & Arnold Ziff Centre, Stonegate Road	St Edmunds Hall, Roundhay	Leeds Media Centre, Savile Room	Immaculate Heart, Moortown	City Learning Centre, Allerton Grange	Reginald Centre (TBC)
<b>Chairs Brief Dates</b>		4th June	12th Aug 10:30am	24th Sept 11:30am	15th Nov 10:30am	11th Jan 1:30pm	22nd Feb 1:30pm
<b>Area Committee Core Business</b>	Election of Chair	Annual Election of Chair					
	Appointments to Outside Bodies	Annual Appointments					
	Meeting Dates and Forward Plan for Year Ahead	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Meeting Dates for 2011/12
	Area Function Schedules	Report from Exec Board on Functions for 2010/11					
	Community Engagement Strategy		Feedback from summer engagement	Update on Community Engagement			Approval of 2011/12 Engagement Plan
	Area Delivery Plan/Community Charter		2010-11 Progress against promises		2010-11 half year review	Planning for 2011/12 Charter	2011-14 ADP, 2011-12 Charter and spending plan
	Management of Wellbeing Fund	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update
	Community Centre Portfolio Update	Update report - inc budget statement		Update report - inc budget statement			Annual Report and Pricing Policy review
	CCTV	Annual Report					
	Priority Neighbourhoods (Neighbourhood Improvement Plans)	Approve 2010/11 NIP Action Plans			NIP Update Reports		NIP Update Reports
<b>Service Reports/Updates</b>	Streetscene Services		x				
	Health & Environmental Action		x				
	Community Greenspace	x			Deferred from June		
	Childrens Services (inc Youth Services)		x				x
	Round 6 PFI Scheme 'Lifetime Neighbourhood for Leeds'						x
<b>Partnership Reports/Updates</b>	NE Divisional Community Safety Partnership (DCSP)	x					
	ENE Jobs Enterprise and Training (JET) Partnership				x		
	ENE Health & Well Being Partnership			x			
	NE Children Leeds Leadership Team/Partnership		x				
<b>Other Reports</b>	Environmental Delegation			x		x	x
	Future of Primary School Provision					x	
	LEGI Programme Update					x	
	Locality Working					x	
	Future Options for Residential and Day Care					x	
	Metro Consultation					x	
	West Yorkshire Fire Service Consultation					x	

**Lead Officer for Inner North East Area Committee to contact about Forward Plan: Sharon Hughes (email [sharon.hughes@leeds.gov.uk](mailto:sharon.hughes@leeds.gov.uk))**

**Chair of Area Committee: Councillor Mohammed Rafique**

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Originator: Dayle Lynch

Tel: 0113 24 76143

## Report of the Director of Environment & Neighbourhoods

### Inner North East Area Committee

Date: 31<sup>st</sup> January 2011

### Subject: Delegation of Environmental Services

<p><b>Electoral Wards Affected:</b></p> <p><b>ALL</b></p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

### Executive Summary

It is proposed to delegate a range of environmental services to Area Committees from June/July 2011.

The delegation will be supported by a new service delivery structure, via three Environmental Locality Teams, which will be recruited prior to the delegation being formally adopted.

In order to achieve a strong and positive basis to the delegation, a programme of Member and officer workshops and consultations will be delivered, ensuring a common understanding of the delegation exists and that roles and responsibilities within the new ways of working are clearly defined. Work to deliver this programme has already started, and will continue to be delivered until commencement of the delegation.

A Service Level Agreement per Area Committee will be developed, in consultation with Area Chairs and Members, forming the basis for service delivery during the first year of the delegation.

## **1.0 Purpose of this Report**

- 1.1 The purpose of this report is to provide the Area Committee with an update on progress towards achieving delegation of certain environmental services from the next municipal year (June 2011).
- 1.2 The report also presents proposals for the involvement of Members throughout this preparatory stage.

## **2.0 Background Information**

- 2.1 On 6<sup>th</sup> August 2010, Area Chairs proposed that a range of environmental services be delegated to Area Committees. A briefing note on proposals was presented to Area Chairs on the 8<sup>th</sup> October, where a report was requested for submission to the October/November round of Area Committees.
- 2.2 Area Chairs received a further report at their 3<sup>rd</sup> December 2010 meeting, which provided a general update on progress, plus proposals for a programme of Member involvement in developing the delegation.
- 2.3 The scope of the delegation includes the following services:
- Mechanical street cleansing;
  - Manual street cleansing (litter picking);
  - Litter bin emptying;
  - Flytipping removal & enforcement;
  - Leaf clearing;
  - Dog controls (strays, fouling);
  - Highways enforcement;
  - Graffiti enforcement work
  - Domestic and commercial waste storage & transportation control;
  - Overhanging vegetation control; and
  - Litter control (FPNs, flier controls etc.)

2.4 Refuse and recycling collection services and city-centre street cleansing activities are excluded from the scope of the delegation.

2.5 The delegation of services will be controlled, monitored and reviewed through a Service Level Agreement (SLA). There will be one SLA per Area Committee, which will take account of events and occurrences distinct to each locality.

## **3.0 Progress update**

- 3.1 A project team has been established to drive the development of the delegation, working in partnership with Members and officers.
- 3.2 A programme of work has been developed with a view to approval for the delegations being sought from Executive Board in March 2011. If approved, the SLAs will be developed and approval sought at the first Area Committee meetings of the 2011/12 municipal year, in June and July.

### 3.3 Existing Services

Information relating to the existing level of services included within the scope of the proposed delegation have been collated and mapped on an Area Committee basis. This information was presented to Members at a series of workshops from 10<sup>th</sup> -13th January 2011. At those workshops, Members considered current service levels in their ward and gave views on local priorities relevant to the service areas proposed for delegation.

### 3.4 Delivery Team Structure

It is proposed that three Environmental Locality Teams will be created, one working to each 'wedge' of the city (West/ North West, East / North East and South). Each team will include officers who deliver all the services listed at 2.3. Appendix 1 shows how the proposed delegation will work, through working to Service Level Agreements.

The exact structure of the teams has yet to be finalised and will evolve as part of the wider restructuring process currently taking place within the Environment & Neighbourhoods directorate. Whilst the Locality Managers will be selected in February 2011, the full internal recruitment to the final structure will be by May 2011, for the teams to be in place prior to the delegation being in place from June/July.

### 3.5 Officer Involvement

Briefing sessions have been held with officers from Area Management, the Health & Environmental Action Service and Streetscene services to ensure good awareness of the proposed delegation and what it may mean for them. Further workshop sessions are scheduled with officers over the next few months, some of which may be run jointly with Members.

### 3.6 Member Involvement

A programme of workshops and meetings has been developed to allow Members the opportunity to be involved in the preparation for the delegation, including the development of Service Level Agreements. Attached at appendix 2 is the proposed programme.

Phase 1 of the programme has already been delivered. A session was held for Members of the Inner North East Area Committee on Tuesday 11<sup>th</sup> January to discuss the general principles of delegating services, the perceived challenges and opportunities and how these might best be overcome. In summary, some of the comments and outcomes from the Inner North East Area Committee session were:

- Want SLA to be a guarantee of the basics to deliver an effective environmental service;
- Don't want to see unnecessarily complicated systems;
- Concern about how service failure will be managed;
- Would like to see resources allocated on a needs basis;
- Leaf fall identified as a priority issue in autumn;
- Identified some areas that may not need level of service currently getting, and others that need more; and
- Shop front areas require litter picking.

Phase 2 of the programme will take place in February and March, with the Service Level Agreement for each Area Committee being developed in more detail, including area-specific information on local occurrences and events.

Phase 3 will take place after May and will involve the finalisation of SLAs, prior to seeking formal approval by each Area Committee in June/July.

#### **4.0 Implications for Council Policy and Governance**

- 4.1 The delegation will contribute towards the realisation of the Council's Strategic Plan aim of achieving a *'cleaner, greener and more attractive city through effective environmental management'*.
- 4.2 The implications on governance arrangements are currently being explored by the Corporate Governance Unit, to ensure the delegation of services is properly approved and that decisions are made in accordance with the Council's constitution.

#### **5.0 Legal and Resource Implications**

- 5.1 At this time, no legal implications have been identified, although work is underway to ensure that in delegating services, the Council continues to meet its statutory and legal obligations to the residents of Leeds.
- 5.2 The delegation of services will not in itself result in any additional resource requirement.

#### **6.0 Budget Implications**

- 6.1 The resource allocations to Area Committee are still to be worked up at this stage. The information provided by Members at the workshops held in mid January will be used to start this aspect of the work in earnest. The stages of development of the SLA, at appendix 2, show the continuing dialogue with Members where views on resource requirements can be shared and debated.

#### **7.0 Conclusion**

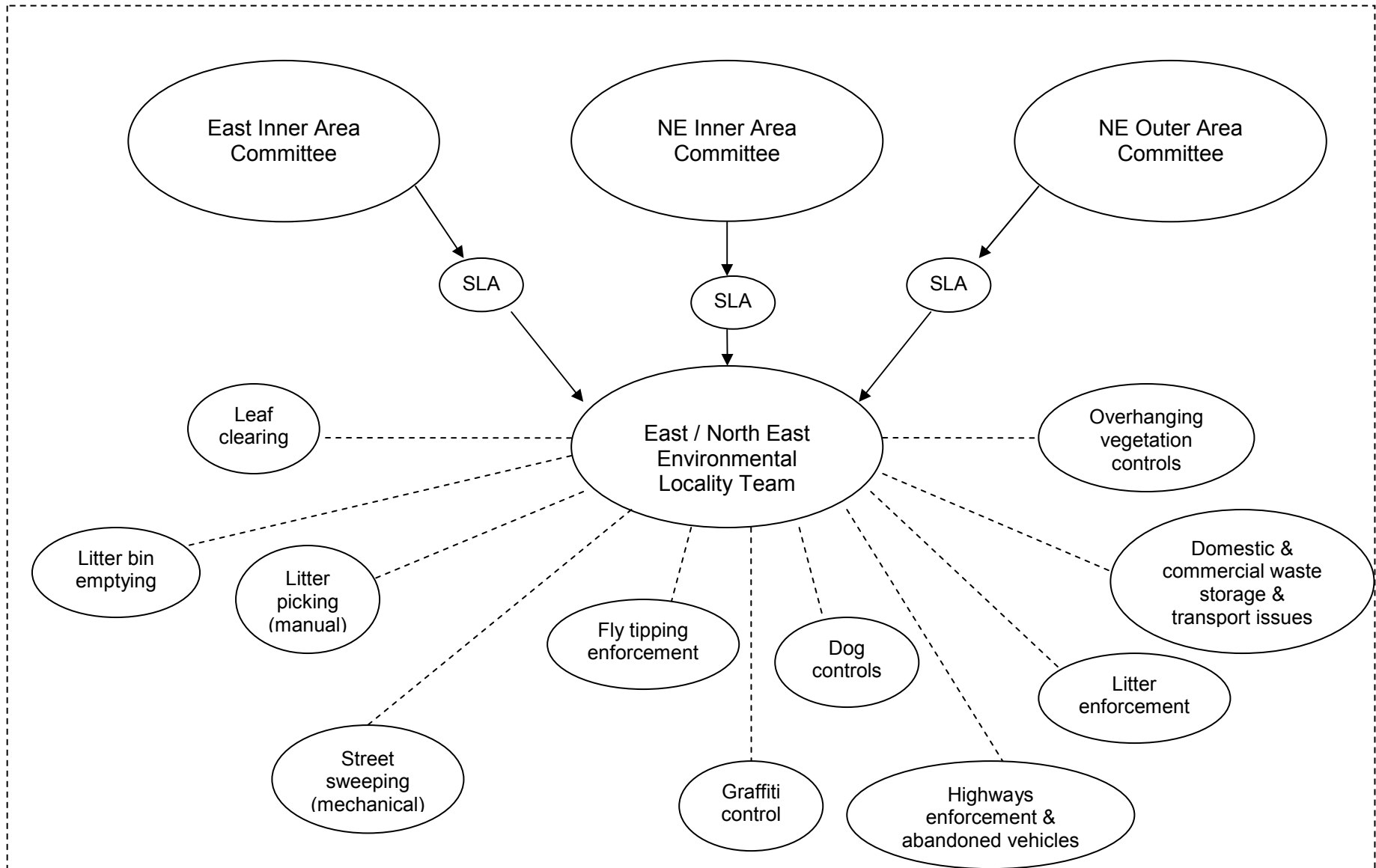
- 7.1 Considerable planning and preparatory work has taken place to set firm foundations for the delegation of environmental services to commence from June 2011.
- 7.2 It is hoped that through active involvement in the development of Service Level Agreements, Members' concerns over the delegation will be positively addressed.
- 7.3 Members will receive regular communications on progress towards achieving delegation of environmental services via Area Committees, briefings and workshop sessions.

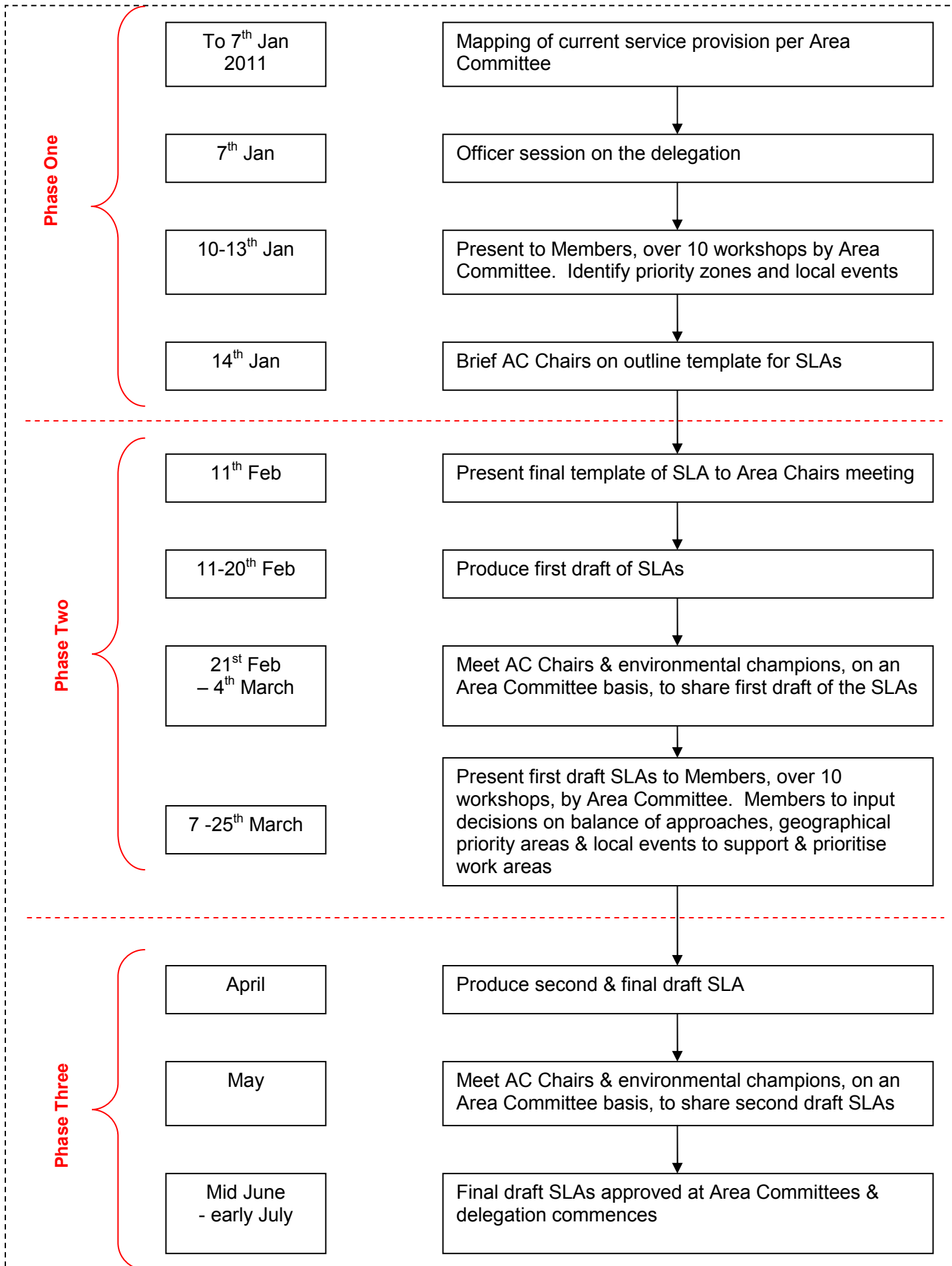
#### **8.0 Recommendations**

- 8.1 The Area Committee is asked to note the contents of the report, specifically the programme of Member involvement, and to agree to a further progress report being submitted to the next meeting.



# Delegation of Environmental Services







Originator:  
Shaid Mahmood (43973)  
Keith Lander, and James Rogers

**Report of the Assistant Chief Executive (Planning, Policy and Improvement)**

**Meeting: Inner North East Area Committee**

**Date: 31 January 2011**

**Subject: Towards Integrated Locality Working**

**Electoral Wards Affected:**  
All

Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Eligible for Call In

Not Eligible for Call In  
(Details contained in the report)

**EXECUTIVE SUMMARY**

The report informs the Area Committee on the progress of pathfinder work on locality working in Leeds that commenced earlier this year and -

- a) Informs Members on what the Pathfinder is and its initial findings
- b) Describes a proposal to implement a new locality leadership model to lead the integration of council services locally
- c) Outlines a set of design principles (**Appendix 1**) to form the basis of what we are seeking to achieve through locality working in Leeds.

**1.0 Purpose Of This Report**

1.1 This report informs Area Committees on the progress of recent work on locality working through a Locality Working Pathfinder in the South East wedge of the city. The report invites Members to comment and support the initial proposals arising from the Pathfinder.

**2.0 Background Information**

2.1 The council first introduced locality based arrangements when it established a community involvement team structure in 1999. In 2004, these arrangements evolved into the current Area Committee structure set alongside five District

Partnerships. A number of Functions, known as Area Functions, were delegated to the Area Committees, along with a revenue and capital budget for the committees to allocate as local priorities dictated.

2.2 Five Area Management Teams were established in the Environment and Neighbourhoods directorate to support both the Area Committees and the District Partnerships. In 2007, the numbers of Area Management Teams were reduced from five to three and the District Partnerships were wound up.

2.3 Since 2007, senior locality-specific roles in Children's and Adults Services have been established to promote the local integration of services in those professional areas, with Children's Services opting for a five wedge structure for integration. As a consequence, considerable and important progress has been made in those professional areas at a local level.

### **3.0 Main Issues**

3.1 The focus on local priorities, by Area Committees and others, has led to real achievements in community engagement, partnership working, and in improvements at neighbourhood level right across the city with good examples of locality working in every wedge. Nevertheless, there remains a challenge to develop the scope of decision-making at a local level as only modest levels of real delegation to Area Committees have been achieved. Similarly, given our individual council directorate approaches to local leadership, the collective impact of locality based roles might be lost and we could duplicate effort and increase costs at a time of financial constraint.

3.2 **Locality Working Pathfinder:** In 2010, a Locality Working Pathfinder was initiated by the Corporate Leadership Team in the council's South East wedge area of the city, seeking to develop more integrated locality working across public services in Leeds. The main reasons for initiating this Pathfinder were to examine –

- The barriers to resolving longstanding problems largely as a consequence of deprivation
- The impact of reductions in public sector spending
- Methods of ensuring democratic accountability at local level
- Approaches which may enable neighbourhoods and communities to be more resilient

3.3 The work was overseen by a Locality Working Pathfinder Programme Board of chief officers from all Leeds City Council directorates and by the senior managers of partner organisations. The Board is chaired by the Assistant Chief Executive (Planning, Policy and Improvement). Through the exploration of live case studies from the South East wedge, the Board has considered issues such as –

- The fragmentation and duplication of services
- Our inability to jointly resolve deep rooted issues
- The need to improve join-up between what we do locally and what we do corporately
- Insufficient involvement of Elected Members in setting and progressing local priorities for council services

3.4 **Delegation of services to Area Committees:** Through the Pathfinder, the Board has promoted and supported development work to assess the potential for

delegating some environmental services to a more local level. The work has sought input from Area Committee Chairs and Area Committees on the viability of this delegation to improve the accountability of those services to local needs. The results and success of this piece of work will be used to help identify other areas of council activity for delegation to Area Committees in due course.

3.5 **Area leadership:** Again, through the work of the Pathfinder, the Board and Corporate Leadership Team have also explored and identified the need for a single 'One Council' Area Leader role – similar to that established in the South East - to operate in each of the council's three wedges. Key features of these new roles are –

- Supporting the further development of Area Committees
- Enhancing customer engagement and empowerment
- Strengthening local leadership and management of a range of council services
- Developing closer working with partner organisations

The Area Leaders will work closely with Area Committees, report corporately to the Assistant Chief Executive (Planning, Policy and Improvement), drive forward change in local services, and address the issues identified by the Locality Working Pathfinder Board.

3.6 **Locality Working design principles:** Ten design principles have been drawn up through the Pathfinder to underpin the further development of locality working in the city. These are attached as **Appendix 1**. These design principles outline the ambition we are seeking to achieve through our locality working agenda. They seek to build upon the strengths of work by Area Committees, address the issues identified earlier in the paper, and provide a consistent framework and approach for council services to work within a local context.

3.7 Area Committee may wish to consider whether the design principles –

- Cover and reflect the key aspects of locality working that are important to them?
- Will engage stakeholders in their area?
- Take into account the diversity of communities in the area and the range of issues they face?
- Will help lead to the improvements required?

#### **4.0 Implications for Council Policy and Governance**

4.1 There are policy and governance implications for the creation of an area leadership function and its reporting corporately via the Assistant Chief Executive (Planning, Policy and Improvement). These will be highlighted in an Executive Board paper.

4.2 The responsibilities for Area Management, currently assigned to the Director of Environment and Neighbourhoods, will be transferred to the Assistant Chief Executive (Planning, Policy and Improvement) and arrangements are being made to formalise this transfer of responsibility. As a consequence, Area Committees will continue to be supported in their function and this support will be strengthened through a developing Area Leadership role.

## **5.0 Legal and Resource Implications**

- 5.1 These proposals will be taken forward in the context of core and resourcing pressures facing the Local Authority and will be highlighted in an Executive Board paper.
- 5.2 Specifically, with the creation of new Area Leader posts, savings will be made from a reduction of eight locality roles in Children's Services and Environment and Neighbourhoods graded Director 60%. Savings will be generated through the deletion of existing posts.

## **6.0 Conclusions**

- 6.1 Our history of locality working provides opportunities to learn from and improve upon our experiences across the Local Authority and through the Pathfinder in working and thinking more local. The current financial climate demands a consistent approach to locality working that is sensitive to the differences in our neighbourhoods and communities. This consistency is best achieved through the implementation of a shared set of ten design principles for locality working (**Appendix 1**) and the recruitment of three 'One Council' Area Leaders to implement these design principles and drive change in local services.

## **7.0 Recommendations**

Members of the Area Committee are recommended to:

- a) Note the progress made on the Locality Working Pathfinder to date.
- b) Comment on and support the approach of a 'One Council' Area Leader to lead the integration of services locally.
- c) Comment on and support the set of design principles (**Appendix 1**) to form the basis of what we are seeking to achieve through locality working in Leeds.

## Locality Working

### Draft Design Principles

1. Strong and effective **governance** arrangements that are responsive to the needs and aspirations of local communities.
2. Strong **local leadership** (political, council officers and partners) that champions the needs of residents, leads across service boundaries and can be held accountable for the delivery of improved outcomes for local people.
3. **Engage communities** in a way that supports residents in developing local priorities, holding services to account and developing a sense of pride and belonging in their local neighbourhood.
4. Maximise the **use of local intelligence** to prioritise and shape services to local people.
5. Integrate and organise **front line service delivery** to deliver responsive services and support at the right time and in the right place.
6. Maximise the use of **public sector assets** in local communities delivering more integrated services and realising efficiencies wherever possible.
7. Provide a skilled, committed and effective **local workforce** that puts the needs of residents at the centre of service provision.
8. Clearly define the geography and typology of a **neighbourhood** to understand its characteristics so that services are tailored and targeted to meet need effectively and efficiently.
9. **Share good practice** to help improve outcomes for residents across the city.
10. The delivery of positive results for local residents, improving the resilience and **sustainability** of neighbourhoods and reducing the dependency on public services.

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Originator: Sheila Fletcher

3952297

**Report of the Deputy Director - Strategic Commissioning  
Adult Social Care**

**Meeting: Inner North East Area Committee**

**Date: 31<sup>st</sup> January 2011**

**Subject: Future Options for Long term Residential and Day Care for Older People**

**Electoral Wards Affected:**

Chapel Allerton  
Moortown  
Roundhay

Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

**EXECUTIVE SUMMARY**

This report presents the Area Committee with information relating to future options for long term residential and day care services for older people.

At its meeting on 15<sup>th</sup> December, the Council's Executive Board agreed a set of criteria for considering the most suitable options for each of its residential homes and day-care centres for older people. It also agreed to begin public consultation on these proposed options.

The Executive Board report is appended and forms the basis of this report. (Appendix 1).

This report outlines the consultation and engagement process aimed at seeking the wider views of stakeholders and specifically of those people currently living in residential care homes, day care centre users, their carers and the staff who provide care and support.

Members of the Area Committee are asked to consider the information set out in this report and make a response as part of the consultation process agreed by Executive Board.

## **Purpose of This Report**

1. This report presents the area committee with information relating to the future options for long term residential and day care services for older people. It outlines the consultation process to progress and implement the recommendations of the Executive Board agreed on 15<sup>th</sup> December 2010. The Executive Board report is appended and forms the basis of this report.
2. Members of the Inner North East Area Committee are invited to suggest specific local issues that will help plan for the future needs of older people and make a response as part of the consultation process agreed by Executive Board.

## **Background Information**

3. In relation to the future of older people's residential care, these matters were the subject of an inquiry conducted by Adult Social Care Scrutiny Board in October and November 2010. The inquiry accepted that people's expectations about residential care accommodation have increased and that the current provision is not sustainable in the long term due to the cost of bringing this up to the necessary standards. The inquiry also informed the development of a set of options in relation to residential care homes, approved by Executive Board on 15<sup>th</sup> December.
4. The ambitions of the improvement programme developed by the council to embrace and implement the spirit and vision of "Putting People First" were reinforced by the outcome and recommendations of the 2008 Independence, Wellbeing & Choice Inspection of Adult Social Services. The Inspector concluded that there was an immediate need to 'extend the range and choice of services by reconfiguring and modernising traditional buildings based services'. In July 2008, Executive Board agreed a strategy for reshaping older people's day services to provide greater opportunities for them to receive more personalised services with an enhanced range and quality of community based activities. At the same time, proposals were being made to strengthen the position of Neighbourhood Networks to be the primary response to engage older citizens in social, community and well-being initiatives with a more specialised role for Local Authority provision.
5. Building on these proposals, future options for older people's day care have been considered alongside residential care provision and form the basis of the proposed options and consultation agreed by the Executive Board on 15<sup>th</sup> December.
6. The following day centre in the inner north east area is affected by the proposed options for change.
  - Frederick Hurdle Day Centre

## **Consultation and Timescales**

7. The Executive Board report appended outlines a series of options and a set of criteria for considering the most suitable option for each of its residential care homes and day care centres, (paragraphs 4.14 – 4.15 and 4.2.6). Members of the Inner North East Area Committee are invited to comment and give their views on the criteria for determining the most appropriate option for each facility, outlined in the Executive Board report appended, particularly in terms of any specific local factors.

8. The Executive Board report appended also describes a consultation programme on these options, (paragraph 6). At the meeting of the Area Committee Chairs on 3<sup>rd</sup> December, Members considered and commented on the proposed structure and approach of the consultation programme proposed as part of the duties of the local authority to seek the wider views of stakeholders and specifically of those people currently living in residential care homes.

### **Consultation with residents, day care users and relatives**

9. For existing residents of residential care homes, day care centre users, their families and carers the consultation will;
  - seek their views about the actual process and formula for deciding the options for the future running of their residential care home and day centre. This will help identify any gaps and ensure that those affected understand what is being talked about, why the changes are being made and consider how this will affect them as an individual.
  - determine the impact of the proposals on individuals and how we might reduce this and ensure that the needs of individuals are adequately assessed in making any plans.
10. A letter and consultation pack containing a fact sheet and explanation of the criteria for determining the option for each individual home was sent to residents, day care centre users and their relatives on 10<sup>th</sup> January 2011. Staff have been fully briefed to be able to assist them understand, consider and take-in the information. The aim will be to ensure that residents, day care centre users and their relatives understand the criteria for considering the most suitable option for their residential care home and day care centre.
11. Officers in Adult Social Care (ASC) are currently assessing the option for each individual home and day care centre according to the criteria agreed by Executive Board. It is anticipated that this analysis will be complete in February 2011 at which point further consultation materials, bespoke to each residential home and day care centre, will be circulated to all residents. It is proposed that further consultation will then take place on the specific option. Questions will be put to residents and day care users using a questionnaire, available in a range of formats. They will be offered a one to one interview and individual advocates will be appointed for those residents and day care centre users that do not have a relative or friend to support them or speak on their behalf. The main focus of this will be to capture people's responses to the proposed changes and determine the impact on individuals and how this might be reduced as plans are developed. This consultation will compliment the individual needs assessments that will be carried out by appropriately qualified officers in Adult Social Care.
12. In order to provide an opportunity for the area committee to comment on the proposed options for individual centres referred to in paragraph 6 and relevant neighbouring facilities, it is suggested that a further report outlining these individual options is brought to the Inner North East Area Committee at its meeting in March 2011.

### **Wider Consultation**

13. Delivering the proposed changes also requires consultation and engagement at a more general level with stakeholder and interest groups and the wider general public

who may have expectations about the future of older peoples care services. At its meeting in November 2010, Executive Board approved a phased, city-wide public consultation on the impact of the Comprehensive Spending Review announced by the Government in October. This provided an opportunity to present a comprehensive and holistic view of all council services and their future delivery. Initially a corporate approach, the aim of the first phase of the consultation was to make residents of Leeds aware of the financial challenges facing the city and the need to make difficult choices and decisions on service provision. Officers in ASC were involved in the design of this consultation, contributing to a series of questions available to the public on the council's consultation portal 'Talking Point' from mid-November to 31<sup>st</sup> December 2010. It is suggested that the findings from this consultation could serve to provide a mandate from the citizens of Leeds to generally review ASC services, including the future of older people's long-term residential services.

14. Phase two of the overall consultation on the spending challenge, beginning in January 2011, will be a directorate specific approach. For ASC, this provides an opportunity to consult closely with stakeholders on the future of adult social care services. In addition, specific consultation and engagement will take place on changes to individual services and initiatives. These are outlined below. It is proposed to coordinate these various strands of consultation in order to make best use of resources, avoid duplication and "consultation fatigue" among our stakeholders.

- Spending Challenge
- Future options for residential and day care services
- Charging of non- residential services
- Promotion of community based services and personal budgets/ self directed support

15. There are a number of existing service user and carer forums and reference groups across the various disability, older people and ethnic groups. Also infrastructure organisations that hold regular meetings with their members. The membership of many of these groups is duplicated, with the same people representing the interests of older people across a broad range of themes. Leeds Older People's Forum has a membership of over 120 voluntary sector organisations working with older people across Leeds, including Neighbourhood Network Schemes. The forum supports its members and ensures that the voluntary sector is involved in planning, developing and managing services for older people. Although the following list is not exhaustive, these are some of the groups invited to take part in the consultation. Members of the Inner North East Area Committee are invited to suggest any local groups who may not be represented on the list of groups below.

- Learning Disability Reference Group - LDRP
- Mental Health Watch
- Older People's Reference Group - OPRG
- The Alliance of Service Experts -
- The Independent Disability Council - IDC
- The Equality Hubs
- Leeds VOICE
- Volition
- Leeds Older People's Forum
- Neighbourhood Networks
- Leeds LINK
- Leeds Involving People
- Leeds Older People's Forum

16. It is proposed to hold a series of consultation market place style events for members of these groups and forums. The aim will be to capture their views on the future of adult social care services. In terms of the specific consultation on future options for residential and day care, officers will have a stall providing a wide- range of information and the opportunity for stakeholders to comment.
17. In addition to these events, there are a number of ways in which the wider general public and other interest groups will be able to have their say. An information pack providing background information, a fact sheet and questionnaire will be available online and hard copies will be available on request. The questionnaire can be filled in manually and posted or can be done online on the council's consultation portal, 'Talking Point' at [www.leeds.gov.uk](http://www.leeds.gov.uk)

### **Implications for Council Policy and Governance**

18. The options presented in the report developed for the existing Local Authority provided facilities, endorsed by the Executive Board, will be the subject of a formal and comprehensive programme of consultation and engagement as set out in the previous passage.
19. Colleagues in NHS Leeds who commission 30 of the current bedbase are also key stakeholders and in the development of shared plans for the development of more integrated health and care services in the City it is clear that they will wish to identify what scope exists within the emerging strategic plan for further joint work within these facilities. Discussions so far have indicated a positive desire for more extensive partnership reflecting the good work that has been undertaken in recent years within these facilities and recognising potential economic benefits for both parties which are currently being examined in much greater detail.

### **Legal And Resource Implications**

20. In discharging its responsibilities under the Human Rights Act, the Authority is required to undertake a comprehensive formal programme of consultation in relation to the options set out previously in this report. In addition, the Authority is committed to ensure that the care and support needs of any older person affected by the options set out in this report are adequately assessed as an integral part of this process with appropriate advocacy available in support of identifying high quality alternatives where it is agreed this is the most appropriate option.

### **Equality Considerations**

21. An equality impact assessment is being prepared against all the equality characteristics as laid down by legislation. It will form part of the consultation process and will be reviewed as plans develop.

### **Recommendations**

22. Members of the Area Committee are asked to:
  - Note and consider the report appended
  - Comment on the criteria for determining the most appropriate option for each facility outlined in the Executive Board report appended, particularly in terms of any specific local factors

- Suggest any local voluntary organisations working with older people in the inner north east area as outlined in paragraph 15
- Suggest specific local issues that will help plan for the future needs of older people
- Consider any response they wish to make as a part of the consultation

**Background Papers**

Independence, Wellbeing and Choice Inspection of Adult Social Care, Executive Board, July 2008

Adult Social Care Scrutiny Board, October and November 2010

Government Spending Review 2010, Executive Board November 2010



## Report of the Director of Adult Social Services

### Executive Board

Date: 15 December 2010

Subject: Future Options for Long Term Residential and Day Care for Older People.

**Electoral Wards Affected:**

Ward Members consulted (referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Eligible for Call In

Not Eligible for Call In (Details contained in the report)

### EXECUTIVE SUMMARY

This report sets out the Council's vision for the future of residential care and daytime support for older people in Leeds. It takes as its central principle people's increasing expectations of choice, quality and control over the care they receive.

The report describes the Council's existing residential and day care service and considers the city's future requirements for these services in the light of

- the changing demographic profile of older people in the city
- people's wish to remain at home for as long as possible
- new services that are being developed as alternatives to residential and day care
- new services aimed at preventing premature entry into residential and day care
- new services being developed in the independent sector
- the 'Putting People First' and personalisation agenda
- the increasing number of surplus places in the Council's residential homes and day centres
- the current and future economic climate and the capital requirements of a high quality service

The report goes on to set out options for the future of the Authority's residential and day care estate and a consultation process by which service users, residents, carers, staff, stakeholders and the general public will be engaged in drawing up firm proposals for presentation to a future meeting of Executive Board.

Executive Board is recommended to support the need to take action to address the issues set out in para 3.1 to 3.3.3 of the report; endorse the options for change set out in para 4.1.4 to 4.2.8 of the report; endorses proposals to use Richmond House as an intermediate care facility as set out in paras 4.1.6 to 4.1.8; approve the establishment of an Advisory Board consisting of representatives from all provider and stakeholder groups as described in para 4.2.7; give approval for the consultation as described in para 6.1 to 6.16 of the report; and receive further recommendations for

each individual unit or facility following the outcome of the consultation at a future meeting of Executive Board.

## **1 PURPOSE OF THIS REPORT**

- 1.1 The purpose of this report is to present Executive Board with information that will allow an informed consideration of recommendations for the future provision of residential and day care in Leeds.
- 1.2 The information presented in this report highlights the urgent need to bring forward strategic options that maximise opportunities to develop more person-centred services, whilst ensuring the needs of people currently using existing services continue to be met safely and appropriately. If the Council is to shape the future of the service over the next decade, it is essential to begin the transition from the residential and day care model currently provided to one that delivers bespoke services in the older person's home as far as possible and in residential settings when needs become complex.

## **2 BACKGROUND INFORMATION**

- 2.1 Previous reports to Executive Board have highlighted the Council's vision to shape more flexible services which offer care and support in or close to people's own homes and communities. At the meeting of 3 November 2010, Executive Board approved proposals to establish a city-wide reablement service aimed at preventing premature entry into residential care. At the meeting of 21 July 2010, Executive Board endorsed the introduction of Personal budgets and self-directed care for people increasingly wishing to arrange their own care and support packages to help them remain independently at home.
- 2.2 These reports and policies should be seen in the context of national legislation and guidance, including *Independence, Wellbeing and Choice* (DH Green Paper, 2005); *Putting People First*, the vision and commitment to the transformation of adult social care (DH 2007); and *Shaping the Future of Care Together* (DH Green Paper, 2009).
- 2.3 The national picture is one of the present and future generations of older people increasingly requiring their support and housing to be provided separately, with support delivered in their own homes, tailored to individual needs with the ability to increase or reduce as required. People have increasing expectations of support at home for longer and increasing expectations of choice, quality and control over the care they receive.
- 2.4 The future role of local authorities will be to support people with the highest and most complex needs and ensure people with low to moderate needs are able to gain access to services that will help them remain independent. In the light of the emerging vision of *Putting People First*, the further role of local authorities will be to oversee development of an independent-sector care and support market that provides its customers with a wide variety of choices for flexible services.
- 2.5 An Independence, Wellbeing and Choice inspection of Adult Social Care in Leeds was carried out by the then Commission for Social Care Inspection in 2008. Its report and recommendations highlighted tensions between the requirements to provide increasingly personalised care through personal budgets, while at the same time maintaining a large stock of directly provided, buildings-based services.
- 2.6 As a result, on 22 July 2009, Executive Board approved measures to address partially an over capacity in day care places and to close or reduce four day services in the city



2.7 This report therefore describes further proposals to re-shape the city's current day and residential care arrangements to meet changing expectations and ensure better outcomes for people within available resources.

### **3 MAIN ISSUES**

#### **3.1 Demography**

The number of people in Leeds aged over 65 is projected to grow from its current base of 110,500 by 8% in 2015 and by 33% in 2029. The increase in the number of people over 85 is expected to be more rapid, growing by 11% in 2014 and by 70% in 2029.

3.1.2 A significant increase in the number of people over the age of 85 will mean that more people will experience dementia and this will need to be reflected in care services offered by the city.

3.1.3 This demographic change will lead to a widening gap between the existing supply of the kinds of care currently on offer and the demand for them. There is therefore a significant opportunity to remodel the balance of care towards more support and care at home and away from more institutional, buildings-based care.

#### **3.2 Residential care**

##### **3.2.1 The Council's residential homes**

There are 19 Council-run residential care homes in Leeds, representing 628 out of a total residential care bed-base of 2214 across the city. The majority of the Council's units provide a combination of standard residential care and residential respite care. A smaller number of units offer specialist care which includes dementia care, care for physically frail older people and intermediate care provided under contract to NHS Leeds. Seven units offer day care facilities on the same site.

3.2.2 Most of the Council's residential homes were built in the 1960s and are in need of refurbishment to bring them up to modern standards, including capital investment at all units to ensure compliance with fire regulations. In 2010 this additional investment is anticipated to be £1.32 million. A cumulative cost of around £3.9 million over five years and £6 million over 10 years can be expected.

3.2.3 The expectations of people entering long term residential care are that their physical surroundings should at least match those they have enjoyed previously. Regulatory requirements for new facilities are for all rooms to have en-suite toilet and wash basin although the majority are now built with bathrooms that include showers. To bring Council-owned facilities up to this standard would require considerable additional investment. Given the relatively small scale of most of the units, any form of modernisation within the current structures would reduce the number of rooms overall, adversely affecting financial viability.

##### **3.2.4 Independently provided residential homes**

In the last three years 1000 new bed spaces have been opened by the city's independent care providers in newly-built facilities. Each of the new homes has been built to a specification which includes en-suite rooms and enhanced care technology. It is common for these new homes to offer facilities such as IT suites, hair salons, cafes etc.

3.2.5 The rooms and additional facilities offered in these new, purpose-built establishments clearly influence the choice of home being exercised by potential residents and their families, generally at the expense of less well-specified establishments and generally at no greater cost.

##### **3.2.6 Demand for long term residential care**

Whilst there are periodic fluctuations, year on year trends show that fewer people are being placed in this type of accommodation. An analysis produced for the Council by the Cordis Organisation has highlighted a significantly falling demand for residential care (a 19% reduction between 2002 and 2008). Their report notes the specific impact of the increased availability of extra care housing in accelerating the fall in demand for residential care. It should be noted that an additional 120 units of extra care housing will become available by the end of the 2010/11 financial year and a further 300 units are proposed as part of the Council's bid for Round 6 PFI credits. The projected requirement for residential care beds will therefore fall into sharper decline.

3.2.7 In 2007/08, Leeds publicly funded 24 people over the age of 65 for every 1000 people in that age group (a total of 2066 people). If present trends continue (driven by the further development of alternative housing options and more intensive forms of health and social care in the home) this rate could fall to as low as 5 per 1000 in 2029. This projection suggests that as little as one-third of the current residential care beds being used or provided by Adult Social Care would be needed in 20 years time.

3.2.8 Although direct comparisons are problematic (chiefly due to the allocation of overheads), the assessed unit cost of Council-provided residential care is more expensive than can be purchased in the independent sector by between £50 and £150 per week. According to the Care Quality Commission's assessment of the quality of care provided, no material difference in quality can be discerned, although each home clearly has its own unique features. This cannot fail to impact on demand for Council-provided residential accommodation.

3.2.9 The residential care model will be less attractive to people who are currently in their mid 60s, who will expect their support to be delivered in their own homes when they require it.

### 3.2.10 Benchmarking

National benchmarking by the Department of Health (DH) indicates that local authorities should aim to spend no more than 40% of their available budget on residential care for older people and should aim to reduce this year on year. According to the DH view, Leeds is over-provided at approximately 55% of committed expenditure.

## 3.3 **Day care**

### 3.3.1 The Council's day centres

Sixteen day centres for older people are operated by the Council within the city, typically operating from 10.00am to 3.30pm. Three of the centres provide services for people experiencing dementia and seven are linked to a residential care home.

### 3.3.2 Demand for day care services

Policy guidance issued in 2009 (*Shaping the Future of Care Together*) encourages local authorities to develop strategies which stimulate development of high quality services that treat people with dignity and maximise choice and control through the use of personal budgets and self-directed support. This means that people are increasingly sourcing their support outside of the traditional day care setting. At the same time, councils were encouraged to invest in prevention, early intervention, reablement and providing intensive care and support for those with high level, complex needs.

3.3.3 As a result, day care services for older people in Leeds become increasingly under-used, as public expectations, changing patterns and the take-up of personal budgets have an impact on day centre occupancy. The current occupancy of the 16 Council-run day centres ranges between 39% and 62%, suggesting that they are not sustainable in the future and not attractive to new customers of the service. In spite of approval given by Executive Board in

July 2010 to reduce the number of day care places throughout the city, occupancy levels continue to decline.

## **4 CONCLUSIONS**

### **4.1 Residential care**

4.1.1 During the past 10 years, the Council's stock of residential care facilities for older people had been reduced by the opportunistic development of extra care housing, using sites vacated by former residential homes.

4.1.2 This program has taken five establishments out of commission over the decade, concluding most recently with the redevelopment of the Hemingway House site. However, savings which may have been made by down-sizing the stock of directly provided units have been cancelled out by the additional investment needed to meet CQC and Fire Authority standards.

4.1.3 The 'doing nothing' option is not, therefore, realistic. Doing nothing would lead to the closure of units through lack of investment to maintain current facilities even to minimum standards. People needing residential care are increasingly more likely to be attracted to the modern, independent facilities on offer than those offered by the Council. This will continue to drive up the number of vacant places in Council homes and increase the unit cost of a Council-provided placement. Acting alone, the Council will not be able to afford to upgrade any of its units to an expected or desired standard.

#### 4.1.4 Options for change: residential care

Two options for change are presented for each unit, following consideration of a number of factors, including:

- the current profile of residents living in the home, their needs, levels of dependency and risks associated with their care and those of their carers;
- the current profile of the staff team, skill mix and length of service;
- the wishes of staff in relation to the recent offer of early leaver initiatives;
- the strategic 'fit' of the unit in the future vision for adult social care in the city;
- the current profile of bed use: specialist, generic, permanent, transitional;
- the current use of the facility under agreement with partners;
- the availability of appropriate alternative facilities nearby;
- the trend in levels of unoccupied places;
- the unit cost of placements in the facility;
- the material condition of the building;
- the capital and revenue requirements over the next five years to maintain the facility to basic standards;
- the capital and revenue requirements to upgrade the facility to approach compliance with the 2002 minimum standards;
- the impact of other Council initiatives in the local community.

Option 1 – Recommission: The facility is suitable overall, with no or minimal structural alteration. It will be used as a specialist care facility in line with the vision for future adult social care provision. This option lends itself to opportunities to integrate health and social care services in the city, particularly for intermediate care services for physically frail older people and those experiencing dementia.

Option 2 – Decommission: The facility has significant limitations overall to continue with its current use. Under this option, there are four sub-options:

#### 2a Gradual decommission

If no nearby facility exists where residents could be offered alternative accommodation, then the decommission would be phased over a period of years

#### 2b Decommission phased with introducing a new provision

If an alternative facility is under construction or planned nearby (eg independent sector care home or extra care housing) which will better meet the future use of older people in the locality, the decommission would be phased to accommodate construction or completion

2c Decommission into existing provision

If appropriate alternative accommodation is available nearby, then residents would be offered opportunities to move there. The decommission would be planned to coincide with the residents' move.

2d Sale as a going concern

Although a building may be limited overall in its future use by the Council, it may be of interest to third-sector or independent providers, subject to appropriate guarantees preserving benefit to Leeds people and the Council.

- 4.1.5 In relation to Option 2 above, consideration will be given to the potential for
- the facility to become a 'community hub', supporting services such as community support, early intervention, reablement and outreach
  - expressions of interest from third and independent sector care home developers in new facilities on the site, so as to offer high quality, modern facilities to future generations
  - the future availability of extra care housing on or near to sites made available through this process
  - where none of the above is achievable, the reinvestment of any capital receipt gained from the sale of the building / land is used to achieve service improvement

4.1.6 Richmond House

A consultation conducted earlier this year over the proposed use of the Richmond House site for extra care housing confirmed a wish to retain it. Given the unusually high specification of the building and the range of opportunities on offer there, discussions with NHS Leeds have concluded that Richmond House offers an opportunity to continue with an increased number of intermediate care beds to prepare for the coming winter. In the mean time, any future model for intermediate care will be reviewed. This would see the deployment of NHS Leeds staff alongside Adult Social Care staff, with the centre's role being aimed at diverting older people away from hospital and / or long term care. Richmond House has no permanent residents and currently offers eight intermediate care beds partly funded by NHS Leeds and 12 respite beds.

- 4.1.7 Financial modelling has shown that, under a shared funding arrangement, the intermediate care model can be accommodated in the short term. Using this facility to test the success or otherwise of the model will give valuable insight into the extent to which this option could be developed.

- 4.1.8 Recent discussions have shown that NHS Leeds colleagues are keen to pursue the intermediate care option at Richmond House over the next few months. As a result, some people currently receiving respite care at this site will need to be offered appropriate alternatives to allow Richmond House to be used as an intermediate care centre.

4.1.9 Fairview

At Fairview, a consultation conducted earlier this year did not support a proposal to use the site for extra care housing. Fairview will therefore continue in its current role and be subject to review under options 1 and 2 above, together with the Council's other residential care homes.

4.1.10 VIEWS OF SCRUTINY

An inquiry by the Council's Adult Social Care Scrutiny Board conducted in October and November 2010 accepted that people's expectations around the choice, quality and control over their residential accommodation have increased significantly and that a position of 'no

change' in the provision of Council-run residential care is not an option. The relevant section of the Scrutiny Board's report reads as follows and the full recommendations can be found at Appendix 1:

4.1.11 *Observations, Conclusions and Recommendations*

The Scrutiny Board is clear that that the current arrangements for public sector residential care are not sustainable in the long term, particularly in the light of the significant budget reductions announced in the comprehensive spending review.

4.1.12 Therefore the Board has concluded that the 'do nothing option' is not an option but rather a need to review future provision and consider all alternative options.

4.1.13 *Consideration of options*

The Board has considered what options could be pursued in relation to each of the current 19 residential homes for older people.

4.1.14 **Recommendation 1**

**It is the view of the Board that the range of options as presented by officers are appropriate models that can be tested for each establishment and would recommend that the Executive Board supports these options.**

4.1.15 *Consideration of Criteria*

The Board considered the criteria to be used when considering which option best suited each individual establishment.

4.1.16 **Recommendation 2**

**It is the view of the Board that the criteria presented provides a sound framework for considering the most suitable option for an establishment and should be adopted by Executive Board. In addition the Board recommends that Care Quality Commission ratings are included within these criteria. The Board also recommends that inclusion issues are incorporated when looking at the impact on communities where facilities are located.**

4.1.17 *Consultation*

The Board considered the proposed consultation methodology and structure.

4.1.18 **Recommendation 3**

**The Board recommends the Executive Board agree the consultation methodology and structure and that it determines the consultation timetable appropriate having regard to statutory obligations.**

**The Board also recommends that the consultation includes; ad hoc community groups specific to a local area, neighbourhood networks and advocacy groups.**

4.1.19 **Recommendation 4**

**The Board recommends that the Executive Board agree the use of a template based on the consultation questionnaire used by Kent County Council, subject to the reorganising of the questions.**

4.1.20 *Other observations made by the Scrutiny Board*

The Scrutiny Board made the following observations which may be of interest to Executive Board;

- Independent sector homes generally had more modern facilities and required less updating and were therefore able to provide a cheaper unit cost for services.

- The acknowledgment that as any phased decommissioning programme is implemented the unit cost of providing residual local authority provision will rise.
- The current pay differential between independent and voluntary sector employed carers and those employed by the local authority could be more justifiable by the local authority providing more specialised services in collaboration with NHS colleagues
- The overall reduction of people needing permanent residential care was due in part to the success of the Local Authority policy of developing a range of alternative care packages that had allowed people to remain in their own homes longer and other housing options such as sheltered and extra care housing.

## **4.2 Day care**

4.2.1 Policy direction and local demographic information suggest that services for older people in the future should be directed to those who have complex needs and require specialist services, for example around dementia. Meanwhile, people with low to moderate needs are increasingly directed toward locally provided services in the community and the Council's universal services.

4.2.2 Three opportunities arise for partnerships to develop in relation to the future use of existing day care centres.

4.2.3 *Partnership with Health services:* Opportunities arise for developing community based services for dementia care, and support and reablement in partnership with NHS Leeds and the Leeds Partnership (mental health) Foundation Trust. Future models of service would allow us to meet the need of people who are most vulnerable and direct resource appropriately. The current model of care cannot be sustained in the longer term and this is an opportunity to reshape the present service to ensure Leeds is able to provide a more specialist service in the short and medium term.

4.2.4 *Partnership with other Council services:* Work done earlier this year to develop an outline business case for the proposed Holt Park 'Wellbeing Centre' confirmed the capacity of different Council directorates to work together in partnership to produce a vision for a universal preventive support service for older people. This vision continues to apply to existing Council facilities as well as the proposed new development.

4.2.5 *Partnership with the voluntary sector:* In partnership with the voluntary sector, discussions are under way with local community organisations over Holbeck and Bramley Lawn centres, which closed earlier this year. The outcome of these discussions may present a model for the maintenance of community based services for older people.

### 4.2.6 Options for change: day care

Options for change are presented for each unit, following consideration of a number of factors, including

- the current profile of people using the centre, their needs, levels of dependency and risks associated with their care and those of their carers;
- the current profile of the staff team, skill mix and length of service;
- the wishes of staff in relation to the recent offer of early leaver initiatives;
- the strategic 'fit' of the unit in the future vision for adult social care in the city;
- the current profile of use: specialist, generic;
- the current use of the facility under agreement with partners;
- the availability of appropriate alternative facilities nearby;
- the trend in levels of unoccupied places;
- the unit cost of placements in the facility;
- the material condition of the building;

- the capital and revenue requirements over the next five years to maintain the facility to basic standards;
- the capital and revenue requirements to upgrade the facility to approach compliance with minimum standards
- the impact on other Council initiatives in the local community.

Option 1a - Recommission: the facility is suitable overall, with no or minimal structural alteration required to be used as a specialist day care facility in line with the future vision for adult social care. This option lends itself to extending integration opportunities with NHS organisations in the city, particularly with regard to intermediate care interventions for physically frail older people and those experiencing dementia, or in relation to the needs of carers.

Option 2a – Decommission as day centre; recommission for alternative use: the facility is suitable overall, with no or minimal structural alteration required, to be put to an alternative use either by local authority or health services needing local bases.

Option 2b – Decommission: the facility has significant limitations overall to continue with its current use and no opportunity exists for use by local authority or health staff.

Under options 2a and 2b, there are four conditions:

2a & b (i) While the facility is unsuitable, all those currently using the centre and their carers would be offered alternative services designed to better meet their needs. The decommission of the centre would be phased over time to ensure this process is completed safely

2a & b (ii) Expressions of interest would be sought from local voluntary organisations in developing their services from buildings decommissioned through this process

2a & b (iii) Officers will work closely with colleagues in Environments and Neighbourhoods and with registered social landlords to ensure the future availability of extra care housing on or near sites made available through this process

2a & b (iv) Where neither 2 (ii) nor 2 (iii) is achievable, any capital receipt from the sale of a building or land will be reinvested in meeting social care objectives.

4.2.7 Implications of a reduced day service estate mean that the views of a wider constituency need to be canvassed with regard to the role which could be played by the independent, voluntary, community or faith sector, alongside the wider Council in providing day opportunities for older people and their carers. To that end, the Director of Adult Social Services proposes the establishment of an Advisory Board consisting of representatives from all provider and stakeholder groups. The purpose of the Board would be to inform the development of different delivery models as alternatives to the services provided from the facilities under review.

4.2.8 Any revisions to the extent of the existing estate would also need to address the transport requirements, particularly in relation to routes and costs.

## **5 LEGAL AND RESOURCE IMPLICATIONS**

### **5.1 Residential care**

The current annual budget for the Council's in-house residential care establishments amounts to £20.2 million, including direct costs (staffing, running costs), corporate charges

(including HR, ICT, legal and property management) and departmental overheads (senior management, support, training and safeguarding).

- 5.1.1 It is estimated that a total of £7.5 million of essential work is needed for building condition and fire prevention works over the next 20 years and a further £28.7 million over ten years to provide ensuite facilities and improvements to communal areas approaching those on offer at the new-build independent care homes.
- 5.1.2 The current unit cost of a directly-provided residential care place is £543 per week (this is based on 95% occupancy). If the current trend in declining occupancy continues, this would rise to £600 per week by the end of 2010/11 (every 5% fall in occupancy would add £37 per bed per week). If the decline in occupancy rates were to be arrested, then the need to invest in essential works would still bring the unit cost to £573 per week. The provision of ensuite and other improvements would bring the unit costs to £800 per week.
- 5.1.3 The current cost for independent sector residential care is £420 per week; and for independent sector EMI residential care, the current cost is £474 per week.
- 5.1.4 A detailed analysis of the cost of residential care can be found at Appendix 2.

## **5.2 Day care**

The current annual budget for the Council's day care establishments amounts to £6.5 million including direct costs (staffing, running costs, transport and private hire), corporate charges (including HR, ICT, legal and property management) and departmental overheads (senior management, support, training and safeguarding).

- 5.2.1 Demand for day centre places is falling. At the end of the last financial year, attendance was at 55%. The average of 60% attendance in the current financial year shows the decline in attendance was not arrested by the closure of three day centres in March and April 2010.
- 5.2.2 Day care is now running alongside other services that are aimed at supporting the wellbeing of older people that are more current and up to date with the needs of the individual and the personalisation agenda. Duplication is therefore a concern in addition to falling attendance figures, which lead to rising unit costs.
- 5.2.3 A detailed analysis of the cost of day care can be found at Appendix 2.

## **5.3 National policy**

- 5.3.1 The recent DH agenda for social care, *A Vision for Adult Social Care: capable communities and active citizens*, published after the 2010 Comprehensive Spending Review highlights how the proportion of social care budgets spent on long term residential care varies dramatically across the country. Some of this variation may reflect local preferences however, the DH says that some people are being placed in residential care because there are few alternatives to meet their needs in the community, or because people are discharged from hospital without a suitable care plan.
- 5.3.2 The *Vision* goes on to say that supported housing and extra care housing offer flexible levels of support in a community setting and can provide better outcomes at lower costs for people and their carers than traditional high-cost residential and nursing care. Better use of existing community-based services, for example step-down, reablement or home improvement and adaptations can also reduce demand for residential and nursing care. The government expects councils to look closely at how they can reduce the proportion of spending on residential care through such improvements to their community-based provision.



## 6 PROPOSED CONSULTATION

- 6.1 The November 2010 meeting of Executive Board approved a city-wide public consultation following the publication of the Comprehensive Spending Review.
- 6.2 Adult Social Care has been closely engaged in developing the structure and content of the consultation, which sets out the following vision.
- 6.3 “In adult social care, we are developing services which are focused on protecting older and disabled people and which give them more of a choice in how they receive help. We call it ‘personalisation’.
- “We’re also working much more closely with the NHS and we’ve recently appointed a joint director of public health to work across both our organisations.
- “Some of our income is from payments people make towards the cost of services they receive. What they contribute depends on their ability to pay. One option might be for us to increase charges for people who can afford to pay more.
- “It is likely that we will review what community based services we offer, such as residential care centres
- “We want to:
- help people stay in their homes for as long as possible
  - offer more specialised services for people with the greatest needs
  - offer better support for people who need help after an accident or illness, to try and keep them out of hospital or residential care
  - look at opportunities where some adult social care services may be delivered by other organisations, such as the NHS, voluntary or private sectors.”
- 6.4 The consultation goes on to seek the public’s views in the future provision of Adult Social Care services as follows.
- 6.5 “*Question 5:* Thinking about what you’ve just read, please rate how important you think the following are:
- give people more choice in the social care services they get
  - raise the charges for services for people who can afford to pay more
  - review, perhaps close and replace some adult social care services or facilities where they are underused or outdated
  - help people stay in their own homes for as long as possible
  - ask other organisations, such as the NHS to deliver some services for us”
- 6.6 A companion report will be submitted to this (15 December 2010) meeting of Executive Board with specific recommendations for the removal of subsidies for some elements of adult social care services.
- 6.7 Whilst not being directly specific to the matters addressed in this report, the responses provided will give a general context alongside which a formal consultation process will take place in relation to residential care and a similarly structured consultation in relation to day services.
- 6.8 It is proposed that more detailed formal consultation will also take place (outline details of which are set out from paragraph 5.9 onward), to determine the impact of the options on individuals and to identify how these will be mitigated as plans are developed. It is essential to ensure that this formal consultation embraces not only what is being proposed,

but also the rationale behind the proposals; to that end people will be provided with the fullest information.

6.9 It is intended that the consultation will be a two way process and that the aim should be to secure ongoing engagement at every stage of the process. Involvement in the proposed consultation will be offered to current service users, families and carers, the general public, staff and all relevant partner organisations. The scope of the proposed consultation will be on the future of each residential and day care unit, highlighting an option or options for addressing the issues. It is proposed that this should begin following endorsement of these proposals by the Executive Board, beginning in January 2011 and be completed within three months. The findings from the consultation, recommendations on the option for each unit and the detailed implementation plan will be reported to a meeting of the Executive Board in summer 2011.

#### 6.10 **Consultation methodology and structure**

A comprehensive suite of information will explain the way in which factors for consideration before proposing changes set out at paras 4.2.3 and 4.3.6 above have been applied in generating the option or options for each unit.

#### 6.11 Who will we consult with?

- Service users families and carers
- Staff
- Elected members
- Community groups
- Partnership organisations
- Trade unions
- The general public

#### 6.12 How?

We will undertake the consultation by

- One to one interviews with all residents, relatives and carers as well as people who use respite services
- Ward Member briefings
- Attendance at Area Committees
- Providing questionnaires or all stakeholders, including online
- Producing fact sheets setting out options and how these have been arrived at
- Effective feedback arrangements
- Meetings and events with community groups with a particular interest in older people and the issues being consulted upon
- Meetings and events with trades unions, specifically in relation to the options being consulted on
- Group Q&A sessions for people who use services and all interested parties
- Documentation that gives background information about each unit and options available
- Staff meetings
- Meetings with key partner organisations, particularly NHS partners
- Newsletters and web-based information
- A media campaign

6.13 Formal advocacy and will be provided for service users when required and as requested. All options will be subject to a formal equality impact assessment.

#### 6.14 When will we consult?

*Phase 1 – the corporate consultation*

It is proposed that the general consultation, to be conducted by the Chief Executive's office (paras 5.4 to 5.6 above) will begin in November 2010.

*Phase 2 – the consultation on residential and day care*

The more specific consultation, to be conducted by Adult Social Care (paras 5.7 to 5.12 above) will begin in January 2011 and be completed by April 2011.

- 6.15 Feedback from the consultation will be reviewed and the responses recorded and circulated to those involved in the consultation process.
- 6.16 The responses collected during the consultation and the outcome of the equality impact assessment will be used to draw up recommendations for future residential and day care services, to be considered by a future meeting of Executive Board. The recommendations will include detailed proposals on implementation.

## **7 RECOMMENDATIONS**

- 7.1 That Executive Board endorses proposals to use Richmond House as an intermediate care facility as set out in paras 4.1.6 to 4.1.8, together with the need to make alternative arrangements for people requiring respite care and who would expect to receive that care at Richmond House.
- 7.2 That Executive Board supports the need to take action to address the issues set out in para 3.1 to 3.3.3 above.
- 7.3 That Executive Board endorses the options for change set out in paras 4.1.4 to 4.2.8 above.
- 7.4 That Executive Board approves the establishment of an Advisory Board consisting of representatives from all provider and stakeholder groups as described in para 4.2.7.
- 7.5 That Executive Board gives approval for a public consultation as described in paras 6.1 to 6.16 above.
- 7.6 That Executive Board requests further recommendations to be brought to a future meeting, following the outcome of the public consultation.

## **DOCUMENTS REFERRED TO IN THIS REPORT**

*Independence, Wellbeing and Choice*, Department of Health, Green Paper, 2005.

*Putting People First, the vision and commitment to the transformation of adult social care*, Department of Health, 2007.

*Independence, Wellbeing and Choice Inspection of Adult Social Care Services: Leeds*, Commission for Social Care Inspection, 2008.

*Shaping the Future of Care Together*, Department of Health, 2009.

*From day centres to day services: response to the consultation on day services*, Leeds City Council, Executive Board, November 2009.

*A Vision for Adult Social Care: capable communities and active citizens*, Department of Health, 2010.

*Personalisation of Adult Social Care: Update on Implementation of Self Directed Support*, Leeds City Council Executive Board, July 2010

*Inquiry into the Future of Residential care Provision for Older People in Leeds*, Leeds City Council, Scrutiny Board (Adult Social Care), November 2010.

*Government Spending Review*, Leeds City Council, Executive Board, November 2010.

*Domiciliary care strategy and reablement*, Leeds City Council, Executive Board, November 2010.

*Charges for non-residential adult social care services*, Leeds City Council, Executive Board, December 2010.

## **APPENDIX 1**

### **Scrutiny Board Adult Social Care Inquiry into the Future of Residential care Provision for Older People in Leeds Comments for inclusion into Executive Board Report**

#### **1 Introduction**

At the June 2010 Adult Social Care Scrutiny Board meeting members expressed their desire to conduct an inquiry into the future provision of Residential Care Services in Leeds. It was considered appropriate for the Scrutiny Board (Adult Social Care) to conduct an inquiry at this juncture in order to influence decision making and assist with policy development which will ensure effective service delivery and value for money.

1.1 It was agreed that the Inquiry would focus on the current provision of Residential Care and the requirement for modernisation to meet customer demand whilst providing a quality service and value for money. The Board paid particular attention to:

- Current Residential Care Service provision across the City and aspirations for the future.
- Anticipated customer demand (both long and short term)
- Council provided Residential Care, Commissioned Private Sector Care, Quality, Sustainability and Value for Money
- Working with Partners and Future Commissioning/De-commissioning.

1.2 The Scrutiny Board has received and discussed a large amount of information, covering the following;

- The National Social Care Context
- Current Policy Context
- Demography – Projected Population Growth and Dependency
- Benchmarking Comparisons
- Demand for Housing Options and Services to Maintain Independence The Local Picture and Expected Numbers of Beds for Future Services –
- Facilities and Supply of Residential Care in Leeds
- Implications for Local Authority Residential Care
- The forecast reduction in provision of residential care in contrast to the increasing elderly population.
- Provision of end of life and palliative care.
- Respite care and facilities for carers
- Sheltered housing
- Those who received care from families and friends and were not accounted for by the care system.

1.3 The Board also discussed.

- Financial requirements of existing public sector residential homes – staffing costs, registration and regulation issues, capital investment.
- Cost of void beds
- Lack of opportunity for capital investment in public sector residential properties.
- Unit cost comparisons with the private sector.

1.4 This report presents the agreed view of Scrutiny Board (Adult Social Care). The Board has requested that these comments are incorporated into the report to go before Executive Board.

## 2 **Observations, Conclusions and Recommendations**

The Scrutiny Board is clear that that the current arrangements for public sector residential care are not sustainable in the long term, particularly in the light of the significant budget reductions announced in the comprehensive spending review.

2.1 Therefore the Board has concluded that the 'do nothing option' is not an option but rather a need to review future provision and consider all alternative options.

### 2.2 Consideration of options

The Board has considered what options could be pursued in relation to each of the current 19 residential homes for older people.

### 2.3 **Recommendation1**

**It is the view of the Board that the range of options as presented by officers are appropriate models that can be tested for each establishment and would recommend that the Executive Board supports these options.**

### 2.4 Consideration of Criteria

The Board considered the criteria to be used when considering which option best suited each individual establishment.

### 2.5 **Recommendation 2**

**It is the view of the Board that the criteria presented provides a sound framework for considering the most suitable option for an establishment and should be adopted by Executive Board. In addition the Board recommends that Care Quality Commission ratings are included within these criteria. The Board also recommends that inclusion issues are incorporated when looking at the impact on communities where facilities are located.**

### 2.6 Consultation

The Board considered the proposed consultation methodology and structure.

### 2.7 **Recommendation3**

**The Board recommends the Executive Board agree the consultation methodology and structure and that it determines the consultation timetable appropriate having regard to statutory obligations.**

**The Board also recommends that the consultation includes; ad hoc community groups specific to a local area, neighbourhood networks and advocacy groups.**

### 2.8 **Recommendation 4**

**The Board recommends that the Executive Board agree the use of a template based on the consultation questionnaire used by Kent County Council, subject to the reorganising of the questions.**

## 3 Other observations made by the Scrutiny Board

The Scrutiny Board made the following observations which may be of interest to Executive Board;

- Independent sector homes generally had more modern facilities and required less updating and were therefore able to provide a cheaper unit cost for services.
- The acknowledgment that as any phased decommissioning programme is implemented the unit cost of providing residual local authority provision will rise.
- The current pay differential between independent and voluntary sector employed carers and those employed by the local authority could be more justifiable by the local authority providing more specialised services in collaboration with NHS colleagues

- The overall reduction of people needing permanent residential care was due in part to the success of the Local Authority policy of developing a range of alternative care packages that had allowed people to remain in their own homes longer and other housing options such as sheltered and extra care housing.

## **APPENDIX 2**

### **Financial analysis, residential and day care costs**

#### **1 Residential care**

##### **1.1 Cost of service**

The current annual budgets for the in- house residential care establishments are:

Direct Costs	- Staffing	<b><u>£14.4m.</u></b>
Direct Costs	- Other running costs	<b><u>£2.4m.</u></b>
<b>TOTAL <u>Direct Costs</u></b>		<b><u>£16.8m</u></b>

Corporate Charges (including Finance, HR, ICT and Legal and Corporate Property Management

**£2.0m**

##### Departmental overheads

(including senior management and support costs, training and safeguarding costs) **£1.4m**  
**Total Gross Expenditure** **£20.2m**

Note - If the service was no longer provided in-house there could be savings of approximately £0.9m charges from Corporate Property Maintenance and £0.2m Departmental charges for training and other Admin/Mgmt costs. This would mean that **£2.3m** of the current £3.4m central costs would continue regardless of whether the service was directly provided or provided by external provider.

1.2 The service currently provides 628 beds per week offered for the following client groups:

Continuing Intermediate Care Beds (CIC)	30
Dementia	116
Permanent beds for general/respice use	471

1.3 The current year average budgeted unit cost for directly provided residential care is **£543** per week. This is for direct costs only and is based on 95% occupancy (note this would increase to £555 per week if we continued to achieve 93% as in 09/10).

The current unit cost for independent sector is **£420** per week for residential placements and **£474** for EMI residential placements. An average of £430 per week has been used to calculate additional costs for independent sector placements.

##### 1.4 Condition of the buildings

It is estimated that additional costs will be required to maintain the establishments:

Cost of essential works required is as follows:

• Condition survey work over 2-20 years	<b>£6.1m</b>
• Fire Prevention works	<b><u>£1.4m</u></b>
TOTAL Essential works required	<b><u>£7.5m</u></b>

These works would be capitalised at a maximum annual revenue cost of **£1m** over of 10 years.

If all the essential works were undertaken in-house unit costs would rise by £29.64 per week to a total of **£573**.

1.5 If it was decided to refurbish these buildings to an adequate standard to include more modern en-suite facilities (where possible) this would be comparable to a 'reasonable' home provided by the independent sector



Cost of desirable upgrade works required is as follows:

- En-suite facilities (where possible) **£18.8m**
- Other refurbishment to communal areas **£9.9m**
- TOTAL Essential works required **£28.7m**

These works would be capitalised at a maximum annual revenue cost of **£3.7m** over of 10 years.

If all the desirable works were undertaken in-house unit costs would rise by £113.67 per week to a total of **£687** (including essential costs)

1.6 Other implications of providing en-suite facilities (where possible)

The estimated effect of making modern en-suite facilities would be a reduction in rooms available from 628 to 512, a reduction of 116 beds per week.

The potential full year effect of this is reduced income from the in-house service of **£1m** and an increase in costs to the independent sector (where placements will have to be facilitated) of **£1.6m**

Due to the reduced bed base this would increase the average weekly unit cost by £123 to **£810** per week.

1.7 Implications of current trend

The current trend of demand for the in-house service is reducing.

The potential full year effect of this trend is reduced income from the in-house service of £1.1m and an increase in costs to the independent sector (where placements will have to be facilitated) of £1.8m

If this trend is to continue it would equate to an occupancy level at year end of 86%. This trend would also increase the current average weekly Unit Cost to £600.

Each subsequent fall of say 5% occupancy increases unit costs by £37 per bed per week.

1.8 Asset Values

City Development are currently working on the current asset values of the Residential Care establishment stock.

1.9 Summary (residential care establishments)

If the Council decided to continue with existing stock and not invest in repairs the revenue costs in 2010/11 would increase due to the implications/trends of the current demand.

- Loss of revenue income **£0.7m**
- Additional cost of independent sector provision **£1.6m**
- Implication of current demand **£2.3m**

If it were decided to invest in only essential works (£7.5m) to current stock revenue costs would increase

Revenue costs to fund Capital Investment **£1.0m**

To maintain the current stock of Residential Care establishments to a 'reasonable' standard in comparison to Independent Sector Homes (£28.7m) the cost to the revenue budget would increase as follows

- Revenue costs to fund Capital Investment **£3.7m**
- Loss of revenue income due to reduced beds for en-suites **£1.0m**

- Additional cost of independent sector provision due to reduced in house beds **£1.6m**
- Total Revenue implication to maintain stock **£6.3m**

1.10 The effect on the average unit costs is as follows

- Current directly provided average unit cost based on 95% occupancy **£543**
- Current directly provided average unit cost based on 93% occupancy – 2009/10 year end **£555**
- ‘Do nothing’ – occupancy trend declines to 86% by end 2010/11 **£600**  
(Each subsequent fall of 5% occupancy increases unit costs by £37 per bed per week)
- Invest in only Essential works **£573**
- Invest in Essential and Desirable works of current stock of Residential Care establishments to a ‘reasonable’ standard **£810**  
(includes reduced bed base for en-suite provision)

## 2 Day care

### 2.1 Cost of service

The current annual budgets for the in-house Day Care establishments are

Direct Costs	- Staffing	<b>£2.4m.</b>
Direct Costs	- Other running costs	<b>£0.7m.</b>
Direct Costs	- Fleet transport and Private Hire costs	<b>£2.6m</b>
<b>TOTAL <u>Direct Costs</u></b>		<b>£5.7m</b>

Corporate Charges (including Finance, HR, ICT and Legal and corporate property management) **£0.6m**

Departmental overheads  
(including senior management, support, training and safeguarding costs) **£0.2m**

**Total Gross Expenditure** **£6.5m**

2.2 The above costs include the incidental costs to transport people to the establishments.

There are currently a total of **£0.6m** of Corporate charges and **£0.2m** of Departmental charges apportioned to directly provided residential care.

If the service was no longer provided in-house there could be savings of approximately **£0.2m** charges from Corporate Property Maintenance and **£0.2m** Departmental charges for training and other Administrative / Management costs.

### 2.3 Implications of current trend

The current trend of demand for the in-house service is reducing. Day centre attendances were at only 55% at the end of last financial year. The average of 60% in this financial year shows that attendances have increased slightly to following the closure of three day centres in March and April 2010.

As day services are continued to be provided the costs will remain, however the increase in individuals requiring a Direct Payment is an additional cost. Unfortunately there are no unique cost for a day centre element of a Direct Payment.

The costs of providing duplicate service is difficult to ascertain, however based on average cost of packages the following gives an indication

- An average Direct Payment package costs £9686 p a
- An average day care package costs £7496 p a

Potentially a new package could be costing £17k per person per annum (although not all attributable to day care), as we continue to have low attendances at conventional Day Centres.

If we equate this to the forecasted drop in attendance of 133 individuals this is an annual cost of **£1.3m** additional to current day care provision available (although some of this is not attributable to Day Care).

#### 2.4 Asset Values

City Development are currently working on the current asset values of the day care establishment stock.

#### 2.5 Summary: day care establishments

The current levels of attendance of the current portfolio of Day Centres are reducing. If this trend continues and we continue to operate at such low attendances, there are additional costs that we will incur from other initiatives that are aimed at the wellbeing of older people and more current and up to date with the needs of the individuals.

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Originator: Darren Crawley

Tel: 2243867

**Report of Chief Executive, Education Leeds**

**Meeting: Inner North East Area Committee**

**Date: 31 January 2011**

**Subject: Consultation on expansion of primary school provision for September 2012**

**Electoral Wards Affected:**  
 Moortown  
 Roundhay  
 Chapel Allerton

Ward Members consulted (referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function	<input checked="" type="checkbox"/>	Delegated Executive Function available for Call In	<input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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**EXECUTIVE SUMMARY**

This report presents the Area Committee with the consultation document on proposals for the expansion of the following schools:

- Bracken Edge Primary
- Allerton Grange School
- Carr Manor High School
- Roundhay School

The consultation documents appended form the basis of the report. Members of the Area Committee are asked to consider this and comment on the expansion proposals.

## **Purpose of This Report**

1. The consultation documents appended form the basis of this report.
2. The consultation document asks for comments on proposals to permanently expand the following schools with effect from September 2012
  - Bracken Edge Primary School from one and a half forms of entry to two forms of entry
  - Allerton Grange School by changing the age range of the school from 11 to 18 to an age range of 4 to 18
  - Carr Manor High School by changing the age range of the school from 11 to 18 to an age range of 4 to 18
  - Roundhay School by changing the age range of the school from 11 to 18 to an age range of 4 to 18

## **Background Information**

3. Leeds City Council has a legal duty to provide school places for every child in the city taking into account where those children live and may want to attend school. Pupil projections for the areas in which these schools are located, suggest there would be a shortage of primary school places by 2012 if no extra provision was made.
4. The consultation period runs from Wednesday 5 January 2011 to Friday 18 February 2011. Education Leeds are holding meetings to gather the views of schools, families, young people, governors, and the general public to create opportunities to debate the proposals and ask questions. The findings from the consultation will be presented to the council's Executive Board.

## **Main Issues**

5. All the issues are described in full in the consultation documents. In addition, the following points should be noted:
6. Education Leeds continues to work closely with the 'friends of' Allerton Grange to secure a solution the issue around the land adjacent to the school.
7. Any schemes involving building works will be subject to the normal planning permission process, allowing any interested parties to comment, and meaning any traffic and access issues will receive due consideration. Schools would be fully involved in the design of the building schemes. At present it is anticipated that the scheme will primarily be achieved through the addition of modular units.
8. The demographic data suggests further provision is needed across the city beyond these proposals, and this is unlikely to be solved purely through the traditional approach of expanding existing schools. Long-term planning for the area is ongoing, and whilst some options are still at an exploratory stage, this includes:
  - working with council officers to consider the impact of new housing.
  - identifying sites / other buildings and interested parties to run new schools or split site / federated schools.
  - collaboration with all primary, Early Years and secondary providers to optimise overall use of space.
  - secondary planning for when the increased numbers work through to high school – this needs to be linked for changes to the 14-19 provision, and BSF plans.

We are establishing a new process for working with all schools and other stakeholders on an area by area basis to respond to trends and to plan and deliver a place at a local school for every child in the city. Ongoing engagement with Area Committees and ward members will be essential to this process.

### **Implications For Council Policy and Governance**

9. All the issues are described in the Executive Board report considered in December 2010, which gave permission to consult on the proposals. The local authority has a statutory duty to provide sufficient school places. In planning that capacity, they need to take into account where those children live and where they might want to attend school.

### **Legal and Resource Implications**

10. All the issues are described in the Executive Board report considered in December 2010, which gave permission to consult on the proposals.

### **Recommendations**

11. The Area Committee is requested to
  - Note and consider the report appended
  - Consider any response they wish to make as a part of the consultation

### **Background Papers**

12. Executive Board Report December 2010 Proposals to expand Bracken Edge Primary, Allerton Grange School, Carr Manor High School and Roundhay School from September 2012.

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Originator: Simon Brereton

Tel: 0113 2206350

**Report of the LEGI Programme Manager**

**Inner North East Area Committee**

**Date: 31<sup>st</sup> January 2011**

**Subject: LEGI programme achievements in Inner North East area**

**Electoral Wards Affected:**

Chapel Allerton  
Gipton and Harehills

**Specific Implications For:**

Equality and Diversity	<input type="checkbox"/>
Community Cohesion	<input type="checkbox"/>
Narrowing the Gap	<input type="checkbox"/>

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

**Executive Summary**

Sharing the Success, the Leeds Local Enterprise Growth Initiative (LEGI) programme, has been operating in Leeds since April 2007 and is worth £19.6m. The programme operates in the most deprived parts of the MD and is targeted on the 31 super output areas (SOAs) in the worst 3% nationally in the 2004 Index of Multiple Deprivation. LEGI funding will end in March 2011.

The majority of the programme operates across the entire target area and this is supported by investments in specific communities designed to embed enterprise within localities.

Key projects in the Inner North East area include Urban Biz, Union 105, Louis Hamilton Business Centre and Chapeltown Development Trust. Milun Women's Centre and Shine lie just outside the Inner North East area but are resources used and of benefit to Inner North East residents. In addition to these projects LEGI programme management has recently had agreement from the Leader's office to provide match funding to the Chapeltown Townscape Heritage Initiative and towards a Unity Enterprise bid to ERDF to develop enterprise support in Chapeltown.

## **1.0 Purpose Of This Report**

To inform Area Committee of the investments made by Sharing the Success (StS) the Leeds LEGI programme in the Inner North East area and to give an overview of the achievements of the programme in the area.

## **2.0 Background Information**

### **2.1 LEGI funding**

The Leeds LEGI Programme has been provided with £19.6m of funding from the Department of Communities and Local Government (CLG) for the period April 2007 - March 2011, net of a £912k reduction in the current year revenue budget. This is as part of the Council's Area Based Grant Allocation, and comprises £13.1m revenue and £6.5m capital. The programme is run through 30 projects delivered by 24 partners across the City.

### **2.2 Sharing the Success programme**

The programme operates in the most deprived parts of the Leeds MD. The target area has been defined not by ward but by lower level super output areas (SOAs). The target area is comprised of the 31 SOAs which feature in the worst 3% of SOAs nationally in the 2004 Index of Multiple Deprivation. These areas encompass a population of around 46,000 and are located within the inner Leeds area. A broader 'sphere of influence' area encompasses those SOAs in the 20% most deprived and is broadly contiguous with the Leeds City Growth area.

**2.3** Large parts of the programme operate across the entire LEGI area with residents residing in the area, and/or individuals wishing to start a business within the area and/or existing businesses within the area eligible for LEGI support. Sharing the Success has also made investments in projects that have had an impact in specific geographical areas. The projects impacting on the inner north east area are listed below under 3.0 Main Issues.

### **2.4 Enterprising Leeds**

Enterprising Leeds is a partnership project between Leeds City Council and Leeds, York & North Yorkshire Chamber of Commerce. The project focuses on raising the profile of enterprise and increasing self-employment rates in some of Leeds' most deprived communities through an integrated package of enterprise coaching and intensive start up support.

LEGI resources have been matched with ERDF funding which has allowed provision currently being delivered as part of the Leeds LEGI 'Sharing the Success' programme through until March 2013.

The project is managed by Leeds City Council and delivered by the Chamber which directly employs three Enterprise Coaches, four Business Advisers and a part-time Co-ordinator.

### **3.0 Main Issues**

#### **3.1 Key projects: Chapeltown**

##### **3.1.1 Urban Biz**

StS has been funding Urban Biz activity in Chapeltown since August 2007. Urban Biz run a small enterprise centre on Chapeltown Road, the Biz Centre, which provides hot desks, internet access and other office facilities. Biz Centre users also benefit from the provision of business support through start up and established business advisors. Over this time period Urban Biz have also run a series of events and activities locally to engage with local residents and encourage them to explore enterprise and self employment.

Since August 2007 600 individuals have engaged with Urban Biz through attendance at events, walk-ins to the Biz Centre and direct referrals from other partners. Of these 260 registered with Urban Biz to explore the self employment option and of these 90 have started their own businesses. Residents from any part of the city can access support from the Biz Centre however the project has endeavoured to particularly engage with residents local to Chapeltown and the immediate area.

##### **3.1.2 Union 105**

East Street Arts (ESA) have developed premises at 105 Chapeltown Road into a workspace and exhibition space, which provides affordable studio facilities, one-to-one support, professional development assistance as well as acting as a hub for people to engage and collaborate.

An on-site Enterprise Manager, Tim Smith, works with the clients using the workspace on their individual development plans, assisting them in developing their artistic practice, with business support and with referrals to other sources of assistance.

Since the project began in July 2009 to October 2010 16 individuals have taken up studio space, 11 public arts events have been held in the project space and 63 people had registered with ESA to receive assistance through the Union 105 project (either through space, networking or professional development).

ESA have been successful in obtaining an Arts Council grant of £22,000 to support public art projects. The grant will be used to develop public art in Chapeltown and will entail a spin-off in artist development activity at Union 105. ESA are confident that the project space and studios will continue to operate after March 2011 with staff providing support from across the range of ESA studios in the city.

##### **3.1.3 Louis Hamilton Business Centre**

The Louis Hamilton Business Centre is being developed by Investment Properties (Leeds) Ltd at 47a Louis Street Chapeltown. The development will see the refurbishment of a derelict building into a small business incubation centre comprising of four offices and a meeting room. A twelve year asset lock on the property has been agreed with Investment Properties (Leeds) Ltd to ensure that there is no change of use or ownership during that time. If use or ownership do change during the twelve year period then a proportion of both the loan and the grant will be repayable.

The LEGI investment in the project is £147,659 of which £50,000 is a loan repayable over six years. In keeping with an incubation model tenancies will be offered on a time limited basis with a maximum occupancy of 18 months and a sliding scale of rental charges will apply with rents increasing as the business develops. Development works at the site are ongoing and are due to complete in April 2011. It is envisaged that four new businesses and eight new jobs will be created within the first year of operation.

### **3.1.4 Chapeltown Development Trust**

A key part of the Leeds LEGI programme has been the establishment of a network of development trusts across Leeds, together with a community assets initiative, which has seen Leeds increasingly recognised as the leading city in the UK for such work. Development Trusts use self-help, trading for social purpose and ownership of land and buildings to bring about long-term social, economic and environmental benefits in their particular community. They are independent and run by a Board, but also work very closely with the public, private and community sectors. Chapeltown Development Trust (CDT) is a newly formed development trust that has been established with assistance from the Development Trust Association to support the economic and social regeneration of Chapeltown. Other trusts supported through the programme include TIGER 11, BARCA Leeds, Health For All, Oblong, Headingley Development Trust and LS14 Trust.

CDT set up and has run the Chapeltown Global Village Market (CGVM) since August 2010. To date the market has been held in Potternewton Park, but CDT are exploring the possibility of hosting it to the rear of the new Joint Services Centre on Chapeltown Road. A marketing strategy for 2011 is currently being put together by CDT, which will be critical to raising awareness of the market beyond the immediate Chapeltown area. The proposal for 2011 is to hold nine markets with a minimum of 30 stallholders, which will generate income of £5,400.

The LEGI Programme Manager has recently received approval from the Leader to release £7,500 of capital support from the council's capital budget to allow CDT to invest in stalls and other equipment which will make the market more viable in the medium to long term.

## **3.2 Key projects: Harehills**

### **3.2.1 Milun Women's Centre**

The Milun Centre, now part of Hamara is on the Chapeltown/Harehills border and has provided an invaluable base for many StS projects to undertake outreach to local women. Over 400 women have attended StS events at Milun, with approximately 35% coming from Chapeltown. In total, 128 women have gone on to access enterprise coaching or business support after contact through Milun.

StS funding was used to fund a project worker to work with local women, particularly those from a BME background. She promoted the Milun micro-incubators as start-up space for fabric and therapy based female entrepreneurs. StS funding to centre

ended in December but the project officer continues in post and is continuing to promote the centre to would be entrepreneurs. A project to create some further business units for use by hairdressers is currently under development.

### **3.2.2 Shine**

Shine the former Harehills Middle School, is owned by Harehills CIC on a 999 year lease, with the Council retaining the freehold interest. The business plan centres on letting managed workspace combined with conferences and meetings. Like Hillside, a sister centre in Beeston, Shine has been open for almost two years and is finding it hard to meet the targets set in the original business plan.

The programme management team has worked closely with the management of both centres and has brought in specific support from the Development Trust Association, conferencing and property management specialists and has continued to provide revenue support. The programme management team continues to work with Shine to support them towards sustainability.

## **3.3 Projects with Leader approval to release funds from LCC capital budget**

### **3.3.1 Chapeltown Townscape Heritage Initiative**

In April 2008 the Heritage Lottery Fund (HLF) awarded Leeds City Council £1.892 million from its Townscape Heritage Initiative (THI) to implement two grant schemes in Armley and Chapeltown. The HLF monies were complemented by match funding of £698,000 through Leeds City Council's Town and District Centre Regeneration Scheme. The THI focuses on undertaking a programme of improvements that will enhance highly prominent but neglected historic properties in Armley and Chapeltown, thereby improving the physical environment, which in turn will encourage new business investment and also counter some of the negative perceptions of these areas.

The Chapeltown THI target area coincides with the extended Chapeltown Conservation Area, a largely late Victorian and Edwardian inner suburb. It will strengthen the Chapeltown Road corridor by tackling dereliction and disrepair and reinstating historic features to buildings. Grants are offered to owners of these historic buildings to;

- Carry out essential repairs;
- Restore traditional shopfronts and architectural features;
- Bring vacant properties and floor space back into use.

At present there has been significant interest from property owners in both THI areas in accessing grant funding, but in the current economic climate they are reluctant to spend money at risk on professional fees. In order to encourage grant applications to come forward at a pace required for THI funding timescales it has been proposed that an additional sum of £225,000 match funding from LEGI be used to bring forward projects more quickly.

It is proposed that LEGI funds be used to introduce a two stage payment process whereby property owners can draw down a small amount of funding to assist with the professional fees costs in the initial stages of the project, and an enhancement of the

intervention rate of the grant to 90% thereby reducing the property owner's overall risk.

### **3.3.2 Unity Enterprise**

Unity Enterprise was established in 1999 to further the regeneration aims of Unity Housing Association who are based on Chapeltown Road, Leeds 7. Their core activities are the provision of affordable workspace for new and small businesses, as well as the delivery of a range of programmes which support local enterprise, the creation of jobs and access to employment. Within Unity's property portfolio are the Leeds Media and Chapeltown Enterprise Centres (which they manage on behalf of the Council under Service Level Agreements) and Unity Business Centre itself, which they own.

Unity are requesting support from the Leeds LEGI programme to;

1. Assist with refurbishment of part of Unity Business Centre.
2. Undertake internal improvements to Chapeltown Enterprise Centre.
3. Support the development of an annexe to Chapeltown Enterprise Centre.

The total cost of the above is £1.2 million. However, the ability to proceed with all three projects is dependent on the securing of European funding. Should this not be secured or secured at a lower level than requested then project three will not proceed,

Unity are requesting £300,000 capital from the Leeds LEGI programme to support the above, which they will match from their own resources. They will then use this as match for a European funding bid, which if successful will enable them to draw down a further £600,000.

## **4.0 Implications For Council Policy and Governance**

- 4.1 The LEGI programme complies with Council policies, strategies and initiatives and the Council's Strategic Plan 2008-11, in particular it supports strategic outcomes under the following themes:
- Enterprise & Economy theme - increasing innovation and enterprise across the city
  - Thriving Places theme - increased economic activity through support to reduce worklessness and poverty
  - Harmonious Communities theme - increasing opportunities for meaningful involvement in community decision making and service delivery

## **5.0 Legal and Resource Implications**

- 5.1 This report is in response to a request for information and has no legal or resource implications.

## **6.0 Conclusions**

- 6.1 The LEGI programme has made significant investments in the Inner North East area and neighbouring communities. These investments will leave a legacy of enterprise resources beyond the life of the programme.
- 6.2 The programme has worked with local organisations to support them towards sustainability and embed enterprise development within their activities. In particular Chapeltown Development Trust has the potential to become a community anchor organisation.
- 6.3 The provision of match funding to support Chapeltown THI and Unity Enterprise will leave a legacy of physical improvements to the built environment in Chapeltown.
- 6.4 In addition to capital investments the programme has secured the continuation of revenue funded enterprise coaches and intensive business support advisors (the Enterprising Leeds scheme) who will continue to support people to consider self employment and start new businesses.

## **7.0 Recommendations**

- 7.1 That area committee note the content of this report.
- 7.2 That area committee continue to support Chapeltown Development Trust and Unity Enterprise in their efforts to embed enterprise development within the activities of their respective organisations.

Background papers: none.

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Originator: Louise Porter

Tel:

**Report of Metro (Bus Development Team)**

**Area Committee Inner North East**

**Date: 7<sup>th</sup> January 2011**

**Subject: Bus Quality Contract Scheme for West Yorkshire**

<p style="text-align: center;"><b>Electoral Wards Affected:</b></p> <div style="border: 1px solid black; width: 60px; height: 30px; margin-left: 10px; display: inline-block;"></div> <p style="margin-left: 100px;">Ward Members consulted (referred to in report)</p>	<p style="text-align: center;"><b>Specific Implications For:</b></p> <p>Equality and Diversity <input style="float: right;" type="checkbox"/></p> <p>Community Cohesion <input style="float: right;" type="checkbox"/></p> <p>Narrowing the Gap <input style="float: right;" type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for call in <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

**Executive Summary**

**Bus Quality Contracts are a form of local bus franchising introduced by the Local Transport Act 2000. Under a Bus Quality Contract Metro would have the power to specify the West Yorkshire bus network, fares, ticketing and operating conditions. The private companies that run buses would then run services under contract to Metro and would be accountable to local politicians and Council-Tax payers.**

**In November 2009 the West Yorkshire Integrated Transport Authority endorsed the development of a Bus Quality Contract Scheme in West Yorkshire, whilst remaining receptive to partnership approaches from bus operators that achieved similar outcomes.**

**The emerging proposals for a Bus Quality Contract Scheme have been discussed in some detail with local bus operators and other key stakeholders. In order to build on this initial stakeholder engagement, a period of informal consultation was held between 1st October to 31st December. The objectives of this informal period of consultation were to raise awareness of the proposals and to gain an initial indication of levels of public support for the proposals.**

**This report provides further information relating to the development of a Bus Quality**

**Contract Scheme for West Yorkshire and the associated consultation process.**

## **Purpose of This Report**

1. To provide Area Committee members with information regarding Metro's proposals for a Quality Bus Contract Scheme for West Yorkshire and the associated public consultation process.

## **Background Information**

2. The Transport Act 1985 introduced deregulation of bus services outside London and Northern Ireland.
3. Since deregulation there has been a general consolidation of the bus industry, with the majority of services operated by one of five companies (First, Arriva, Stagecoach, National Express and Go Ahead). First and Arriva have dominant positions within their operating areas in West Yorkshire.
4. Members of the West Yorkshire Integrated Transport Authority (WYITA) have expressed a number of concerns about the performance of local bus services. Whilst recent market research satisfaction scores are generally positive other consultations reveal a number of concerns. Local Transport Plan targets have not been achieved as there has been a general decline in bus patronage despite investment by operators, Metro and District Councils and a wide range of partnership initiatives. Whilst operators cite the recession as the cause of the recent decline in fare paying passengers, patronage also declined whilst the economy was growing. This decline is in stark contrast to the significant growth in local rail travel.
5. West Yorkshire District Councils have also recorded other dissatisfaction with local bus services, including fare levels, the frequency of service changes, the lack of transparency regarding value for money for the £90 million a year public revenue support to bus services in West Yorkshire and detrimental impacts on air quality.
6. Metro and the five West Yorkshire District Councils are developing a new Local Transport Plan, setting out a 15-year strategy for West Yorkshire's transport system from 2011 onwards. Improving bus services is a key part of this Plan. The vision for bus services contained within this plan can be summarised as follows:
  - Simple fares and smartcard-based tickets (like the Oyster card in London) that could be used on all public transport services;
  - A public transport network that is easier to understand and use;
  - Fewer service and timetable changes;
  - Better connections with rail services;
  - More reliable bus services that arrive on time; and
  - A standard compensation policy for passengers if things go wrong.
7. In order to deliver this vision Metro is currently developing proposals for a Bus Quality Contract Scheme which is a form of local bus franchising introduced by the Local Transport Act 2000. This would give Metro the power to specify the West Yorkshire bus network, fares, ticketing and operating conditions. The private companies that run buses would then run services under contract to Metro and would be accountable to local politicians and Council-Tax payers.

8. In November 2009 the WYITA endorsed the development of a Bus Quality Contract Scheme, whilst remaining receptive to partnership approaches from bus operators that achieved similar outcomes.

### **Main Issues**

9. Metro is in the process of developing detailed proposals for the Bus Quality Contract Scheme. The objectives for the scheme can be summarised as follows:
  - To achieve an integrated public transport system in line with international city region best practice;
  - To achieve higher bus use than would be the case without a Bus Quality Contract scheme;
  - To achieve high customer satisfaction scores, demonstrating improvement over current satisfaction ratings;
  - To contribute towards District Councils' local policy objectives, including Local Area Agreement targets relating to congestion, accessibility air quality, reduced CO<sup>2</sup> emissions and mode share;
  - To achieve demonstrable and measurable value for money from WYITA and District Council support for local bus services; and
  - To manage the potential for adverse impact on incumbent operators in achieving other objectives.
10. Under a Quality Bus Contract Scheme Metro would be responsible for deciding:
  - Where buses run to;
  - Frequency and timings of bus services;
  - What fares and tickets are available;
  - What quality standards apply; and
  - What happens if things go wrong.
11. The emerging proposals have been discussed in some detail with local bus operators and other key stakeholders. In order to build on this initial stakeholder engagement a period of informal consultation was held between 1<sup>st</sup> October to 31<sup>st</sup> December. The objectives of this informal period of consultation were to raise awareness of the proposals and to gain an initial indication of levels of public support for the proposals.
12. Following completion of the analysis of responses a full report of findings will be published on Metro's website and a summary of the findings will be reported at the Area Committee meeting.
13. Following further consideration of the responses to the informal consultation exercise, a decision will be taken on whether to proceed to a formal consultation exercise. This is a statutory period of consultation which must be undertaken prior to the establishment of a Bus Quality Contract Scheme. This formal consultation would involve the publication of a detailed consultation document.

14. Discussions have taken place with local bus operators on the development of proposals for a Bus Quality Contract Scheme for West Yorkshire. While operators are generally understood to be largely opposed to the concept of Bus Quality Contracts, they are continuing to develop proposals for possible partnership approaches which they believe could achieve similar outcomes. Engagement with local bus operators on this issue is continuing.

### **Implications For Council Policy And Governance**

15. None as a result of this report

### **Legal And Resource Implications**

16. None as a result of this report

### **Conclusions**

17. As a result of concerns over the performance of local bus services Metro are continuing to develop proposals for a Bus Quality Contract Scheme for West Yorkshire.
18. Under such a scheme Metro would be responsible for specifying the local bus network, fares, ticketing products and operating conditions. The private companies that run buses would then run services under contract to Metro and would be accountable to local politicians and Council-Tax payers
19. In order to raise awareness of these proposals and to gain an initial indication of levels of public support, an informal consultation exercise has recently been held.
20. Following consideration of the responses to the informal consultation exercise, a decision will be taken on whether to proceed to a formal consultation exercise.

### **Recommendations**

21. That this report be noted.

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## Report of the East North East Area Manager

### North East (Inner) Area Committee

**Date: 31 January 2011**

**Subject: West Yorkshire Fire & Rescue Service (WYFRS) - Collaborative Working Within the Area Committees**

<p><b>Electoral Wards Affected:</b></p> <p>Chapel Allerton Moortown Roundhay</p> <p>Ward members consulted (referred to in this report) <input type="checkbox"/></p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

## Executive Summary

To assist the delivery of an efficient and cost effective service to the public, we should adopt innovative risk based methodologies in accordance with national guidance. When assessing risk in an area we must take into account levels of deprivation, likelihood of fire occurring, historical incident information, number of people living and working in an area and other associated factors such as age and lifestyle. We can then build up a detailed picture of risk across the county and prioritise resources where they are most needed and deliver services in the most cost effective ways.

## Purpose of this report

1. To bring to the attention of the Area Committee members what West Yorkshire Fire and Rescue Service (WYFRS) can do to assist our partners in helping to reduce the risk in our communities.
2. To highlight ways that the Area Committee and its partners can help WYFRS achieve its ambition to make West Yorkshire safer.

## **Background Information**

3. WYFRS has produced a Service Plan 2011-15 that includes a Community Risk Management Strategy to help achieve the ambition of making West Yorkshire safer. The document can be found on the West Yorkshire Fire and Rescue Service website – see below. The aim is to provide an excellent fire and rescue service **working in partnership** to reduce death, injury, economic loss and contribute to community well being.
4. Working together with our partner agencies, WYFRS will interact more with local communities which will vastly improve our understanding of local needs. This can be achieved by representatives of WYFRS attending Area Committee Meetings and working with our partners to help deliver a reduction in fires, road traffic incidents and anti-social fire related behaviour. It will allow WYFRS to establish better protocols for identifying vulnerable people, poor standards of fire safety and sites of constant fly tipping or anti-social behaviour.

## **Implications for Council Policy and Governance**

5. There are no implications to Council Policy and Governance.

## **Legal and Resource Implications**

6. There are no legal or resource implications for the Council.

## **Recommendations**

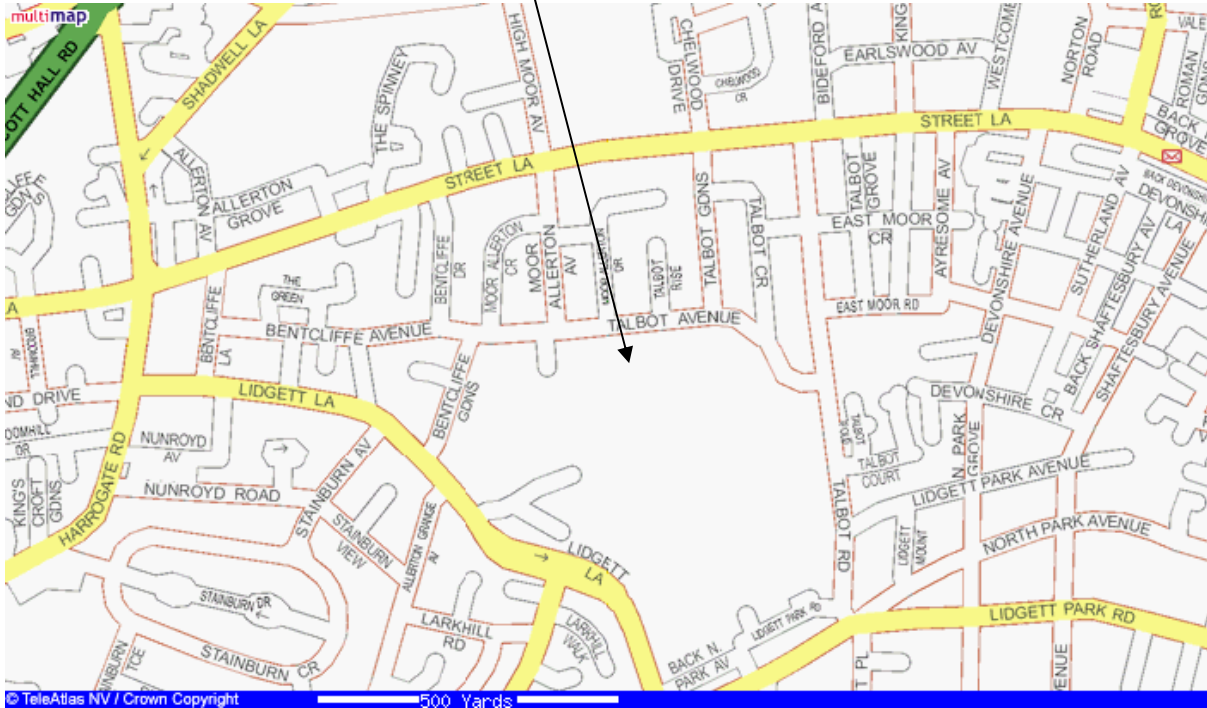
7. It is recommended that the Area Committee note the report.

## **Background documents used in this report are:**

WYFRS Service Plan ([westyorksfire.gov.uk](http://westyorksfire.gov.uk) then follow the link for the Service Plan)



City Learning Centre Annex, Allerton Grange High School, Talbot Avenue



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